

# St. Gerald's Tuition Contract 2016-17

**A. Fees**

**1. Curriculum Fee**

\$260 book and supply fee per student

**2. Pre-K, Kindergarten and Grades 1-8:**

\$25 Re-registration fee per student

**3. Graduation Fee**

8th grade graduation fee \$50.00 will be billed on your October statement.

**4. Non-payment**

a. Children may not attend school until outstanding fees are paid in full. Children will not be re-admitted as a student for the following year if any previous fees, tuition, contributions, or late charges have not been paid in full before registration of the current school year.

b. Final report cards and graduation diplomas **will not** be issued unless all tuition and fees are paid prior to end of year programs & graduation.

**B. Tuition**

**1. Payments**

a. Tuition payments must be made to **Smart Tuition**.

b. Current families do not need to re-enroll in **Smart Tuition**.

c. New families must go to: [smarttuition.com](http://smarttuition.com) to enroll.

d. Use St. Gerald Smart Tuition school code - 12155

e. The first tuition payment is due Sept. 1<sup>st</sup> or Sept. 10th, 2016 (depending on your account setup) via Smart-Tuition.

**2. Discounts**

3% Discount for tuition paid in full by September 1st.

**C. Tuition Rates**

Grades:	Parishioner Rate	*Payment in 10 or 12 months
1 Child in grades K-8:	\$4090	\$409/340.83
2 Children in grades Pre-K-8:	\$6445	\$644.50/537.08
3 Children+ in grades Pre-K-8:	\$8625	\$862.50/718.75
<b><u>Pre-school Full Day Student - One Child</u></b>		
5 Day	\$3860	\$386/321.67
3 Day	\$3560	\$356/296.67
<b><u>Preschool 1/2 Day Student – One Child</u></b>		
5 - Half Day	\$2320	\$232/193.33
4 – Half Day	\$2140	\$214/178.33
3 – Half Day	\$1855	\$185.50/154.58

- 10 month payment plan begins Sept. 2016
- 12 month payment plan begins July 1, 2016
- 12 month option – Please see office for approval

**D. Transfer Students**

**1. Transfer into St. Gerald:**

**a. Fees**

Transfer students will be charged the full registration & curriculum fees.

**b. Tuition**

Students transferring into the school after commencement of the school year shall pay one-tenth of the tuition rate payable for each remaining month of the school year (September through June). If transferring into the school on or before the 15<sup>th</sup> of the month, that month shall be the full amount, i.e. one-tenth.

**2. Transfer from St. Gerald:**

**a. Fees**

Fees are paid in advance and are not refundable. Late fees are to be paid in full.

**b. Refunds**

Tuition refunds will be made only if requested, and to the extent requested, according to the following guidelines:

1. Tuition - Families who request a refund will receive a refund for tuition only.
2. The transfer must be effective on or before the 15th of that month which has been prepaid to receive a prorated refund for that month. If additional months have been prepaid, a full refund of those months will be given.

**c. Transcripts**

Any fees and monies due shall be paid in full before any official records or transcripts will be forwarded to a new school.

**E. Graduation**

1. Items owed by graduates (Pre-K, K & 8<sup>th</sup>) will be due by May 10<sup>th</sup> of the current school year.

2. Students may be denied participation in graduation/end of year activities if all tuition and fees are not current or paid in full by May 10th.

**F. Exclusion Policy**

1. One (1) month in arrears: Any family who misses 1 month of tuition payments will be assessed the \$45 late fee via Smart Tuition.

2. Two (2) months in arrears: If on the 11th of the month, or closest school day thereto, following the 2nd month of non-payment, the child/children will be suspended from school and not allowed to return until all payments are current.

a. Any child sent to school while under financial suspension, will be excluded from classes and will sit at the front office.

b. Parents will be called to pick up any student who is sent to school while under financial suspension.

c. All school work missed while under financial suspension must be completed.

3. Any family that has consulted with the school financial committee and is working with the school, and on a repayment plan, will not have their children subject to exclusion.

**G. Parishioner Contributions**

1. Non-parishioner dues Add \$840.00 per year, per student to the tuition rates listed above.
2. Parishioner dues \$520 per week. (\$10 per week)
  - a. To qualify for parishioner rate, a parishioner is defined as a family who is registered in the parish, evidenced by the family's church envelope number being turned into the school office. The parishioner must turn in their offering following the guidelines below using their church collection envelopes.
  - b. Contributions must be made on a weekly basis. If a family prefers to make their contributions monthly or yearly, this should be done at the beginning of each month or year.
  - c. Families are expected to contribute a minimum of \$10.00 per week for 52 weeks to St. Gerald's church using the church collection envelopes.
  - d. The first \$520.00 of church contributions is not tax deductible according to IRS Guidelines.
  - e. Contributions will be monitored at various times of the year to ensure families are current with the minimum weekly contributions.
  - f. If contributions are not kept current, the family shall be switched to the "Non- parishioner" rate (\$840.00 additional per child).
  - g. New and transfer families shall contribute \$10/week concurrent with the child's first week of school.
  - h. When disputing church contribution totals only cancelled checks, money orders, or bank drafts will be acceptable proof of totals.

