



**Meeting Minutes**  
**September 1, 2020**  
**7:00 P.M.**

The Bexar County Emergency Services District No. 4 (ESD 4) conducted a meeting at 28036 Old Boerne Stage Road, Boerne, Texas, 78006 on Tuesday September 1, 2020 at 7:00 P.M. Members of the Board and the public were able to attend in person or via phone at 469-480-6297, conference code 863 785 322# due to the COVID-19 Social Distancing guidelines. The following was discussed:

1. Commissioner Huber called the Bexar County ESD 4 Meeting to Order at 7:03 P.M. and established a quorum. Commissioners Roberts and Rasmussen attended via phone.
2. Citizen Public Forum. No citizens chose to speak.
3. Approval of the minutes from the August 3, 2020 Board Meeting. Commissioner Surratt motioned to approve the August 3, 2020 meeting minutes. Commissioner Haygood seconded the motion. Motion carried by a 5/0 vote in favor of.
4. Leon Springs Volunteer Fire Department (LSVFD) Reports due to ESD 4. Mr. Costantino, LSVFD Treasurer, summarized and reviewed the following with the Board.
  - a. Mr. Costantino presented the August 2020 Run Report by the Service Provider.
  - b. Mr. Costantino reviewed the LSVFD expenditures for August 2020.
  - c. Action by the ESD 4 Board on approving the reimbursement request and monthly payment to the LSVFD. Commissioner Surratt motioned to approve the reimbursement of the Service Providers expenses. Commissioner Roberts seconded the motion. Motion carried by a 5/0 vote in favor of.
5. Discussion and appropriate action on the following:
  - a. The Bexar County Emergency Services District #4 reviewed the proposed Ad Valorem tax rate of \$0.053000 per \$100 assessed valuation that would generate \$1,771,514 in tax revenue. The tax rate is equal to the No-New Revenue rate. Commissioner Rasmussen motioned to have an Ad Valorem tax rate of \$0.053000 per \$100 assessed valuation. Commissioner Haygood seconded the motion. Motion carried by a 5/0 vote in favor of.
  - b. Mr. Gabe Perez, Perez Project Consulting, presented the status of the Station 132 construction. Highlights are:
    - Mr. Perez discussed the footers for the vehicle bays.
    - The Sabinal Group was required to remove base material that wasn't the correct plasticity and replace it with proper fill material.
    - The contractor is currently two to three weeks behind schedule and there are liquidated damages in the contract.

- c. Mr. Perez reviewed with the Board that the reimbursement requests for the construction. Commissioner Roberts motioned to approve the reimbursement requests. Commissioner Haygood seconded the motion. Motion carried by a 5/0 vote in favor of.
  - d. Commissioner Huber discussed the status of the bid package for a new rescue truck. Eight bids were sent out to interested vendors. There was discussion by the Board on when bids should be due and opened. To avoid any confusion, bids are due and will be opened on 14 September 2020. Commissioner Huber will notify all the interested vendors.
6. Financial discussions and appropriate action:
  - a. Mr. Laljer provided the September 2020 ESD 4 financial report.
  - b. The outstanding bills owed by ESD 4 were reviewed.
  - c. Action by the Board on approving payments by ESD 4. Commissioner Roberts motioned to approve the ESD 4 payment requests. Commissioner Surratt seconded the motion. Motion carried by a 5/0 vote in favor of.
7. Determine date, time and possible agenda items for the next meeting. The Board will hold a meeting on September 14, 2020 to open Rescue Truck Bids. The next regularly scheduled Board meeting will be Monday, October 5, 2020.
8. Adjourn. With no further business before the Board, Commissioner Surratt made a motion to adjourn. Commissioner Haygood seconded the motion. Motion carried by a 5/0 vote in favor of. Meeting was adjourned at 8:01 P.M.