

**Dadlington Village Hall Management Committee**

**Minutes of meeting held on September 21<sup>st</sup> 2017.**

**Present:** Phil Kiteley (chair), Sally-Ann Faulks, Sam Johnson

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1. **Apologies:** Rachel Rees-Jones, Simon Rees-Jones, Keith Morton, John Whitehead, Michael Dix.

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2. **Minutes of meeting held on 6<sup>th</sup> July 2017:** accepted

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**3. Matters arising**

- a. BBQ purchased and stored at Caroline's.

**4. Correspondence**

- a. 2000 Years: 1066-2066 (RRJ): information about a potential future event with Anthony King
- b. Lottery Update (MD) (see Michael's email circulated before the meeting). Subsequent to meeting, the bid was successful.

**5. Treasurer**

- a. Jacqui has resigned as Treasurer due to being on the point of moving from the village. Phil expressed his thanks for all Jacqui's hard work, especially in relation to the grant application to the council for the hall development. Phil will send a card to Jacqui on behalf of the committee.
  - i. *Action:* PK
- b. Phil has spoken with Diane about taking over as Treasurer. No objections raised.

**6. Financial Report**

- a. The current account balance is £6356.19
- b. Other monies:
  - i. £12k HBBC grant
  - ii. £400 from Stoke Golding Gardening Club thanks to the efforts of Diane. Phil Burgess will come and present the cheque
- c. That makes a total of approximately £18756.19. Colin Burton has costs of approximately £8-9K outstanding.

**7. Bookings**

- a. Moo Music classes have finished but a new regular booking for a Zumba class has started.
- b. Pilates have been irregular with payments.

- c. Coffee morning: 28 attended with a £2 donation. Will need to monitor heating usage over the winter.

#### 8. Funding/grant bids

- a. Lottery grant (see above)
- b. Council grant (see above)
- c. Potential bids: may be possible to apply for grants for environmental improvements, such as improving the lighting in the "old" part of the hall.

#### 9. Village Hall Development

- a. Flooring: Phil has had a meeting with the company who maintain the floor at Stoke Golding Village Hall. They have quoted approximately £1200 to sand both floors (new and old), blend and seal both floors. The floor will need re-sealing every couple of years depending on wear.
  - i. *Action:* PK to confirm and get dates for work to commence.  
Need to check about skirting boards in relation to decorating.
- b. Heating: it was agreed 5 heaters are required that blow hot and cold air. Sally-Ann awaiting a quote and Phil is awaiting a quote from Rob (Colin's electrician)
- c. Extension
  - i. PK and SRJ have conducted a snagging review and jobs should be done the following week.
  - ii. Need to check with Colin to see if the rendering is the base coat or not. Phil to instruct Colin to apply a paint sealant at a cost of approx £300
    - i. *Action:* PK

10. **Event Feedback:** none

#### 11. Event Planning

- a. Quiz: in hand: chilli and cous cous followed by homemade crumbles.
- b. Official Hall opening: we need to invite someone from HBBC. SRJ has suggested that we combine this with the Christmas Lights Switch-On. Another option would be a day time event combined with one of the coffee morning and then an event in evening.
- c. Christmas Lights: Sally-Ann to approach Pete Lee about a real Christmas tree from Theobalds.
  - i. *Action:* SAF

12. **Date of next meeting:** November 9<sup>th</sup> 2017.

**Please bring diaries so that we can schedule the next few meetings.** The regular Zumba class has agreed to run a shorter class on the nights of our meetings and we need to give them plenty of advanced warning.