

## February 4, 2013 ATA Meeting

Chugach Electric Association, 5601 Electron Drive

**Present:** Christian Dougherty, Dana Griffin, Matt Hemry, Ed Hendrickson, Jerry Kaplan, Scott Kohlhaas, Trena Rairdon, Stephanie Williams, Jody Wolfe

**Excused:** Andrea Rosenberg, Mona Yarnall

President Scott Kohlhaas called the meeting to order at 6:05 pm.

**Minutes:** The Board minutes from the January 9, 2013 meeting were approved unanimously.

**President Reports** – Discussion deferred until Old Business agenda item. Proposed change to by-laws to include a High School Representative as permanent board seat. Proposed change was not passed. Instead Directors elected to include High School representation through advisor roles. Whitney Williams was nominated and approved unanimously for advisor role. Email will be sent out to ATA email group for additional interested representatives.

**Treasurer's Report** – Current bank account balance approximately \$43,000 and IRS 1099 forms sent out for 2012. Jody brought up question regarding the approval of passing along non-profit cost to non-employees. MOA grant funds not yet received. Directors had general discussion regarding the handling of restricted funds and establishment of accounting structure. Approval was granted for Jody to research and purchase accounting software up to \$300.

### Committee Reports:

- **Facility** – Committee members have meeting with MOA representative on Wednesday, February 4, 2013. Turnagain Community Council meeting scheduled on Thursday, February 5, 2013, committee members planning to attend in hopes of securing letter of support. Ed Hendrickson interviewed regarding facility on KTVA. Design bid still under review.
- **Quick Start** – Quick Start report provided to directors by Andrea. Report Summary: 52 participants at three locations (Lake Otis, Huffman, Turnagain), registration submitted for booth space for event held on April 30<sup>th</sup>, and summer scheduling underway.
- **Gaming** – Fundraising committee met to discussing ideals and priorities. Priorities established as completion of sponsorship brochure, prizes for raffles, and researching grant opportunities.
- **USTA League** – Registration open for the 2013 Tri-level league. USTA PNW representative visiting Alaska on March 29<sup>th</sup>. Meet and greet planned at Alaska Club North at 9:00 pm.
- **Membership** – Paypal account setup to accept online membership registrations. Multi-year membership category discussed for next year.
- **Programming:**
  - **Tournament** – 2013 tournament schedule provided to directors. Tentative tournament directors established for 2013.
  - **Grand Prix** – New sponsorship needed for 2013, as soon as possible. Appreciation plaque for Fred Rosenberg for 2012 Red Robin Grand Prix in process.
- **Social Networking** – Board voted to move website to new domain of alaskatennis.org. New website more user friendly.
- **Holly Hemry Fund** – Forms have been updated.

## **Election Discussion:**

- **USTA-PNW Elections** – USTA PNW representative at sole discretion of USTA not an ATA position.
- **BOD Election Structure** – Jerry proposed changed to board of director elections. Board decided to establish nomination committee to research election structure of other boards.

**Open Board Seat Election** – Peter Lang was elected to fill seat vacated by Colin Gillam.

## **Old Business:**

- **Outstanding action items list from January 9<sup>th</sup> meeting**
  - **Plaque for Fred Rosenberg** – Christian
  - **Membership roadmap for next meeting** – Scott
  - **Sponsorship Brochure to Trena** – Jerry
  - **Copy of grant document and get status on grant check** – Jody ✓
  - **New Indoor Tennis Facility fact brochure** – Ed
  - **Email to pros regarding membership requirements** – Stephanie

## **New Business:**

- **Action Items list from February 4<sup>th</sup> meeting:**
  - **Bank Statements for general and Holly Hemry accounts** – Jody
  - **Review needs of Facility Committee** – all directors
  - **List of Committee members for next meeting** – Committee Chairs
  - **List of emails and contacts to directors** – Trena ✓
  - **Post Tournament Schedule on website** – Dana ✓
  - **Holly Hemry website, research who is administrator** – Stephanie
  - **Email to ATA group regarding High School Advisors** – Trena ✓
  - **Budget Submitted for spending authority for next meeting** – Committee chairs
  - **Committee Reports due 2/25/13** – Committee chairs

**Next Meeting:** The next meeting was scheduled for Monday, March 4, 2013 at 6:00 pm at Chugach Electric Association, 5601 Electron Drive, Anchorage, Alaska.

The meeting adjourned at 8:59 pm.