



260-672-3251

www.DiscoverTimberLake.com

<b>Job Title:</b>	<b>House Keeping/ Grounds</b>	<b>Job Category:</b>	Customer Service/ Outdoor Recreation
<b>Location:</b>	1740 E 675 N Huntington, IN 46750	<b>Work Schedule</b>	<b>April 1- Oct 31, must be committed to work weekends and Holidays: Memorial, 4<sup>th</sup> of July &amp; Labor Day</b> <b>Daily 11-3pm</b> Cleaning Turnarounds Dependent on occupancy
<b>Pay</b>	Based on Skill	<b>Position Type:</b>	Full Time & Part Time Position
<b>Contact:</b>	Operations Manager Al Wasvick	<b>Contact Number</b>	260-672-3251
<b>Will Train Applicant(s):</b>	Prior Experience Required Basic Training provided	<b>Posting Expires:</b>	When all positions are filled
<b>Company Website</b>	<a href="http://www.DiscoverTimberLake.com">www.DiscoverTimberLake.com</a>		

**Applications Accepted By:**

**E-MAIL:** [INFO@DISCOVERTIMBERLAKE.COM](mailto:INFO@DISCOVERTIMBERLAKE.COM)

**Subject Line:** Grounds/Housekeeping Applicant

**MAIL:** CAMP TIMBER LAKE

1740 E 675 N

Huntington, IN 46750

**Job Description**

**Seasonal Grounds/Housekeeping Staff**

As a member of the Camp Timber Lake staff, the Grounds/Housekeeping staff is responsible for the cleanliness and maintenance of our cabins, RV rental, facilities and grounds. We are looking for an individual who is a self-starter, can work independently, is reliable and has an eye for detail.

**Duties and responsibilities include:**

- Daily cleaning of facilities including bathhouse, cabins and RV rentals
- Periodic deep cleaning and preventive maintenance (no experience required) of facilities
- Caring and maintaining landscaping in public areas
- Monitoring and ordering cleaning supplies inventory
- Identify and troubleshoot items in need of repair or replacement
- Campsite upkeep and cleanliness
- Care and upkeep of boats, paddleboats and waterfront area

**Additional responsibilities and additional hours:**

- Mowing: Zero Turn mower experience is required

**The successful candidate will demonstrate:**

- Ability to work independently with little supervision
- Attention to detail
- Ability to lift up to 50 lbs.
- Dependability
- Able to prioritize a variety of tasks and responsibilities