

**HAMPTON TOWNSHIP COMMITTEE
MINUTES
OCTOBER 29, 2013**

FLAG SALUTE – Mayor Philip Yetter led the Flag Salute at 7:00 PM.

ROLL CALL: Mayor Philip Yetter, Deputy Mayor Daniel Coranoto, Committeeman David Hansen, Committeeman Timothy Dooley. Also Present: Township Administrator Eileen Klose and Township Attorney Stephen Roseman. Member Excused: Keith Gourlay

STATEMENT- Mayor Philip Yetter stated that the meeting was being held in compliance with the provisions of P. L. 1975, Ch. 231, Secs. 4 & 13 the Sunshine Law, adequate notice of the meeting has been published in the New Jersey Herald being the Sunday and Daily editions as to time, place, and date, and was posted in the usual location of posted notices in the municipal building.

CONSENT AGENDA - All items with an Asterisk (*) are considered routine and non-controversial by the Committee and will be approved by one motion. There will be no separate discussion of these items unless a citizen or Committee Member requests, in which case the item will be removed from the Consent Agenda and considered in its normal sequence on the Agenda.

- **Minutes** – October 9, 2013
- **Correspondence**
 1. Hampton Township Planning Board – October 17, 2013 Agenda; September 19, 2013 Minutes
 2. Kittatinny Regional High School Board of Education – September 5, 2013 Work Session Meeting
 3. Hampton Township Board of Health – September 17, 2013 Minutes
 4. Sussex County Agriculture Development Board – August 19, 2013 Minutes
 5. Harold E. Pellow & Associates, Inc. – Re: Site Plan Application for McGuire Chevrolet and Recommendation for a Performance Bond in the amount of \$148,500.00
 6. Hampton Township Recreation Committee – September 25, 2013 Minutes
 7. Township Administrator E. Klose – Letter to Ms. Barbara Pfeifer Regarding Local Business Complaint
 8. Township Administrator E. Klose – Letter to Assistant County Engineer John Risko Regarding the Intersection of County Route 519 and Augusta Hill Road
 9. Thank You Note from The McGovern Family
 10. State of New Jersey Department of Law and Public Safety – Re: Emergency Operations Plan
 11. Sussex County Municipal Utilities Authority – Re: Proposed Rate Schedule

12. Sussex County Open Space Committee – March 28, 2013 Minutes
13. Sussex County Planning Board – September 9, 2013 Minutes
14. Hampton Township Board of Education – September 11, 2013
Workshop Minutes and September 25, 2013 Regular Meeting Minutes
15. NJ League of Municipalities – October 2013 Legislative Bulletin

- **Reports**

1. Hampton Township Construction Official – September 2013 Permit Activity Report
2. Hampton Township Treasurer's Report – September 2013 Green Joint Municipal Court Monthly Cash Book Report – September 2013

APPROVAL OF THE CONSENT AGENDA

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Coranoto, with all members in favor, to approve the Consent Agenda.

REGULAR AGENDA

JERSEY CENTRAL POWER AND LIGHT (JCP&L) JACQUELINE ESPINOZA AREA MANAGER

Jacqueline Espinoza, Area Manager for JCP&L was present at the meeting to introduce herself to the Township Committee and explain how JCP&L is committed to better customer service and support. She explained about the new Smart Phone application where residents and government officials in any municipality in the state can monitor outages and restoration updates.

SHARED SERVICE AGREEMENT BETWEEN THE TOWNSHIP OF HAMPTON AND THE TOWNSHIP OF SANDYSTON FOR USE OF HAMPTON TOWNSHIP'S TRUCK WASHING FACILITY

A **MOTION** was made by Committeeman T. Dooley and seconded by Committeeman D. Hansen, with all members in favor, to approve the above captioned Shared Service Agreement with Sandyston Township.

FREDON EDUCATION FOUNDATION ON-PREMISE 50/50 RAFFLE LICENSE # 2013-1072 TO BE HELD ON NOVEMBER 23, 2013 AT KITTATINNY REGIONAL HIGH SCHOOL

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to approve the above captioned Raffle License # 2013-1072 for Fredon Education Foundation.

HAMPTON TOWNSHIP FIRE AND RESCUE, INC.

The Township Committee reviewed the following Hampton Township Volunteer Fire and Rescue, Inc. Report for October 2013 submitted Chief David Korver.

Hampton Township Fire & Rescue

P.O. Box 645
Augusta, New Jersey 07622
(973) 640-7333
Fire Chief David Korver

10/25/13

Hampton Fire & Rescue updates for October 2013

October- To Date

Fire Department Calls - 17 Year to date- 170

Average Response Time-13:00 min

October 17- Conducted Training on rescue air bag system through practical evolutions.**October 26 -** Fire Department conducted a Fire prevention detail at Lowes Inc**October 28 -** Smoke House and Burn Building Training at Sussex County Fire Academy

The Fire Department showed well at the 2013 Inspection Day parade in Franklin. We took 1st place medium fire company and 1st Place Tanker for the 2nd consecutive year. I am very proud of the department for these accomplishments.

Fire Prevention- We conducted seminars at Mckeown School and Camp Auxillum. The kids in both schools enjoyed seeing the firefighters and the staff was very impressed with the presentation and information we provided. Mckeown School will be coming in for a Knox Box Application before the end of the year.

Membership: We have recruited 4 new members over the last 3 months. They will be attending various trainings over the next 6 months to become full members. We have also seen an increase in membership response. I feel the membership committee is doing a fantastic job with recruitment and retention within the organization.

EMS: Earlier this month the Liaisons and Town administrator received an investigative report of options regarding supplemental coverage to Hampton Township to guarantee prompt and professional patient care in the event we can not handle the call for service. At this time i have seen the department improve our response. At this time i see no reason to investigate the matter any further, unless warranted by future events.

~ Visit us on on Facebook-Hampton Twp Fire & Rescue ~

Committeeman D. Hansen stated that last week the Fire Department held a training session at the Sussex County Fire Academy and he expressed his concern about the training center not being properly maintained since it has been taken over by the County College. He stated that typically when a training session is done at the Academy they fill the members air bottles, but this time it took longer to fill the air bottles than the time it took to complete the exercise because the machine kept breaking down. He stated that the Fireman's Association has brought it up at their meetings and is concerned about the maintenance as well.

A MOTION was made by Committeeman D. Hansen and seconded by Mayor P. Yetter, with all members in favor, to accept Chief David Korver's October Report.

**NEW JERSEY DIVISION OF MOTOR VEHICLES
BLUE LIGHT APPLICATION FOR
FRANK ROONEY**

A MOTION a made by Committeeman T. Dooley and seconded by Committeeman D. Coranoto, with all members in favor, to authorize Mayor Philip Yetter to sign the above captioned Blue Light Permit application for submission to the NJ Division of Motor Vehicles.

DISCUSSION**DOLAN AND DOLAN
CAGE INVESTORS**

Township Attorney S. Roseman stated that Cage Investors filed two deeds for a subdivision that they applied for at the Hampton Township Planning Board. He explained that these deeds are not legal because they were not prepared properly for a minor subdivision and that they were not approved by the Planning Board as required. In addition he stated that Cage Investors was supposed to sign a developers agreement and to his knowledge it has never been done. He stated that the Township cannot let this go and must take action. He suggested that the Township write a letter to Cage Investors and explain to them that they have ten days to file a proper deed joining these lots together again and that the subdivision deeds cannot be properly filed and recorded until they execute a Developers Agreement. He stated that if they do not comply with the Township's request, the Township should move forward in setting these deeds aside.

A MOTION was made by Mayor Philip Yetter and seconded by Committeeman D. Hansen, with all members in favor, to have Township Attorney Stephen Roseman write a letter to Cage Investors giving them ten (10) days to file a proper deed joining these lots together again.

**DOLAN AND DOLAN
BLOCK 3501, LOT 39 & 37
COMPLAINT**

Township Attorney Stephen Roseman stated that the above referenced Block and Lot involves a lawsuit by Dr. Sylvia Zika wherein she is suing the Township of Hampton, the New Jersey Department of Transportation, and Lowe's Companies, Inc. saying the proper procedure was not followed in the proposed closing of her Route 206 driveway. He recommended that the Township Planning Board Attorney Robert T. Morgenstern handle this matter instead because as Township Attorney he was not involved in the Planning Board discussions.

A MOTION was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to authorize Hampton Township Planning Board Attorney Robert T. Morgenstern to respond the Lawsuit filed by Dr. Sylvia Zika.

**HAMPTON TOWNSHIP 150th ANNIVERSARY
HAMPTON DAY**

Township Administrator E. Klose stated that the Recreation Committee discussed having Hampton Day in September 2014 and including it as more of a Fall Festival event. Chairwoman Sue Rude brought it up at a previous Township Committee meeting and everyone agreed that it was a great idea. However, the 2014 County Fireman's Parade is scheduled at Hampton Recreation Park on October 4, 2014, which is the weekend before the proposed date for a Fall Festival and it would be difficult to have to big events like this so close together in the Park. Township Administrator E. Klose stated that the Township's 150th Anniversary of Incorporation is in June 2014 and that it might be a good idea to include this celebration as part of Hampton Day.

Recreation Chairwoman Sue Rude stated that she did not think the Fall Festival would interfere with the Fireman's Parade and that it would be possible to hold the two events without a problem.

Township Administrator E. Klose suggested holding Hampton Day on June 21st, the first day of summer, so that it wouldn't conflict with other towns dates which seem to be the first or second week of June.

Committeeman D. Coranoto stated that maybe the Recreation Committee could also include the Car Show on Hampton Day.

Committeeman T. Dooley expressed his concern about unsupervised children that attend Hampton Day and the possibility of a classic car being damaged. He stated that the individuals who own these cars have substantial investments in them.

Mayor Philip Yetter stated that he did not think the two events would conflict because they each draw a different crowd of people.

The Township Committee suggested that the Recreation Committee discuss this matter at their November 20, 2014 meeting.

HAMPTON TOWNSHIP ELECTION POLL WORKERS

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to provide a pizza to each Polling Place for the Poll Workers who volunteer their time on behalf of the township's voting Districts.

HAMPTON TOWNSHIP REVALUATION ASSESSMENT LETTERS

Township Administrator E. Klose stated that Appraisal Systems should be sending letters to all property owners in Hampton Township notifying them of their new assessment as part of their obligation for revaluation. She stated that she spoke with Township Assessor Joe Ferraris and discussed the importance of property owners understanding what their assessment means and how it affects their tax obligation. She and Mr. Ferraris recommend that rather than including an estimated tax amount on the letter, which is being sent to tax payers by Appraisal Systems, it might be best to give taxpayers the ability to go on Appraisal Systems website to use a calculation method that they will provide. This will give every individual an estimated amount of what his or her tax obligation would be using the new assessment in the current year's budget.

The Township Committee agreed that this is probably the best way to notify taxpayers of their new assessment and what it means based on the current tax year.

A **MOTION** was made by Committeeman D. Coranoto and seconded by Committeeman D. Hansen, with all members in favor, to send a letter to taxpayers advising of them of their new assessment and directing them to Appraisal Systems website in order to get an estimate on how it affects their tax obligation.

HAMPTON TOWNSHIP RECREATION COMMITTEE CAR SHOW

Committeeman T. Dooley expressed his gratitude to the Recreation Committee for holding the Car Show in September and donating the proceeds totaling \$1,600 to the Hampton Township Educational Foundation for the Mike Biron Field of Dreams Lighting Project.

PUBLIC SESSION

Recreation Chairperson Sue Rude stated that the Recreation Committee has set up their town-wide garage sale for May 17, 2014. She stated that the Committee has begun to allocate funds toward the walking path around the Hampton Township Recreation Park. She stated that she has someone who is interested in making a \$10,000 donation and

wanted to know if the township could accept this donation and if it can be considered tax deductible.

Township Attorney S. Roseman stated that he would have to find out if this is allowable under the law.

PUBLIC SESSION CLOSED

BILLS

A MOTION was made by Committeeman D. Coranoto, and seconded by Committeeman D. Hansen, with all members in favor, to adopt the following Resolution.

**HAMPTON TOWNSHIP
RESOLUTION TO PAY BILLS**

WHEREAS, there are bills to be paid for goods and services.

NOW, THEREFORE, BE IT RESOLVED BY the Township Committee of the Township of Hampton, County of Sussex that the following bills be paid.

Check Register - (0110101001) CASH Checking

DATE	CHECK #	PAID TO	AMOUNT	VOID AMOUNT	VOID DATE	REASON
10/04/2013	27073117	889 STATE OF NEW JERSEY	23,591.09			(Transfer)
10/10/2013	2013029	513 HAMPTON ED. OF EDUCATION	409,884.25			(Transfer)
10/15/2013	1632	993 RADIO SHACK	119.99			(Manual)
10/25/2013	2013028	217 CENTURY LINK	623.05			(Transfer)
10/29/2013	8903	929 AERIAL-RISE, L.L.C.	575.00			
10/29/2013	8904	499 AIRGAS EAST, INC.	174.98			
10/29/2013	8905	969 APPRAISAL SYSTEMS, INC.	5,000.00			
10/29/2013	8906	997 BRISTOL - DONALD CO., INC	68.00			
10/29/2013	8907	508 CAMPBELL FOUNDRY COMPANY	1,193.00			
10/29/2013	8908	199 CAMPBELL'S SMALL ENGINE, INC.	471.99			
10/29/2013	8909	501 CHELSEA CLEANING CO. INC.	325.00			
10/29/2013	8910	628 COOPER ELECTRIC SUPPLY CO.	139.19			
10/29/2013	8911	547 DAVID R. TROAST, LLC	400.00			
10/29/2013	8912	874 DEER PARK	17.53			
10/29/2013	8913	505 DELTA DENTAL OF NJ, INC.	3,315.99			
10/29/2013	8914	719 DENVILLE LINK PAINTING, INC.	5,200.00			
10/29/2013	8915	906 DOLAN & DOLAN, P.A.	2,150.87			
10/29/2013	8916	589 DOWVE BRAKE & CLUTCH CO. INC.	743.64			
10/29/2013	8917	839 ECONO STEPS LLC	262.70			
10/29/2013	8918	509 FAIRCLOUGH FUEL, INC	5,052.89			
10/29/2013	8919	434 FERRACOLI, WEILKOTZ, CERULLO, CUV	13,500.00			
10/29/2013	8920	504 FOSTER & COMPANY, INC.	301.94			
10/29/2013	8921	830 FRANKLIN PRECAST	637.25			
10/29/2013	8922	510 G & G DIESEL SERVICE INC	5,295.40			
10/29/2013	8923	902 GARDEN STATE LABORATORIES, INC.	250.00			
10/29/2013	8924	343 GENERAL CODE, LLC	1,195.00			
10/29/2013	8925	624 GRINSELL RECYCLING INC.	363.38			
10/29/2013	8926	261 HAMBURG PLUMBING SUPPLY CO INC	137.20			
10/29/2013	8927	381 HAROLD E. FELLOW & ASSOC., INC.	3,114.00			
10/29/2013	8928	780 IDEA ART	30.94			
10/29/2013	8929	281 JERSEY CENTRAL POWER & LIGHT	1,055.55			
10/29/2013	8930	957 JESCO, INC.	224.36			
10/29/2013	8931	922 JESSICA M. CARUSO	82.11			
10/29/2013	8932	518 JOHNNY ON THE SPOT, INC	409.30			
10/29/2013	8933	518 KITTATINNY REGIONAL HIGH SCHOOL	494,868.48			
10/29/2013	8934	991 LAFAYETTE AUTO PARTS SUPPLY	152.33			
10/29/2013	8935	522 LONE'S COMPANIES, INC.	756.17			
10/29/2013	8936	688 MACMILLAN OIL CO., INC	959.03			
10/29/2013	8937	523 MACARINO FORD-MERCURY LLC	86.08			
10/29/2013	8938	313 MCGOVERN & ROSEMAN, P.A.	1,480.00			
10/29/2013	8939	609 MONTAGE ENTERPRISES, INC	322.00			
10/29/2013	8940	525 MONTAGUE TOOL & SUPPLY CO., INC	349.13			
10/29/2013	8941	328 MORRIS ASPHALT SUPPLY, LLC	18,084.71			
10/29/2013	8942	328 MORRIS ASPHALT SUPPLY, LLC	7,043.18			
10/29/2013	8943	399 N.J. HERALD INC.	775.30			
10/29/2013	8944	678 N.J. PLANNING OFFICIALS, INC.	420.00			
10/29/2013	8945	958 NORTH CHURCH GRAVEL, INC.	2,304.15			
10/29/2013	8946	958 NORTH CHURCH GRAVEL, INC.	2,151.59			
10/29/2013	8947	958 NORTH CHURCH GRAVEL, INC.	5,432.94			
10/29/2013	8948	958 NORTH CHURCH GRAVEL, INC.	2,338.09			
10/29/2013	8949	927 PENTELEDATA	60.09			
10/29/2013	8950	531 PROPAY INC.	107.50			
10/29/2013	8951	996 S.A.K. QUALITY SMALL ENGINE SERVICE	2.99			
10/29/2013	8952	490 SERVICE ELECTRIC CABLE TV INC	36.95			
10/29/2013	8953	576 SUSSEX COUNTY CHAMBER OF COMMERCE	50.00			
10/29/2013	8954	628 SUSSEX COUNTY MIA	123.30			
10/29/2013	8955	502 SUSSEX COUNTY TREASURER	733,295.30			
10/29/2013	8956	502 SUSSEX COUNTY TREASURER	23,459.00			
10/29/2013	8957	502 SUSSEX COUNTY TREASURER	44,810.47			
10/29/2013	8958	502 SUSSEX COUNTY TREASURER	3,775.86			
10/29/2013	8959	577 T.A. MOUNTFORD, CO. INC.	782.00			

TOWNSHIP COMMITTEE

10/29/2013	8962	656 TRACTOR SUPPLY CREDIT PLAN	54.98
10/29/2013	8962	195 TREASURER, STATE OF NJ	1,293.00
10/29/2013	8964	461 Treasurer, State of New Jersey	125.00
10/29/2013	8965	995 U.S. MUNICIPAL	438.31
10/29/2013	8966	997 UNIVERSAL SUPPLY GROUP, INC.	4.85
10/29/2013	8967	773 VERIZON WIRELESS SERVICES, LLC	455.19
10/29/2013	8968	473 VITAL COMMUNICATIONS, INC.	909.46
10/29/2013	8969	475 WARD'S FLOWERS & GIFTS	106.95
10/29/2013	8970	478 WASTE MANAGEMENT OF NEW JERSEY, INC	31,810.72
10/29/2013	8971	596 WINGLE SUPPLY CO INC	267.00
10/29/2013	8972	536 WINTER'S AUTO PARTS INC.	209.11
10/29/2013	119142633	514 HAMPTON TWP. PAYROLL ACCOUNT	94,930.11 (Transfer)

			1,427,599.30
			119.96 Manual
			519,029.51 Bank Transfers
			=====
			1,946,748.79

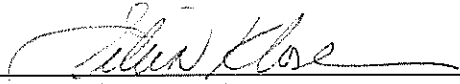
All checkbooks October 2013		Hampton Township Check Register		1TOWN1 Page 1
Check Number	Check Date	Payee	Amount	
Payroll Checks				
7983	10-01-13	Jessica M. Caruso	2,293.18	
7987	10-01-13	John O. De Jager	1,133.33	
7988	10-01-13	Edward R. Hayes	0.00	
7990	10-01-13	Russell H. Bellis, Jr.	1,037.47	
8005	10-15-13	John O. De Jager	1,133.33	
8007	10-15-13	Russell H. Bellis, Jr.	1,037.46	
8019	10-29-13	John O. De Jager	1,363.76	
8021	10-29-13	Russell H. Bellis, Jr.	1,141.96	
			<u>9,140.06</u>	
Vendor Checks				
7997	10-01-13	Advt to Hampton Twp - Mary Whitesell	450.00	
7998	10-01-13	AXA Equitable	430.00	
7999	10-01-13	Verizon Wireless	35.00	
8028	10-29-13	Hampton Twp. Unemployment Fund	293.43	
999999	10-01-13	941 EFT PAYMENT	3,706.33	
999999	10-01-13	NJ EFT PAYMENT	766.19	
999999	10-15-13	941 EFT PAYMENT	5,977.57	
999999	10-15-13	NJ EFT PAYMENT	521.02	
999999	10-29-13	941 EFT PAYMENT	6,254.62	
999999	10-29-13	NJ EFT PAYMENT	519.59	
999999	10-29-13	NJ 927 EFT PAYMENT	669.33	
			<u>24,613.46</u>	
Payroll Direct Deposit				
7980	10-01-13	Eileen F. Elise	5,314.30	
7981	10-01-13	Kathleen T. Armstrong	1,323.91	
7982	10-01-13	Valerie Galizia	899.90	
7984	10-01-13	Joseph Ferraris	913.75	
7985	10-01-13	Mary Whitesell	1,164.30	
7986	10-01-13	Leah C. Korver	946.15	
7989	10-01-13	Daniel P. Bayles	1,515.06	
7991	10-01-13	Frank E. Bennett III	912.99	
7992	10-01-13	Brian E. Mender	1,241.29	
7993	10-01-13	Donald F. Muller	1,097.87	
7994	10-01-13	John W. Tierje	1,398.14	
7995	10-01-13	Jessie J. Vaughan	1,085.12	
7996	10-01-13	James A. Welch	929.05	
8000	10-15-13	Kathleen T. Armstrong	1,323.91	
8001	10-15-13	Valerie Galizia	899.90	
8002	10-15-13	Joseph Ferraris	913.74	
8003	10-15-13	Mary Whitesell	1,164.30	
8004	10-15-13	Leah C. Korver	955.74	
8006	10-15-13	Daniel P. Bayles	1,515.06	
8008	10-15-13	Frank E. Bennett III	912.99	
8009	10-15-13	Brian E. Mender	1,241.29	
8010	10-15-13	Donald F. Muller	1,097.87	
8011	10-15-13	John W. Tierje	1,398.15	
8012	10-15-13	Jessie J. Vaughan	1,085.29	
8013	10-15-13	James A. Welch	940.56	
8014	10-29-13	Kathleen T. Armstrong	1,510.77	
8015	10-29-13	Valerie Galizia	1,021.01	
8016	10-29-13	Joseph Ferraris	913.75	
8017	10-29-13	Mary Whitesell	1,341.65	
8018	10-29-13	Leah C. Korver	1,202.17	
8020	10-29-13	Daniel P. Bayles	1,760.99	
8022	10-29-13	Frank E. Bennett III	1,001.05	
8023	10-29-13	Brian E. Mender	1,482.27	
8024	10-29-13	Donald F. Muller	1,242.02	
8025	10-29-13	John W. Tierje	1,618.66	
8026	10-29-13	Jessie J. Vaughan	977.59	
8027	10-29-13	James A. Welch	1,065.85	
			<u>45,301.17</u>	

Check Number	Check Date	Payee	Amount
Total checks:	56	Total	<u>79,054.73</u>

CERTIFICATION

I hereby certify that the above Resolution was adopted by the Township Committee at their regular meeting held on October 29, 2013 at the Hampton Township Municipal Building, Baleville, Sussex County, New Jersey.

Date: 10/29/13


Eileen Klose, RMC
Township Administrator

**EAGLE SCOUT PROJECTS
RECREATION PARK**

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to invite Scout Bryce Cutler and Scout Chris Geimer to the November 26, 2013 meeting to present them with a plaque of appreciation for the work they did at the Hampton Township Recreation Park for their Eagle Scout Project.

Township Committeeman Dan Coranoto also stated that the Hampton Township Road Department under the direction of Dan Bayles helped a tremendous amount to see that these projects were completed efficiently and in a safe environment. He commended their efforts.


**CANCELLATION
NOVEMBER 12, 2013
TOWNSHIP COMMITTEE MEETING**

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman D. Coranoto, with all members in favor, to cancel the November 12, 2013 regularly scheduled Township Committee meeting and to carry all business to the November 26, 2013 regularly scheduled meeting.

ADJOURNMENT

A **MOTION** was made by Committeeman D. Hansen and seconded by Committeeman T. Dooley, with all members in favor, to adjourn the meeting at 7:56 PM.

Respectfully submitted,


Eileen Klose, RMC
Township Administrator