

**STAR FIRE PROTECTION DISTRICT
BOARD OF COMMISSIONERS
REGULAR MEETING MINUTES
December 12, 2019 – 7:00PM**

A Regular Meeting of the Star Fire Protection District was held in the Public Meeting Room of Star Fire Administrative Headquarters, 11665 W. State Street, Star, Idaho. Chairman Moyle called the meeting to order at 7:00 p.m.

Roll Call: Commissioner Jared Moyle, Steve Martin and Brian Fendley were all present at the meeting.

Staff Present: Chief Timinsky, District Administrator Ward, Deputy Chief Sparks and White Peterson Attorney William Gigray were present.

Approval of Meeting Agenda: District Administrator Ward reported that the Original Agenda Notice of the Regular Meeting of the Board was posted prior to 5:00 p.m. on December 10, 2019, at Star Fire Station #1, Star Fire Administrative Headquarters and on the District website starfirerescue.org.

Chairman Moyle moved to approve the agenda as posted. Comm. Fendley seconded the motion, motion passed unanimously.

(NOTE: The original Agenda Notice has been attached to these Meeting Minutes.)

Approval of Minutes: Chairman Moyle reported that the Board had reviewed the draft Minutes of the Regular Meeting held on November 14, 2019, as presented, and found them to be consistent with what occurred at those meetings.

Comm. Fendley moved to approve the Minutes of the Regular Board Meeting held on November 14, 2019, as presented. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

Financial Reports: District Administrator Ward presented the Treasurer Report of the District's financial status and fund investments and requested approval for payment of expenses as presented in the *Treasurer's Report*.

Comm. Martin moved to accept and approve the Treasurer's Report and Fund Investments as presented. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

Comm. Martin moved that the disbursement of funds from the District's treasury of available funds for the payment of bills in the total sum of \$250,069.31 be authorized. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

(NOTE: A copy of District Administrator Robin Ward's detailed Treasurer Report has been attached to these Meeting Minutes.)

Public Comment/Special Presentations: None

Staff Reports:

Chairman of the Board: Chairman Moyle had nothing additional to report.

Vice Chairman of the Board: Comm. Fendley had nothing additional to report.

Treasurer of the Board: Comm. Martin had nothing additional to report.

Star Fire Chief, Greg Timinsky: Chief Timinsky reported on the following items:

- **Operations and General Information:**
 - Maintenance Division – Shop is busy as normal.
 - Building Remodel moving forward and keeping him busy.
 - Winding down to year end and ready for the new year.

Firefighters Union Representative: Kelly Chadd was present and reported on that they elected new officers for 2020, President will be Kelly Chadd, Treasurer will be Justin Holloway. New AED's are being implemented and the old ones were donated to the schools. They presented \$1,000 to Life Springs Church, Senior Center, and Star Outreach. They also collected 60-80 coats for the Coats for Kids Program.

District Administrator: Robin Ward had nothing additional to report, all items are on the agenda.

Attorney Report: Attorney Gigray reported on the items being worked on, all items are on the agenda.

Committee Reports:

- **Impact Fee Committee:**

- Ada County – County will have public hearing on December 18, 2019, at 6:00 p.m., Chief Timinsky and DA Ward plan to attend.

Action Items – Resolutions Considered:

Chairman Moyle moved to adopt Resolution 19-186 Providing for the Ada County/Star Fire Protection District Joint Development Impact Fee Advisory Standing Committee as a Standing Committee. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

Chairman Moyle moved to adopt Resolution 19-187 Amending the Star Fire Protection District Policy Code by adding Title 26 Providing for Impact Fees with Ada County, Amending Title 10, adding Chapter 4 Providing for the Ada County/Star Fire Joint Development Impact Fee Advisory Committee, Amending Title 8, Chapter 3, Section 1, Subsection 4 Providing for the Audit of Each Impact Fee Trust Fund. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

Chairman Moyle moved to adopt an Amended and Reformed Resolution 19-184, originally adopted November 14, 2019, authorizing the Commissioners to Execute the revised Ada County Star Fire Protection District Intergovernmental and Joint Powers Agreement for the Collection and Expenditure of Development Impact Fees for Fire District Improvements. Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

- Canyon County – Anne Wescott is still working on and discussing with Trish Nielson.
- City of Eagle – Meeting scheduled with the outgoing Mayor and the Eagle Attorney on December 13, 2019, at 9:00 a.m. Attorney Gigray, Chief Timinsky, DA Ward will attend, Chairman Moyle will also attempt to clear his schedule and attend.

Unfinished/Tabled Business Scheduled for the Regular Meeting:

- **Treasure Valley Fire Authority JPA** – Chief Timinsky reported that they met with CWI last week to evaluate and provide input on the fire program. CWI requested input from Fire, EMS, Police, and area dispatchers to help them improve the program.
- **ACCESS (Ada County City EMS System)** – Chief Timinsky reported that Ada County EMS Director Darby Weston retired. The County is in the process of hiring a replacement. They have been discussing URL's (unit responses), they will be testing some new ones.
- **New Station 1 Remodel** –
 - Chief Report – He has been meeting with Subs and going over schedule and value engineering changes. Things are moving forward.

- DA Ward - Municipal Advisor & Bond Council Update
 - Bond RFP by Clearwater Financial has a deadline of 12/13/19
 - Bond RFP Scoring will be done by Staff & Clearwater on 12/16/19
 - Bid Recommendation will be presented to the Board at a Special Meeting on December 17, 2019, at 9:00 a.m. They will consider awarding the bid and scheduling the closing.
- RFB SF19-07 – Wall Systems (Framing) – Semi Formal Bid Process (\$50,000-\$200,000)
 - Chief reported on the responses to the bid request, Summit Wall Systems was the lowest bidder at \$173,500.

Comm. Martin moved to authorize the Chairman to execute the “Building Remodel Wall System/Framing Contract with Summit Wall Systems, Inc., for an amount of one hundred seventy-three thousand five hundred dollars (\$173,500.00). Comm. Fendley seconded the motion, motion passed with a unanimous voice vote.

- **2019 Election Results – Official Results of Votes Canvassed by Ada and Canyon Counties:**
Staff report by DA Ward.

- Special Bond Election for New Station 1 and District Headquarters:
 - Results: 1,988 in Favor – 606 Against
- Commissioner Election for Sub District No. 2
 - Tim Murray – 1,213 Votes
 - Brian W Fendley – 936 Votes

Comm. Fendley moved to accept the official election results, certifying the results and authorizing the Chairman to execute the Certificate of Fire District Commissioner Election of November 5, 2019, of Tim Murray. Chairman Moyle seconded the motion, motion passed with a unanimous voice vote.

New Business:

- **Star Fire District and City of Star Agreement for Real Property Ownership for 11665 W State St., Star, Idaho:**

- **Staff Report and Recommendation:**

- DA Ward provided the current Schedule of Real Property Ownership Values as required by the current “Agreement”, the final report will be complete once the December rates are available and then presented to the City of Star.
- Chief and DA Ward recommended to the Board that the District exercise its buyout option of the City of Star’s Ownership when the Bond funds are received. They recommend holding off on giving notice to the City of Star Fire on their option to purchase old Station 1 until the completion date of the new station is determined. Once that date is determined the District could then get an appraisal or market analysis of the old station, at which time notice could be given to the City that would be inclusive of the estimated value of the old station and they could determine if they will exercise their option at that time.

Attorney Gigray stated that the original agreement could be re-written or amended to reflect these options. Chairman Moyle asked if it would be possible to get the new draft by the Special Meeting scheduled for December 17th for the Board to consider. Attorney Gigray will plan to have the documents by that time.

EXECUTIVE SESSION OF THE BOARD OF COMMISSIONERS: Chairman Moyle announced that there was no need for an executive session at this time.

Deputy Chief Sparks provided an update on the Firehouse Grant for water rescue equipment, this is still in the works, there was a problem with the quote that was submitted through Captain Jones in Middleton, it was address to him instead of Star Fire. The necessary changes were made and resubmitted to them for consideration.

Chairman Moyle thanked Commissioner Fendley for his years of service to the District and presented him with an engraved pen and let him know that a Commissioner helmet had been ordered and not yet received.

Announcement of the Next Meeting:

Chairman Moyle announced that the next regular meeting is scheduled for Thursday, January 9, 2020, at 7:00 p.m. at 11665 W State St., Suite B, Star, Idaho.

Chairman Moyle moved to adjourn the meeting. Comm. Fendley seconded the motion, motion passed unanimously. Regular Meeting adjourned at 8:00 p.m.

Minutes submitted by: _____
Robin Ward, District Administrator

Minutes approved by the Board of Commissioners at the January 9, 2020, Regular Meeting of the Board.

Jared Moyle, Chairman

Appended to these Minutes:

- Agenda Notice
- Treasurer's Report prepared by District Administrator Robin Ward
- Attorney's Report and Memo's if Applicable