

FOURTH QUARTERLY MEETING
OCTOBER 23, 2017
2:00 PM TO 4:00 PM
VISTA CONFERENCE ROOM
FAIRFIELD COMMUNITY CENTER
1000 KENTUCKY AVENUE, FAIRFIELD, CA 94533

If you wish to address any item listed on the Agenda, we encourage you to participate in the **Public Comment Period that will be held at the end of each agenda item for public comments and questions.** CAP Solano JPA fosters accessibility for persons with disabilities. Meetings are held in accessible facilities; however, if you require additional assistance in order to participate, please contact HomeBase at least 48 hours in advance of the meeting at 415-788-7961 or at Solano@homebaseccc.org with your specific needs.

1. **Call to Order**
2. **Roll Call – A quorum currently consists of six representatives.**
3. **Presentations**
 - a. **Community Services Block Grant Recipient Programmatic Presentation**
 - b. **Coordinated Entry Presentation**
4. **General Public Comments – 2 Minutes per person**

This is your opportunity to address the members on matters not listed on the Agenda, but it must be within the subject matter jurisdiction of the Tripartite Advisory Board. Please limit your comments to two minutes.
5. **Additions or Deletions from the Agenda – ACTION**
6. **Approval of the Agenda – ACTION**
7. **CONSENT CALENDAR – ACTION**
 - a. **Approve Tripartite Advisory Board Minutes from June 19, 2017**
8. **OLD BUSINESS/STANDING ITEMS**
 - a. **Community Action Agency Executive Director’s Report - Update**
 - b. **Fiscal Report (Fiscal Agent) - Update**
 - i. **CSBG Budget Report**
 - ii. **Community Services Block Grant Programmatic Outcomes**
 - iii. **2017 Community Services Block Grant (CSBG) Funding Update**

- c. Receive the 2016 Annual Report for the CAP Solano JPA – Update

9. NEW BUSINESS

- a. Tripartite Advisory Board Refresher Training - Discussion
- b. Annual Update on the Success of Community Action Plan Strategies and JPA Outcomes - Update
- c. 2014, 2015, and partial 2016 Audits of the CAP Solano JPA - Discussion
- d. Hold Board Election to Fill Vacant Secretary Position - Action
- e. Approve 2018 Meeting Schedule - Action
 - i. January 22, 2018
 - ii. April 23, 2018
 - iii. July 23, 2018
 - iv. October 22, 2018
- f. Sign updated Conflict of Interest Forms as needed - Update

10. Staff Updates

- a. Community Services Block Grant Reporting
- b. 2017 Point-in-Time Count Results
- c. Strategic Plan Implementation

11. Upcoming agenda items

- a. 2018 Community Services Block Grant Competition

12. Adjourn Meeting – Next meeting January 22, 2018