

(Prepared by/Return to: Amy Kahler, Des Moines Water Works, 2201 George Flagg Parkway, Des Moines, IA 50321, 515-283-8760)

**Meeting**  
**CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION**  
**Executive Committee**  
**Des Moines Water Works Planning Conference Room**  
**March 21, 2014**  
**3:00 p.m.**

**Present:** John McCune, David Lindeman, Jim McKenna, Louise Moon, Jolee Belzung, Vern Willey, Shane Kinsey, Karen Novak-Swalwell

**Review Questions Submitted by Potential RFQ Respondents**

The following questions were submitted by potential RFQ respondents, and the answers indicated were decided by consensus of the group:

- Q. Are we free to change the sequence of the Tasks for proposal purposes? For example, our experience is that the SWOT analysis would be more effective if conducted following information gathering in Tasks 2 and 3.
- A. Yes**
- Q. How many individual stakeholders will need to be met with/interviewed? Do you anticipate single or multiple meetings/interviews with each of the 22 utilities? How many additional meetings/interviews with members of the CIRDDWC or other local leaders?
- A. Minimum of 1 interview per participating stakeholder and any additional as deemed appropriate by consultant and/or CIRDDWC.**
- Q. In what format will the information on joint assets be provided?
- A. TBD**
- Q. How many of the 22 utilities have a nearly complete inventory of assets?
- A. Information on joint assets is available.**
- Q. How many have a GIS-based inventory?
- A. The five utilities with production facilities largely use GIS.**
- Q. Does the City of Des Moines have a hydraulic model of its transmission system that includes connections to the wholesale customers?
- A. The City of Des Moines does not; however, Des Moines Water Works has a hydraulic model that includes connections to wholesale customers.**
- Q. Will you provide recent water demand projections for the entire study area?
- A. Yes**
- Q. Will you provide recent safe yield estimates of the existing sources of supply and the regulatory water allocations from each primary source?
- A. Yes**

**Open**

Meeting adjourned at 4:00 p.m.