

Waterford Special Dependent District

13317 Waterford Run Drive, Riverview, Florida 33569

Meeting Minutes

Monday, November 11, 2024

General Meeting

- **7:33PM-Convene / Open Meeting / Establish Quorum**

Vince Grizio, Shawn Brown, Adam Lombardo, John Chung, Alisa Henry, [Jennifer Miller](#)

- **Review / Revise / Approve Agenda/Introduce guests**

[N/A](#)

WPOA Members – Jennifer Miller, Frank Bragg, Josh Potter, Nilma Baez

Guests: Meahgan Richards, Jeanne Cotto, Alexis ~~Av~~ersa, Leo Judge

- **Review/Approve November Monthly Meeting Minutes-**

Corrections: N/A

Accept Oct meeting minutes: Motion by Vince Grizio 2nd Jennifer Miller

- **Review of Financial Reports October –**

General expenses/account balances:

Ck \$ 53,349.71 Sv \$ 205,133.32

Motion by Vince Grizio 2nd Shawn Brown

- **Old Business**

1. Received update on Bell Creek erosion mitigation activities. Permit approved. Pending contractor availability to initiate project. Jennifer Miller will remain primary POC with ~~designated WSDD member as~~ an alternate POC.
2. Vice-President to propose Goals and Objectives that will meet new FL State requirements. Pending review of the updated Goals and Objectives at the Dec WSDD meeting.
3. Status new board President, Vice-President and Treasurer will need to update WSDD banking account information ASAP.
4. Status audit from Hamilton and Associates. On schedule to submit county requirements prior to the 30 November deadline.

5. Waterford property damage assessment post Hurricane Milton. Additional incurred expenses for community public area clean-up to be paid out.
6. County 30 November Submission – Anticipate no issues in meeting submission deadline.
 - a. Special District Information Form
 - b. Minutes of meeting approving FY25 meeting schedule.
 - c. Tampa Bay Times ad for FY25 Meeting schedule.
 - d. FY24 Annual Financial Statement provided by Hamilton and Associates
 - e. Submitted Florida Commerce Special District Accountability form and payment of \$175.

- **New Business**

- ~~1. Upcoming changes to Waterford Property Owners Association (WPOA) board members.~~
 - ~~a. WPOA will inform the WSDD Board on the process and timeline the WPOA will take to find a new President and Secretary.~~
 - ~~b. WPOA board will provide plan for how WPOA will remain as an active board in coordination with the WSDD board responsibilities.~~
 - ~~c. WPOA will provide process for how external communications relayed to the current WPOA President/board members will be provided to the WSDD board.~~
- 2.1. Propose changes to WSDD and WPOA process for contract services and payment terms.
- 3.2. For the record: Janet Hamm notified the WSDD board on 4/8/24 that she will not seek another term. Janet served as the Treasurer since 11/12/12. She transitioned her responsibilities to Adam Lombardo. Adam was elected by unanimous decision to be the Treasurer on 9/9/24 and Janet resigned effective 9/9/24.

Move to adjourn: Adam Lombardo 2nd Shawn Brown Adjournment of Meeting @ 8:35PM