

October 1, 2019

Parent/Teacher Conferences for the 1st quarter will be held on Thursday, October 24. We will schedule times for only those parents who request a conference, so it is important for you to fill out the information below and return it to the principal's office by October 11. This will allow enough time to draw up the schedule and verify it with you.

All conferences will be limited to ten minutes. If a longer appointment is desired, please contact the teacher in advance for a personal meeting to be held sometime other than conference night.

School will be dismissed at 12:09 p.m. on conference day, October 24. There will be no school the next day on Friday, October 25.

When the listing is finalized, we will notify you with your appointment time.

Request for Conference

I would like a conference with the following grades: _____

Time frame 1:00-7:00 p.m. Please give approximate time that works best for you _____

Parent/Guardian **Printed** Name: _____