

The Rye Fire Protection District

**MINUTES OF THE RYE FIRE PROTECTION DISTRICT BOARD
OF DIRECTORS MEETING
Regular Meeting June 17, 2013**

Present: Directors – Mr. John Schaiberger, Mr. Wade Wills, Mr. Mike Davis

Absent Directors – Mr. Mark Reeves, Mr. Steve McDowell

Others - Chief Steve Bennett, Captain Jim Beach

Call to Order

The meeting was called to order at 7:02 p.m. by Mr. John Schaiberger.

Mr. Schaiberger introduced the present board members.

Approval of the agenda for the Regular Meeting for June 17, 2013.

Motion: Mr. Wills
Second: Mr. Davis
Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis
Nay: None

Public Comments on Non-Agenda Items

None.

Minutes of May 20, 2013 Regular Meeting

Motion to approve Minutes of May 20, 2013 Regular Meeting.

Motion: Mr. Wills
Second: Mr. Davis
Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis
Nay: None

Treasurer's Report

Accounts Receivable discussion. It was noted that the reports presented this time are cleaner and easier to read.

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Accounts Payable discussion. It was noted that the reports are also cleaner and easier to read. Question came up about people checking the mail from Colorado City Metro and if there are any HIPPA concerns. Chief Bennett noted that the only two (2) people who check the mail have signed forms on file. It was noted that all of the delinquent bills have been paid except for Old National Leasing. Chief Bennett will check with Colorado City Metro on if they are working on preparation for this year's audit.

Andrea and Joe Golob from EMA noted that they are doing well on collecting accounts. Mr. Schaiberger asked that EMA get a firm decision on the ability to do write-offs according to Medicare rules.

Motion to accept Accounts Receivable and Accounts Payable.

Motion: Mr. Wills
Second: Mr. Davis
Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis
Nay: None

Fire Chief Report

Statistics. In the month May 2013, Rye Fire responded to 49 calls for service, of which 38 were EMS and 11 were fire related. In comparison with previous year, this is a decrease 11% from 2012 and an increase of 4% from the 5 year average of 47.

Administration/Operations. FEMA continues to award grant requests through the Assistance to Firefighter Grant, this could be on-going throughout the year. We continue checking on a weekly basis with FEMA on our status. We are in the process of obtaining new quotes for re-submittal for 2013 grant when it becomes available which should begin July 2013.

Continue to compile information from Pueblo West, Beulah to implement SOG's for the district to provide guidelines for personnel; we have several drafts that are in the review process. A number of them have been sent to the Board for their review. The SOG's that pertain to Personnel Issues should be reviewed by the Board.

Prevention. Rye Fire provided station tours for children throughout the month for cub and boy scouts to complete badge requirements.

Training. Training has been ongoing throughout the month. Fire training included rescue operations, fire operations. EMS training is ongoing with a new topic every 6 days concerning procedure changes, protocol changes, and continuing education.

Chief Bennett noted that the ambulance has been acquired from AMR. It is not currently in-service, but can quickly be outfitted and put into service if one of the current ambulances needs to be taken out of service.

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Beulah Fire sent a letter of thanks for our help on the North Creek Road Fire. We provided a truck for a couple days to assist them.

Mr. Schaiberger inquired about staffing. Chief Bennett noted that he could use a couple part-time employee's to assist in filling gaps in the schedule where we are short. This is not to overload shifts, but to keep our existing staff. Chief Bennett explained the current process for hiring. Mr. Schaiberger noted that he would like to see a couple additional people brought on-board and want to make sure that Rye Fire follows appropriate hiring rules per SDA. Chief Bennett will confirm with Legal Counsel to ensure we are in compliant, but Mr. Schaiberger suggested we move forward with a couple hires.

Old Business

Water Sources Hatchet Ranch

Mr. Jim Elliott and Captain Beach gave an update to the board. The 30,000 gallon tank location has been confirmed. The group has not been able to mutually come up with an acceptable time to load and move the 4,500 gallon tank with Weber Water. Mr. Elliott reiterated that they cannot move the 13,800 gallon tank or the 30,000 gallon tank. Both of these tanks are beyond the group's ability to load or haul. Mr. Reeves was unavailable to answer any questions regarding these two. The Hatchet Ranch group asked that details be developed for the installations. Captain Beach will meet with the group on Friday at approximately 10:00 am. to start the process at the site of West Hatchet Ranch south area. Mr. Wills noted that he will contact Mr. Reeves to attend, if possible. Mr. Reeves to contact Captain Beach. Most of the easements have been completed. It was agreed that locations of the tanks will be located via GPS with the legal description included for filings instead of hiring a surveyor, pending approval of the County Assessor's Office.

Vehicle Liquidation

Mr. Schaiberger noted we received a phone offer, but nobody showed up with the money. Mr. Davis presented two (2) bids, both of which were \$1,200. One was for Engine 1 and the other for the 2-ton truck. The board declined the bids at this time and asked that the bidder be thanked, but the Board will be holding onto the bids at this time.

Peterbuilt - Transport

Mr. Wills noted that he and Mr. Reeves have been down to look at the Peterbuilt, but need to come back and look further. Mr. Davis noted that if they can't get to it, that we sell it for scrap. Chief Bennett noted that the truck needs to be moved. Mr. Wills noted that it cannot be moved without further damaging the unit. Mr. Wills will talk to Mr. Reeves about getting down to look at the truck this weekend.

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New Business

Old National Revised Lease Agreement for E23

Mr. Davis noted that he reached an agreement with Old National that requires board approval.

Motion to pay \$3,500 now toward interest owed plus \$750 to redraft the Contract Lease Agreement and \$3,500 in December towards interest, which will add to the end of the Lease. Contingent upon approval from Legal Counsel.

Motion: Mr. Davis
Second: Mr. Wills
Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis
Nay: None

Rye Fire will apply for a Colorado Title for the truck.

SOG Discussion

This was done during the Fire Chief's Report.

Budget Revision

No discussion.

Executive Session

Mr. Schaiberger noted as authorized by C.R.S. Section 24-6-402, Subsection 4, Paragraphs A-H, this board will now convene in Executive Session. The topic of the Executive Session will be to discuss outstanding claims, personnel issues. The Executive Session will not be open to the public. No adoption of any proposed policy, position, resolution, rule, regulation, or formal action shall occur at this Executive Session.

Motion to adjourn Regular Meeting of June 17, 2013 to executive session was made at 8:35 P.M.

Motion: Mr. Wills
Second: Mr. Davis
Aye: Mr. Schaiberger, Mr. Wills, Mr. Davis
Nay: None

Discussion was:

- Outstanding Claims
- Personnel Issues

Following Executive Session, the meeting room was opened back up to the public at 9:35p.m.

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Receive or Act on Board Correspondence

None

Adjourn

Motion to adjourn was made at 9:36 p.m.

Motion:	Mr. [REDACTED]
Second:	Mr. [REDACTED]
Aye:	Mr. Schaiberger, Mr. Wills, Mr. Davis
Nay:	None

Dated this 17th day of June 2013.



Submitted by Jim Beach, Captain