

REGULAR MEETING
JANUARY 18, 2018

A Public Hearing and the Regular Meeting of the Town Board of the Town of Hampton, County of Washington and the State of New York was held at the Town Hall, 2629 State Route 22A, Hampton, New York on the 18th day of January, 2018.

PRESENT: David K. O'Brien-----Supervisor
Tamme Taran-----Councilwoman - absent
Donald Sady-----Councilman
Andrea Sweeney-----Councilwoman – came at 7:20pm
Roger Weeden-----Councilman
Rebecca Jones-----Town Clerk
Camilla Shaw-----Tax Collector/Deputy Town Clerk
Herbert Sady, Jr.-----Highway Superintendent

Planning Board Member(s): Steve Fernet and Ginny Kinsey

Also present: see attached list

The Public Hearing was called to order by Supervisor O'Brien at 7:15pm.

Town Clerk Jones read the Legal Notice of Public Hearing (copy attached), which was published in The Post-Star on 1/5/18, to discuss the proposed contract between the Town on behalf of the Town of Hampton Fire Protection District Number 2 and the Hampton Volunteer Fire Company, Inc.

Supervisor O'Brien explained that the proposed contract would be from Feb. 1, 2018 to Dec. 31, 2018. The Fire Department would receive the sum of \$4,955.50 for this term. He then opened the floor up for comments.

- Joe Mead – “great asset to the town/community”
- Renee Rountree – pros and cons to having a Fire Station in Low Hampton?

Supervisor O'Brien responded that the Fire Station in Low Hampton would compliment Fair Haven and Whitehall Fire Departments, have better coverage/additional manpower.

- Michael White, a certified propane instructor with Ray Energy spoke about all the safety features that are built into the facility. There will be a meeting/classroom training on February 3rd with the Officers of the local Fire Departments, Hampton, Whitehall, Fair Haven and Poultney. Further training in the spring at the Facility. All employees are certified to work on and with propane and are required to be recertified every 3 years. Facility will operate from 5am to 5pm, not open all night.

All persons desiring to be heard, having been heard, the Public Hearing was closed at 7:43pm.

REGULAR MEETING

The Regular Meeting was called to order by Supervisor O'Brien at 7:43, followed by the Pledge of Allegiance. Location of Fire Exits were given. Quorum of board members present.

Supervisor O'Brien asked for a moment of silence in memory of Margaret McGrath, Hampton resident.

RESOLUTION NO. 8-2018

APPROVAL OF THE MINUTES

On a motion of Councilman Weeden, seconded by Councilman Sady, the following resolution was ADOPTED:

Ayes 4 O'Brien, Sady, Sweeney, Weeden
Nays 0
Absent 1 Taran

RESOLVED, that the Regular Town Board Minutes for December 21st, 2017, the Special Town Board Minutes for December 29th, 2017 and Special Town Board Minutes for January 4th, 2018 are approved.

RESOLUTION NO. 9-2018

HAMPTON FIRE PROTECTION DISTRICT 2

On a motion of Councilman Weeden, seconded by Councilman Sady, the following resolution was ADOPTED:

Ayes 4 O'Brien, Sady, Sweeney, Weeden
Nays 0
Absent 1 Taran

RESOLVED, to approve Hampton Fire Protection District 2 contract with the Hampton Volunteer Fire Company for the period of 2/1/18 to 12/31/18 in the amount of \$4955.50.

Camilla Shaw, Tax Collector- submitted 2017 End of Year Report and December 2017 report. Also submitted Bank Statement to the Board for review and signatures.

Larry Carman, Dog Control Officer submitted his report, no activity, which was read by Supervisor O'Brien, copy of report is attached for 12/17/17-1/17/18.

Planning Board....Received and accepted resignation letters from Joe Hatfield and Dianne Sofia from the Planning Board. Steve Fernet, Planning Board Member spoke for the Board

- Site Plan Approval given to Jim Borne, pending purchase, of Flubberbuster site for RV Sales Park.
- Next meeting will be February 14th, 2018 at 7:00pm at the Town Hall.

Herbert Sady, Jr., Highway Superintendent submitted his report, copy of which, is attached.

RESOLUTION NO. 10-2018

BUDGET AMENDMENT-HIGHWAY FUND

On a motion of Councilman Sady, seconded by Councilman Weeden, the following resolution was ADOPTED:

By Roll Call Vote: Supervisor O'Brien AYE
Councilman Sady AYE
Councilwoman Sweeney AYE
Councilman Weeden AYE
Councilwoman Taran ABSENT

RESOLVED that, the following Budget Amendments to the Highway Fund are approved:

Increase General Repairs Personal Service Account DA5110.1 in the amount of \$134.07

Increase Capital Outlay Account DA5112.2 in the amount of \$6,769.77

Increase Machinery Contractual Expense Account DA5130.4 in the amount of \$381.66

Increase Medical Insurance Account DA9060.8 in the amount of \$2,417.19

Increase Social Security Account DA9030.8 in the amount of \$17.41

Decrease General Repairs Contractual Expense Account DA5110.4 in the amount of \$9,720.10

RESOLUTION NO. 11-2018
BUDGET AMENDMENT-GENERAL FUND

On a motion of Councilman Sady, seconded by Councilwoman Sweeney, the following resolution was ADOPTED:

By Roll Call Vote: Supervisor O'Brien AYE
 Councilman Sady AYE
 Councilwoman Sweeney AYE
 Councilman Weeden AYE
 Councilwoman Taran ABSENT

RESOLVED that, the following Budget Amendments to the General Fund are approved:
 Increase Cemeteries Account A8810.4 in the amount of \$61.30
 Increase Payment to Treasurer Account A1972.4 in the amount of \$394.29(New Account Established)
 Increase Town Clerk Contractual Expense Account A1410.4 in the amount of \$413.09
 Increase Supervisor Contractual Expense Account A1220.4 in the amount of \$18.00
 Decrease Contingent Fund Account A1990.4 in the amount of \$886.68

RESOLUTION NO. 12-2018
BUDGET AMENDMENT-JUSTICE ACCOUNT

On a motion of Councilman Sady, seconded by Councilwoman Sweeney, the following resolution was ADOPTED:

By Roll Call Vote: Supervisor O'Brien AYE
 Councilman Sady AYE
 Councilwoman Sweeney AYE
 Councilman Weeden AYE
 Councilwoman Taran ABSENT

RESOLVED that, the following Budget Amendments to the Justice Account (General Fund) are approved:
 Increase Justice Contractual Expense Account A1110.4 in the amount of \$9,813.30
 Increase Fines & Forfeited Bail Account A2610 in the amount of \$9,813.30

RESOLUTION NO.13 -2018
APPROVAL OF SUPERVISOR'S MONTHLY REPORT AND 2017 YEARLY REPORT

On a motion of Councilman Sady, seconded by Councilman Weeden, the following resolution was ADOPTED:

Ayes 5 O'Brien, Sady, Sweeney, Weeden
 Nays 0
 Absent 1 Taran

RESOLVED, that the Supervisor's Monthly report be accepted as submitted for **DECEMBER 2017.**

	11/30/17			12/31/17
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
General Fund	\$ 62,830.49	\$ 853.10	\$ 18,661.27	\$ 45,022.32
Highway Fund	\$ 44,503.81	\$ 2.04	\$ 11,361.32	\$ 33,144.53
Equipment Reserve	\$ 76,600.31	\$ 3.25	\$ 0.00	\$ 76,603.56
Fire #1	\$ 20,000.00	\$ 0.00	\$ 20,000.00	\$ 0.00
Fire #2	\$ 2,650.00	\$ 0.00	\$ 2,650.00	\$ 0.00
Cemetery	\$ 1,694.26	\$ 1.02	\$ 0.00	\$ 1,695.28
Totals	\$208,278.87	\$ 859.41	\$ 52,672.59	\$156,465.69

All Board Members present signed Supervisor's Report.

RESOLVED, that the Supervisor's **YEARLY** report be accepted as submitted for **2017**.

	12/31/16			12/31/17
<u>ACCOUNT</u>	<u>BALANCE</u>	<u>RECEIPTS</u>	<u>DISBURSEMENTS</u>	<u>BALANCE</u>
General Fund	\$ 40,143.71	\$106,958.32	\$ 102,079.71	\$ 45,022.32
Highway Fund	\$ 61,424.95	\$240,196.57	\$ 268,476.99	\$ 33,144.53
Equipment Reserve	\$ 59,067.21	\$ 17,536.35	\$ 0.00	\$ 76,603.56
Fire #1	\$ 0.00	\$ 40,000.00	\$ 40,000.00	\$ 0.00
Fire #2	\$ 0.00	\$ 5,300.00	\$ 5,300.00	\$ 0.00
Cemetery	\$ 931.11	\$ 764.17	\$ 0.00	\$ 1,695.28
Totals	\$161,566.98	\$410,755.41	\$ 415,856.70	\$156,465.69

All Board Members present signed Supervisor's Report.

RESOLUTION NO.14 -2018

TOWN HALL USE

On a motion of Councilman Weeden, seconded by Councilwoman Sweeney, the following resolution was ADOPTED:

Ayes 5 O'Brien, Sady, Sweeney, Weeden
 Nays 0
 Absent 1 Taran

RESOLVED, to approve the request from Heather Spaulding-Gale to use the Town Hall on March 4th, 2018 for a baby shower.

Supervisor O'Brien handed out to Board members for their review, Cyber Security Citizens' Notification Policy. Will discuss at February Board Meeting.

Audits for 2017 for the Town Clerk and Tax Collector were completed. The Town Justice and Chief Fiscal Officer (Bookkeeper) to be done at a later date.

The Town Clerk's report for December 2017 was submitted to the Board. The Town Clerk had Board Members review and sign bank reconciliation statements for the Town Clerk Account and Special Town Clerk Account dated December 31st, 2017.

RESOLUTION NO. 15-2018

AUDIT OF CLAIMS

On a motion of Councilman Sady, seconded by Councilwoman Sweeney, the following resolution was ADOPTED:

Ayes 5 O'Brien, Sady, Sweeney, Weeden
 Nays 0
 Absent 1 Taran

RESOLVED that the bills have been reviewed by the Town Board and are authorized for payment in the following amounts.

General Fund	No.1 through No.14	\$ 2,428.08
Highway Fund	No.1 through No.16	<u>\$12,750.75</u>
Total both funds		\$15,178.83

RESOLUTION NO. 16-2018
STANDARD WORK DAY and REPORTING RESOLUTION

On a motion of Councilman Sady, seconded by Councilman Weeden, the following resolution was ADOPTED:

Ayes 5 O'Brien, Sady, Sweeney, Weeden

Nays 0

Absent 1 Taran

RESOLVED, that the Standard Work Day and Reporting Resolution for Elected and Appointed Officials (RS2417-A) be approved. (Copy is attached)

On a motion of Councilman Sady, seconded by Councilman Weeden, the meeting adjourned at 8:39pm. All in favor Aye.

Respectfully submitted,

Rebecca S. Jones, RMC

Town Clerk