

# **WAPITI BOWMEN INC. CONSTITUTION**

## **ARTICLE I: NAME**

The name of this organization shall be called Wapiti Bowmen, Inc.

## **ARTICLE II: OBJECTIVES**

1. To promote and encourage archery as a sport and recreation in the vicinity of Lebanon.
2. To provide archery facilities and properties for the mutual benefit of club members.
3. To sponsor competitive archery events and games.
4. To cooperate with Oregon Bow Hunters and other organizations to encourage the use of the bow in hunting all legal game birds, animals and fish. To protect, improve and increase the rights of the bow and arrow hunters.
5. To encourage the social life side of archery and the spirit of good fellowship and sportsmanship among all archers.
6. To promote and encourage bow hunter education.

## **ARTICLE III: MEMBERSHIP**

Membership shall be four classes: Adult, Junior, Honorary Life and Life Time Membership.

1. Adult membership shall be granted to any one who has attained his/her eighteenth birthday and upon payment of regular fees and dues.
2. Junior membership shall be granted to any one under eighteen, upon payment of regular fees and dues. Any junior member must have an adult club member as a sponsor.
3. Honorary Life membership, with exemption from regular fees and dues, may be granted for exceptional merit and/or service upon recommendation of the Board of Directors and approval by a majority vote of the club members present at a regular business meeting.
4. A life membership shall be granted to any person upon payment of a fee to obtain this membership or those members attaining 25 years of continuous membership shall then become life members.
5. Any member who fails to pay dues 30 days after expiration of their membership shall be considered delinquent and all voting rights and range privileges shall be forfeited.
6. Any member convicted of a Game Law violation or who violates any provision of the Constitution, By-Laws, Policies, rules or regulations of Wapiti Bowmen, Inc., may be subject to discipline by the Executive Board. Discipline for a first offense may vary from a written warning for a minor violation to suspension or revocation of club membership for a serious violation as determined by the Executive Board. Repeated violations of even a minor nature following an initial disciplinary action for the same or a similar violation may be cause for suspension or revocation of club membership. The Board shall notify any member being disciplined in writing prior to the discipline being effective if the proposed discipline involves suspension or revocation of club membership. Any member being disciplined pursuant to this provision may appeal the discipline at a regular business meeting and the Board's decision may be sustained, overturned or modified by majority vote of the members present at the meeting.

## **ARTICLE IV: BOARD OF DIRECTORS**

Board of Directors shall consist of all officers of the club.

1. The Board of Directors shall control and manage the activities, policies and properties of the club, subject only to the Constitution and By-Laws.
2. The Board of Directors shall meet at least once each six (6) months at a time and place fixed by the President, and shall meet more frequently as determined necessary by the President for the club's welfare. The President shall normally preside over the Executive Board meetings and general club meetings. If the President is unable to preside at a meeting, a Board Director as appointed by the President shall do so.

3. Any vacancy in the Board of Directors shall be filled by appointment by the Board of Directors, for the un-expired term of the office vacated. Any member of the Board of Directors not fulfilling the duties of his/her office can be replaced by a majority vote of the Board.
4. At any meeting of the Board of Directors, four members will constitute a quorum. The President (or chairman) will abstain from voting except in a tie ballot.

## ARTICLE V: OFFICERS AND DUTIES

The officers of Wapiti Bowmen shall consist of: President, Vice President of Outdoor, Vice President of Indoor, Vice President of Bow Hunting, Vice President of Membership and Publicity, Vice President of Bow Hunter Education, Secretary, Treasurer, OBH Representative, Concessions Director, Editor, Director of Outdoor and Director of Indoor.

1. **President:** Shall preside at all business and board meetings, appoint committees and shall in general perform the duties incident to his/her office. The President shall be ex-officio member of all Committees except the nominating committee.
2. **Vice Presidents:**
  - a. **Vice President of Outdoor:** shall be responsible for all activities incident to outdoor shooting with the exception of bow hunting. Outdoor tournaments, range readying, trophies, parking, etc. He/she shall appoint committees and call work parties as needed.
  - b. **Vice President of Indoor:** shall be responsible for all activities incident to indoor shooting, Indoor tournaments, mail-in tournaments, readying of indoor range and targets, trophies, refreshments, etc. He/she shall be responsible for upkeep of building and surrounding landscape.
  - c. **Vice President of Bow Hunting:** shall be in charge of activities to bow hunting. Scheduled Club hunts, processing Big and Small game awards, maintenance of records for Bow Hunter of the Year Contest. He/she shall be responsible for the photo contest.
  - d. **Vice President of Membership / Publicity:** shall secure favorable publicity in local newspapers, radio and television for all club activities and functions. Keep historical records of Wapiti Bowmen (i.e., scrapbooks, taking photos, etc.). Follow up on members who have dropped out of the club. Will handle membership promotions and drives. Will handle notification of newspapers and radio stations when a special event is taking place.
  - e. **Vice President of Bow Hunter Education:** shall set up and coordinate bow hunter education classes sponsored by Wapiti Bowmen. Set dates, time, place and procure instructors and teaching materials (lesson books, teaching aids and student cards), advertisement of class. Keep instructors current on certification. Must be a certified Bow Hunter Education instructor.
3. **Secretary / Editor:** shall keep all records such as minutes of all meetings and read them at the next meeting. Shall be responsible for all activities incident to a club newsletter.
4. **Treasurer:** shall keep all financial records of this organization, collect dues, keep accurate records of receipts and disbursements and submit treasurer books for audit.
5. **OBH Representative:** may be abbreviated to OBH Rep., will represent Wapiti Bowmen as their Field Governor and/or Game Committeeman for all OBH meetings and functions requiring their attendance.
  - a. He/she will be a member in good standing of Oregon Bow Hunters during their term of office.
  - b. Keep the club informed of all OBH activities, rules and regulations regarding general business or hunting interests.
  - c. The Executive Board shall appoint an alternate OBH club member in case he/she is unable to attend meetings or functions.
6. **Concessions Director:** shall be responsible for having a concessions stand at each Wapiti Bowmen Tournament or as directed by the Board of Directors, making up menus for each concessions stand and setting food prices, purchase of food and equipment, procuring donated food items from club members, get club members to work in concession stand, responsibility for storing and keeping an accurate inventory of all equipment and foods. Appoint (as needed) a committee to help him/her with these responsibilities.
7. **Director of Outdoor:** will assist the Vice President of Outdoor, serve on committees as appointed.
8. **Director of Indoor:** will assist the Vice President of Indoor, serve on committees as appointed.
  - a. Will conduct the installation of officers at the annual club banquet.

## **ARTICLE VI: ELECTION AND TERM OF OFFICE**

1. Annual election of officers shall be held at the January business meeting.
2. Term of office shall be for one (1) year and may serve as many terms as elected for.
3. Anyone running for office will be a member in good standing upon his/her nomination.
4. Officers elected at the January business meeting will be installed and take over duties at the conclusion of the annual banquet.
5. Members eighteen (18) and older are entitled to vote.

## **ARTICLE VII: FISCAL YEAR AND BUDGETS**

1. The fiscal year of Wapiti Bowmen, Inc. shall be January 1 to December 31.
2. The Board of Directors shall review, revise as necessary and adopt a club budget in December for the following fiscal year.
3. The Board of directors may amend the budget during the course of the fiscal year when new revenues and associated expenses are realized or anticipated prior to the conclusion of that fiscal year.

## **ARTICLE VIII: FEES AND DUES**

1. Annual fees and dues shall be fixed by the By-Laws.
2. Target fees and tournament fees shall be fixed by the appointed Vice President's tournament committee and subject to approval of the general membership at a business meeting.

## **ARTICLE IX: TOURNAMENTS**

1. The appropriate Vice President will manage all club tournaments. Rules, regulations and fees will be determined by the tournament committee subject to approval of the general membership at business meetings.

## **ARTICLE X: COMMITTEES**

1. The President may appoint ad-hoc committees of two or more persons to consider and develop recommendations for action by the club pertaining to such issues as the Constitution and By-laws, budgets, audits, nominations for office, the annual banquet, conservation and hunting regulations, and other matters of importance to the club.

## **ARTICLE XI: TERMINAL CLAUSE**

1. In case of termination of this organization, all remaining treasures funds shall be turned over to the National Bow Hunter Education Foundation.

## **ARTICLE XII: REVISIONS AND AMENDMENTS**

1. Revisions of any article of the Constitution may be made after a written notice of the proposed revisions has been published in the club's newsletter.
  - a. After the revision has been read and reviewed, a revision may be voted upon at the next regular business meeting. A majority vote of the membership present shall decide the issue.

Revised 4/06 prs  
Revised 1/09 gcs  
Revised 3/10 gcs