

**MINUTES OF THE REGULAR SESSION OF THE GERVAIS CITY COUNCIL  
COUNTY OF MARION, STATE OF OREGON  
HELD AT GERVAIS CITY HALL AT 7:00 PM ON FEBRUARY 6, 2020**

**1. Call to Order**

The meeting was called to order at 7:00 PM.

**2. Pledge of Allegiance**

Boy Scout Troop #105 from Keizer led as the pledge of allegiance was recited.

**3. Roll Call**

Mayor Shanti Platt	Present
Councilor Micky Wagner	Absent, excused
Councilor Baltazar Gonzalez	Present
Council President Michael Gregory	Present
Councilor Wes Leiva	Present
Councilor John Harvey	Present

Staff Present: City Manager Susie Marston, City Recorder Tim Rhyne, Police Chief Mark Chase, Public Works Superintendent John Robinson. Please see sign-in sheet for others who were present.

**4. Announcements/Appointments**

- a. Additions/deletions to the agenda
  - 1) None noted

**5. Public Comment:**

- a. Public comment is limited to three (3) minutes per person with an optional two (2) minutes for Council questions and answers. If you wish to address Council please come forward to the podium and identify yourself for the record.
  - 1) None noted

**6. Consent Calendar:**

- a. Approval of the minutes of the January 2, 2020 Regular Session
- b. Approval of the minutes of the January 16, 2020 Special Session
- c. Approval of bill list for December 24, 2019 – January 29, 2020

***Councilor Gregory made a motion to approve the February 6, 2020 consent calendar as presented. Seconded by Councilor Leiva. Motion is unanimously carried and so moved.***

**7. Presentations**

- a. None noted

8. Public Hearing

- a. None noted

9. Action Items

- a. Approve Ordinance No. 20-001, an ordinance vacating the 20-foot wide public alley within Block 55 of the Gervais town plat, bound by 5<sup>th</sup> Street, 6<sup>th</sup> Street, Alder Avenue, and Birch Avenue and declaring an emergency

Mayor Platt asked why the ordinance is being approved as an emergency. Susie stated that there are many reasons why an ordinance can be enacted as an emergency. The emergency in this case is so the ordinance will be enacted immediately so the property owners can move forward more quickly with their project.

***Councilor Leiva made a motion to approve Ordinance No. 20-001, an ordinance vacating the 20-foot wide public alley within Block 55 of the Gervais town plat, bound by 5<sup>th</sup> Street, 6<sup>th</sup> Street, Alder Avenue, and Birch Avenue and declaring an emergency. Motion seconded by Councilor Gregory. Motion is unanimously carried and so moved.***

- b. Schedule date for the budget committee meeting

Susie reminded the council meeting of the upcoming budget season and stated that the third Thursday in May is the normal meeting. That date would be May 21<sup>st</sup>. The council agreed to May 21<sup>st</sup> at 7:00 PM.

10. Staff Reports:

- a. City Manager

Susie stated that the 4<sup>th</sup> Street project is moving forward and a notice to proceed has been issued. The project has been awarded to Jackson Industries and should commence within the next several weeks. The estimated completion date is May 31<sup>st</sup>. There was a brief discussion about the funding for the project. Aside from partial grant funding, the project is funded from the State Tax Street Fund.

AKS Engineering, on behalf of Pacific Edge Development, asked for an extension on the approval period for the preliminary subdivision (Ivy Woods Estates). Code allows for the City Manager to grant an extension not longer than 6 months. There were no project changes, so Susie extended the deadline to January 24<sup>th</sup>, 2021.

The annual COG Awards Dinner is February 19<sup>th</sup> at 6:00 PM. Susie mentioned that there has been interest in the industrial property located on Checkerboard Road. There was a brief discussion about working with interested parties on available properties in Gervais city limits.

- b. Police Department

Chief Chase gave service statistics and gave updates on the D.A.R.E. program. Officer Seibel will also be teaching classes at the high school on the dangers of vaping. The Chief also spoke about the SRO position as well as Officer Virula's work.

c. Public Works

John Robinson stated that nearly all the water meters in town have been replaced. Public Works is temporarily short-staffed right now due to Kyle Jentsch being away from work.

**11. Business from the Mayor or Council**

Councilor Harvey asked about the gas tax that the City receives. He spoke about the need to repave other streets in town as well. There was general discussion about the criteria that determines which projects are completed. John Robinson discussed the process for resurfacing streets in Gervais. Council and staff also spoke about future street projects that need to be completed such as Douglas Avenue.

Mayor Platt spoke about creating a small military recognition area in the Black Walnut Community Park. Councilor Gonzalez mentioned a need for brighter street lighting near crosswalks for safety reasons. Council and staff briefly discussed lighting for crosswalks.

**12. Adjourn**

- a. The meeting was adjourned at 7:27 PM.

**I, TIM RHYNE, DO HEREBY CERTIFY THAT THE FOREGOING MINUTES OF SAID MEETING OF THE GERVAIS CITY COUNCIL HELD ON FEBRUARY 6, 2020 ARE, TO THE BEST OF MY ABILITY, CORRECT AS RECORDED.**

ATTESTED:

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Timothy Rhyne, City Recorder

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Shanti M. Platt, Mayor