

***DRAKES BROUGHTON and WADBOROUGH with PIRTON PARISH COUNCIL***

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The Old Farmhouse  
Pirton Court  
Pirton  
Worcester  
WR8 9EE  
2nd May 2019

Dear Members,

The ANNUAL PARISH MEETING for DRAKES BROUGHTON will be held on THURSDAY 9<sup>th</sup> May 2019 at 7.00pm, DRAKES BROUGHTON VILLAGE HALL, DRAKES BROUGHTON – see separate agenda

THE ANNUAL MEETING OF THE PARISH COUNCIL will be held on THURSDAY 9<sup>TH</sup> May 2019 at 7.30pm at DRAKES BROUGHTON VILLAGE HALL, DRAKES BROUGHTON  
Members of the public are invited to attend the meeting and make representations at 7.30pm.

**AGENDA**

- 1. ELECTION OF CHAIRMAN**
- 2. SIGNING OF DECLARATION OF OFFICE**
- 3. CO-OPTION X1 MEMBER FOR DRAKES BROUGHTON**
- 4. VACANCIES DRAKES BROUGHTON**
- 5. APOLOGIES**
- 6. TO ELECT A VICE CHAIRMAN**
- 7. REGISTRATION AND DECLARATION OF INTEREST**
- 8. TO NOTE THE CODE OF CONDUCT, STANDING ORDERS AND FINANCIAL REGULATIONS**
- 9. DELEGATION OF PLANNING & OTHER MATTERS**
- 10. REPRESENTATIVES TO BE APPOINTED**  
Playing Field Inspectors, Drakes Broughton Village Hall, Drakes Broughton Street Lighting, Highways, Flood watch Co-Ordinator, Planning Coordinators, Finance Sub Group, Staffing Committee, Bus service, Dog waste and litter, Open Space review, SWDM Monitor
- 11. LEGAL DOCUMENTS AND CONTRACTS**
- 12. LOCAL POLICING – Annual Police report, New Officer & The Young good citizen Award.**
- 13. MINUTES OF PREVIOUS MEETING**
- 14. MATTERS ARISING.**
  - a) Locations for VAS
  - b) Insurance for Parish Council - update
  - c) A44 Speed petition

## 15. REPRESENTATIVES' REPORTS

- (a) County Councillor and District Councillor
- (b) Other reports as necessary

## 16. OPEN SPACE REVIEW – PROGRESS UPDATE

## 17. VILLAGE HALL REFURBISHMENT AND DEVELOPMENT -PROGRESS UPDATE

## 18. ANNUAL PLAYGROUND INSPECTION

## 19. TASKS FOR LENGTHSMAN

## 20. VILLAGER UPDATE

## 21. FINANCE

- a) Monthly reconciliation of cash and other monies received.
- b) Agree and sign off Section One of Annual Return for year ending 31 March 2019
- c) Agree and sign off Section Two of Annual Return for year ending 31 March 2019
- d) Appoint internal Auditor
- e) Agree Draft accounts for Year ending 31 March 2019
- f) Agree commencement date for the exercise of public rights
- g) Cheque Signatories
- h) Asset Register - review

To review and authorize the following payments:

a) Mrs N Nicholson – Clerk salary – April	£473.40
b) Mr B Arrowsmith – Lengthsman – April	£220.00
c) Mr B Arrowsmith – Litter Clearing Playing fields – April	£100.80
d) N Power – Quarterly Street lighting Electricity	£671.41
e) Wychavon DC – Clerk Annual Pay slips	£43.20
f) Mrs N Nicholson – Quarterly phone charges	£60.00
g) Mrs N Nicholson – Quarterly OPE	£TBC
h) Came & Company - Annual Insurance premium	£865.20

Remittance - WCC Final Lengthsman Payment for Year ending 31 March 2019 - £198.38  
- WDC Precept payment 1 - £10,526.00

## 22. PLANNING

- a) Comments made on planning applications to Wychavon:  
W/19/00666/FUL The Old Smithy, Mill Lane, Wadborough. 1 new detached dwelling in existing residential curtilage and replacement parking for the Old Smithy. Demolition of existing structure as approved under 18/01597/FUL – Variation of condition 2 to allow amendments to raise eaves on northern elevation, extend roof area on eastern elevation & revise floor plans. Recommend Refusal.  
W/10/00771/HP 5 Lewis Close, Drakes Broughton, WR10 2BE. Build a single storey rear and side extension with pitched roof. Build a car port to the side of the house. Recommend Approval.
- b) Applications Approved:  
W/19/00666/FUL The Old Smithy, Mill Lane, Wadborough. 1 new detached dwelling in existing residential curtilage and replacement parking for the Old Smithy. Demolition of existing structure as approved under 18/01597/FUL – Variation of condition 2 to allow amendments to raise eaves on northern elevation, extend roof area on eastern elevation & revise floor plans.  
W/19/00554/ADV Land Adjacent, Langham, Worcester Road, Drakes Broughton. 6x Bovis Homes flags.
- c) Applications Refused:  
W/19/00576/OUT Masons Arms, Station Road, Wadborough. Erection of 1 no. dwelling.  
W/19/00108/FUL Hyde Farm, Worcester Road, Pinvin, Pershore. Conversion of existing barn into 1 no residential property.

d) Applications Awaiting comment:

W/19/004656/HP Chaparral, 6 Stonebow Road, WR10 2AP. Erection of boundary fence and access gates, creation of new vehicular access.

W/19/00922/FUL The Grange, Chevington Lane, WR10 2AE. Subdivision of The Grange to form two independent dwellings (C3)

e) Appeals:

APP/H1840/W/18/3212206 Land to the south of Walcot Lane, Drakes Broughton. Outline planning application for the development of up to 10 dwellings – Dismissed.

APP/H1840/W/19/3219858 Land adjacent to Wheelright Walcot Lane, Drakes Broughton. Construction of 2no. Bungalows. – Dismissed.

APP/H1840/W/18/3209690 Applegrove, Worcester Road, Drakes Broughton. Erection of a three-bedroom bungalow - outline permission – all matters reserved. – Dismissed.

Date of Bovis Play Park Meeting

## 23. CORRESPONDENCE

- Various residents – Speeding in Drakes Broughton, Stonebow & Shrubbery Road
- Resident re Wadborough Cross Roads – safety mirrors.
- Residents re Bovis Road Cleansing
- Resident Re Over hanging hedge – Walcot Lane
- WCC consultation on ‘Enforcement Plan’
- WDC Parishes Event 13<sup>th</sup> June
- WDC Cohousing Event 29<sup>th</sup> April
- WCC x2 Road Closures
- WCC Pershore Northern Link Road consultation
- Resident re Muckspreading

## 24. INFORMATION AND DATE OF NEXT MEETING

The Annual Meeting for Pirton will be held on Thursday 16<sup>th</sup> May at 7.00pm in St Peter’s Church, Pirton.

The next Parish Council Meeting will be held on Thursday 6<sup>th</sup> June 2019 at 7.30 pm in Drakes Broughton Village Hall.

Nikki Nicholson  
Clerk & R.F.O.