

**Minutes**  
**Select Board Meeting**  
**Town of Coventry**  
**Monday December 6<sup>th</sup>,2021**

**Board Members Present**

Scott Briere, Chair; Phil Marquette; David Gallup

**Town officials present**

Ned Connell, Town Administrator; David Barlow, Town Treasurer; Deb Tanguay, Town Clerk

**Residents Present**

Rebecca Johnstone

**1. Order**

- Chair Scott B called the meeting to order at 6:04pm.

**2. Changes or Additions to the Agenda**

- Agenda item 6a will be postponed.
- Agenda item 6e will be added to include AOT grant updates.

**3. Public Comment**

- Rebecca Johnstone brought up concerns regarding recent landscape changes made to a property that borders hers. The concern being that her property lies on the outskirts of a flood zone in the village. The Select board will reach out to town attorney for guidance before relaying information.

**4. Sansoucy Appraisal contract for 2022**

- This topic will be postponed until more information can be gathered.

**5. Draft FY2023 Budget Review**

- A draft budget for FY2023 was discussed to include proposed changes to the assessing office. Salaries, workers comp and unemployment insurance were also discussed.
- Funding for workshops and seminars as well as office equipment upgrades were also discussed.

**6. Other Business**

**A. 150 Main Street asbestos concerns**

- This topic will be tabled for future discussion as it becomes more relevant.

**B. VTRANS regional concerns**

Ned C outlined a public hearing regarding the closure and repairs of the bridge on route 14. Meeting will be held January 3 2022 and residents were encouraged to participate if concerned.

**C. Newport Fire Department equipment capital share**

- A bill was discussed for the Towns share of the capital expense.
- Phil M made a motion to approve payment for the capital equipment costs associated with the Newport Fire Department contract. Scott B seconded the motion. All members voted in favor and the motion passed.

**D. Elijah Cleveland Meeting House roofing Update**

- Roofing contract proposal was discussed. More information will be gathered before any decisions will be made.

### **E. VTRANS Grant Update**

- David G outlined a grant for Lane Road engineering and will be looking to take the next steps in the process. Ruggles engineering was suggested for contract.
- Scott B made a motion to approve Ruggles Engineering for work to be done under grant. Phil M seconded the motion. Scott B and Phil M voted in favor and David G recused himself from the vote.

### **7. Jackson National Life Insurance Company Annuity Payout**

- David B described a lawsuit settlement resulting in the Town receiving funds. It was suggested that the funds be deposited into the Towns investments account as that is the account affected.
- Phil M made a motion to deposit the annuity payout funds to the Towns investments account. Scott B seconded the motion and the funds will be moved.

### **8. Warrants**

- David B explained how Homestead payments affects the Town.
- Warrants were presented and discussed.
- Scott B made a motion to include the payment of E-911 as a stipend in the total of \$1200 as recommended by the treasurer. David G seconded the motion and the motion was accepted.
- Phil M made a motion to accept and sign all warrants as presented. David G seconded the motion and the warrants were signed. Phil M and Scott B voted in favor David G recused himself from the vote.

### **9. Minutes**

- Phil M made a motion to accept the minutes from the November 15<sup>th</sup> Select Board meeting as written. David G seconded the motion. All members voted in favor and the minutes were accepted.

### **10. Personnel matter**

- The Select Board entered executive session for the discussion of personnel matters.
- Coming out of executive session Scott B stated that no decision will be made at this time.

### **11. Adjourn**

- Phil M made a motion to adjourn. Scott B seconded the motion. All members voted in favor and the meeting was adjourned.