

Township of Hampshire



County Of Kane

State Of Illinois

Minutes

January 9, 2024

The Board of Trustees met at the Hampshire Township Administration Offices at 170 Mill Ave., Hampshire, IL on the 16th day of January 9, 2024 at 7:00 pm.

Jody Remakel, Supervisor;
Dan Rowlett, Hwy Commissioner;
Rebecca Penkaty, Assessor;
Lori Marwig, Clerk;

Bob Becker, Trustee;
Dale Drendel, Trustee;
Steven Gustafson, Trustee;
Roger Paddock, Trustee;

1) The meeting opened with the pledge to the flag. Mrs. Remakel asking for any changes or additions to the agenda. There was none.

2) Minutes. The Board reviewed the Truth in Taxation Minutes from December 12, 2023. A motion was made by Trustee Gustafson to approve the minutes as presented. Trustee Drendel seconded the motion and it was approved unanimously by all those present. The Board then reviewed the Board of Trustee Minutes from December 12, 2023. A motion was made by Trustee Paddock to approve the minutes as presented. Trustee Gustafson seconded the motion and it was approved unanimously by all those present.

3) Treasurer's Report. The Board reviewed the December Treasurer's report. A motion was made by Trustee Paddock to approve the December Treasurer's report. Trustee Beceker seconded the motion and it was approved by all those present. A roll call vote was taken.

Trustee Drendel Aye Trustee Gustafson Aye Trustee Becker Aye Trustee Paddock Aye
Supervisor Remakel Aye

4) Public Comment. There was none.

5) Reports

Kane County Rep: Deputy Kaus was not in attendance..

Assessor: Assessor Penkaty reported that there were 36 sales for the month of December. 7 were for land (developer), 15 were new construction and 14 were existing homes. She has received address changes but has not received or seen the division paperwork for the development at Kelley and Harmony Roads. It looks like it has been changed to 80ish parcels.

Cemetery. Mr. Rackow was not in attendance due to the weather. Mrs. Remakel read his report. The east property line at Doty Cemetery was cleared. There were graves covered by brush and weeds and they are now visible. The fence around Aurand Cemetery is complete. Grass was planted at both sites this past fall. Leaves were picked up at Center Cemetery and it looked nice for visitors as well as for the Wreaths Across America event. Future plans include attempting to improve the health of 5 to 6 large maple trees at Center Cemetery. There are some grave markers that need to be cleaned. The Cemetery Board will be getting quotes soon to see what the cost is to get that completed. There are also some pads that have crumbled to the point that the stones could tip.

Highway Commissioner: Highway Commissioner Rowlett reported that we received an inch of snow on 12/5 so they were out salting the roads. They also cleaned up and checked the trucks out and found no problems. On 12/14 they unloaded the wreaths for Wreaths Across America and then delivered them to the Cemeteries on 12/17. There was a garage door that needed to be adjusted and had a broken cable so Mr. Rowlett had ASAP garage doors come out to repair it. The rest of the month has been slow.

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Supervisor: Supervisor Remakel reported that one of the garage doors where the Senior vehicles are stored was damaged. Dan Rowlett got a quote and it will be around \$1200 to \$1300 to repair. It will be a little while before it is fixed. Mrs. Remakel then reviewed the CD deposit spreadsheet with the Board, reporting a correction to the previous one distributed.

6) Old Business.

Approval of R.E. Contract Purchase Agreement. Supervisor Remakel reported that the purchase agreement was reviewed and agreed upon by both parties' attorneys. She reviewed the process with the Board. The first step is approving the contract purchase agreement. The second step is approving the purchase ordinance. The 3rd step is setting a closing date. A hazardous material inspection has to be completed within 30 days. After some discussion, the Board authorized Highway Commissioner Rowlett to obtain a hazardous waste inspection with a cost not to exceed \$10K. A motion was made by Trustee Paddock to approve the R.E. Contract Purchase Agreement. Supervisor Remakel seconded the motion and it was approved by a roll call vote.

Trustee Gustafson Abstain Trustee Becker Aye Trustee Drendel Aye Trustee Paddock Aye
Supervisor Remakel Aye

Approval of Promissory Note. The promissory note was reviewed. Before it is approved, the Board would like clarity on the default portion of the note.

Approval of Purchase Ordinance 24-04. After reviewing the Ordinance, a motion was made by Trustee Becker to approve Purchase Ordinance 24-04. Trustee Paddock seconded the motion and it was approved by roll call vote.

Supervisor Remakel Aye Trustee Drendel Aye Trustee Gustafson Abstain Trustee Becker Aye
Trustee Paddock Aye

Open House. The open house for the new addition is set for this upcoming Saturday. The event will be from 11 to 1. There will be a speech and then the ribbon cutting beginning at 11. Tours and open house will begin after.

7) New Business.

PLAWA. Supervisor Remakel discussed the new law requiring paid time off for part time employees that went into effect Jan 1st. Clerk Marwig is working with the payroll company to get it set up.

Discussion of Town Hall Rental Policy - Supervisor Remakel reviewed both the rules and regulations as well as the hall rental procedure. There were some changes made. Mrs. Remakel will have this finalized so it can be approved at the February meeting.

8) Correspondence. There are some thank you cards that were received from seniors who received the Christmas stockings.

9) Board of Trustee Comments.

Policy of Subsidized Graves. This is tabled.

Clerk Marwig informed the Board that she will be reviewing the list for the economic statement that will need to be completed this spring.

Supervisor Remakel reminded the Board there is a Decennial Committee meeting Tuesday Jan 23rd at 6pm.

10) Hampshire Township Development.

Parking Lot Addition Update Supervisor Remakel needs to meet with Mr. Rowlett to review the permit request that came back from the Village.

Administration Building Addition Update The open house is this Saturday. The tables for the conference room are coming Thursday. The blinds will be installed on 1/15.

Road District Development At this time there are no new updates.

5-10 Year Goals - Tabled

11) Approval of Current Bills. Invoices for the Road Fund and Town Fund were reviewed and audited by all Trustees present. A motion was made by Trustee Gustafson to pay the January bills and to include the petty cash reimbursement. Trustee Paddock seconded the motion and it was approved unanimously. (Warrants and signatures are attached hereto). A roll call vote was taken.

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Supervisor Remakel Aye Trustee Becker Aye Trustee Paddock Aye Trustee Drendel Aye
Trustee Gustafson Aye

There was an expense report for an elected official.

For Highway Commissioner Rowlett there was an expense report of \$ 350.42 for mileage reimbursement.

For Trustee Gustafson there was an expense report of \$265.00 for mileage reimbursement.

For Assessor Penkaty, there was an expense report of \$350.00 for the webinar reimbursement.

A motion was made by Supervisor Remakel to approve the expense report. Trustee Paddock seconded the motion. A roll call vote was taken.

Trustee Gustafson Abstain Trustee Becker Aye Trustee Paddock Aye Trustee Drendel Aye
Supervisor Remakel Aye

12) Closed Session. There was no closed session.

13) There being no further business, a motion was made by Trustee Gustafson to adjourn the meeting. The motion was seconded by Trustee Paddock, and then carried unanimously. The meeting closed at 8:21 p.m.

Approved on:

Respectfully Submitted:

Lori Marwig
Township Clerk