

Minutes of the March 1, 2021 Regular Board Meeting of Sherman Township

The regular scheduled meeting of the Sherman Township Board was held on Monday March 1, 2021 at 7 pm through the electronic format of Zoom. Meeting was called to order by Supervisor-Smalligan at 7:00 pm. After the pledge of allegiance, roll call of the board was taken, and members present were Karen Berens, Doug Berens, Stan Stroven, Ken Smalligan, and Jamie Kukal.

Motion was made by K Berens and 2nd by S Stroven to approve the agenda as presented. Roll call vote was taken, Yes; K Berens, D Berens, S Stroven, K Smalligan, J Kukal. No; none Motion passed.

Motion was made by S Stroven and 2nd by K Berens to approve the February 1, 2021 regular board meeting minutes with the corrections. Roll call vote was taken, Yes; K Berens, D Berens, S Stroven, K Smalligan, J Kukal. No; none Motion passed.

For public comment, Shelly Peets spoke to the board asking if everyone received her previous email with questions from February 3, 2021. Clerk-Kukal responded that everyone had received her email and it had also been forwarded to the township attorney. The attorney has yet to advise the township on a response to said email. Kukal did however respond to the Peets' questions from the previous board meeting. After further review of the township ordinance, it was J Kukal's interpretation of the first reference of section 19, pertaining to the Zoning Board Appeals and not the Sherman Township Board. The second reference of section 20.06 is referring to permit regulations and this is not a new permit issue. The final reference, of section 20.07, is to civil fines and citations and there were no civil fines at this point. As for any other interaction will need to be directed to the attorney. Mrs. Peets asked if the board has any answers for her at this time. J Kukal confirmed that all correspondences need to go through the attorney.

Treasurer-Berens asked for any questions on her previously presented report on payment of bills. With no questions, she went on to report that she had received the most recent revenue sharing check of \$30,575. Neighbor Electric did not bill us for the fixing of the flag. However, she did send them a thank you card for their services. Berens also reported that she had received the Fremont Fire District Bill for contracted services of \$62,983 due by the end of March. She has yet to receive the bill from White Cloud Fire District. Motion was made by S Stroven and 2nd by D Berens to approve the report and pay the bills along with the \$62,983 Fremont Fire Contract Bill at the upcoming budget meeting. Roll call vote was taken, Yes; K Berens, D Berens, S Stroven, K Smalligan, J Kukal. No; none Motion passed.

Clerk-Kukal asked for any questions on her previously presented report. She confirmed that the cemetery bid ad will run as soon as the snow is off the cemetery making it accessible. Kukal mentioned that pension plan contributions were missed last year, and she is waiting on the figures from John Hancock to bring this up to date. For the bill on the White Cloud Fire Building, she confirmed that the township is liable for the full \$61,000 and at this point it has not been met and the balance of \$3,667.76 needs to be paid. She advises the use of the remaining \$1,432.78 from the assessment account to be put towards that bill and the rest be covered by

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general funds until the end of the fiscal year fire protection contract payments is made. At that point if there are sufficient funds left in the fire protection account, then transfer the money to reimburse the general account. Motion was made by D Berens and 2nd by S Stroven to pay off the remainder of the White Cloud Fire Building bill in the sum of \$3,667.76. Roll call vote was taken, Yes; K Berens, D Berens, S Stroven, K Smalligan, J Kukal. No; none Motion passed.

The topics of job descriptions and hall rentals were tabled till the April meeting. Kukal presented the proposed meeting dates for 21-22 fiscal year for review and proposed a March 31,2021 date for the Budget meeting. It was decided to have the Budget meeting on March 31, 2021 at 6:30 pm.

There were no trustee reports at that time.

Supervisor-Smalligan reported that he will have the road work on the agenda for the budget meeting and would like each board member to have reviewed each road prior to that meeting, for an informed decision. He also informed the board that copies of the ordinance and masterplan are needed for the new ZBA members, so Clerk-Kukal will be looking into having copies printed. For mileage rate, Smalligan looked into our current rate and it does not appear that it is an issue at this time.

Assessor-Story reported that he is crazy busy wrapping up the assessment roll and jumping into the March board of review. At this time, we are planning on virtual meetings for those March BOR dates. Story confirmed that all of the retired veterans' residents have their paperwork in at this time.

Building Inspector-Smalligan reported that he issued 4 permits and handled 2 inspections last month.

Zoning Administrator-Kukal confirmed the 4 permits. For junk drive, he is still waiting on phone calls to confirm dates. Kukal also requested that the township bring back the use of a formal complaint document for the paper trail of complaints. Motion was made by K Berens and 2nd by D Berens to reinstate the zoning complaint form. Roll call vote was taken, Yes; K Berens, D Berens, S Stroven, K Smalligan, J Kukal. No; none Motion passed.

For the planning commission, D Berens had nothing to report due to the lack of meetings. J Kukal presented the online training information that she had recently received. She will make copies and email a copy to all the planning members for their review.

For White Cloud Sherman Utilities-Dick Chenard reported meeting earlier that day. In the month of February there were 4 sewer backups. Work is continuing on station renovations and office space renovations. The EDA grant is still in the preparation process.

For the cemetery, Vonda Tollefson did not have anything to report at that time. The advertisement for bids is ready to be published as soon as the weather breaks.

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Treasurer-Berens reported billing \$811.63 and collecting \$497.08 from Consumers Energy, for Fremont Fire District. No meetings or anything to report for White Cloud.

There was nothing for new or unfinished business.

For public comment, Jim Maike commented on the caliber of our zoom meetings and the work that Clerk-Kukal is doing with the website. The county parks reported a record-breaking year for reservations. The health department is busy running clinics for the COVID vaccinations. The first meeting of elected county officials is set for April 7, 2021 at 7:30 pm.

Shelly Peets commented back about the previous response from Clerk-Kukal, and she is still looking for answers to her questions in her previous email. K Smalligan responded that those letters and emails have been forwarded to the attorney for his response. Kukal answered that her response was all her interpretation of the ordinance and in that section, it is for permits. Any further discussion should be held by the attorney.

Joseph Fox commented on the road section of north Sherman and he thinks it would be wise to wait on a possible upgrade on that section until after the sewer station upgrades in the area are finished.

There were no board member comments at that time.

Meeting adjourned at 7:52 pm.

Submitted by Jamie Kukal, Clerk

Also present through zoom were Chad Kukal, Gary Smalligan, John Borgman, Brian Story, Lee Hoppa, Dick Chenard, Jim Maike, Karen Koprofces, Jerry Engel, Jim May, Vonda Tollefson, Joseph Fox, Jessica Pieri.

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Sherman Township
Balance Sheet
 As of February 28, 2021

		Feb 28, 21
ASSETS		
Current Assets		
Checking/Savings		
MASTER ACCOUNT		
101-001 · General Fund cash		97,732.05
203-001 · Mayo Drive cash		7,503.36
220-002 · Robinson Lake Cash		29,593.59
221-001 · Crystal Lake Cash		39,980.46
336-001 · Fire protection millage Fr & WC		28,907.89
336-249 · WC Fire Station Building Fund		1,432.78
Total MASTER ACCOUNT		<u>205,150.13</u>
151-001 · Cemetery cash		35,981.20
202-001 · Road Checking		3,115.12
249-001 · Capital acquisition cash		3,626.29
261-336 · Gerber Fire Runs Savings		6,050.70
401-001 · Winter Tax Account		323,532.71
402-002 · Summer Tax Account		25,823.08
Total Checking/Savings		<u>603,279.23</u>
Total Current Assets		<u>603,279.23</u>
TOTAL ASSETS		<u>603,279.23</u>
LIABILITIES & EQUITY		603,279.23