



Safety Manager

Position Description

The Safety Manager will report to the Chief Executive Officer and work with Project Executives, Project Managers, Superintendents, Assistant Superintendents, Subcontractors, Insurance Providers and Consultants in adhering to company safety health, and environmental policies. This function oversees, leads, directs and enforces safety and works on construction projects to identify, eliminate, and control hazardous conditions that may lead to injury and or property damage using job specific safety standards, best management practices, and Injury free environment techniques.

Essential Duties and Responsibilities

Oversees and recommends action related to project safety, health, and environmental policies such as:

- Recommend work stoppage when circumstances are related to an immediate danger to life and health on a project
- Recommend corrective action based on policies, guidelines and procedures
- Investigate and resolve issues on behalf of William H. Lane Incorporated
- Champion a safe work site mentality with a goal of zero accidents and incidents
- Be a resource for Project Staff and Executives as it relates to safety and compliance
- Champion a drug- and alcohol-free workplace and coordinate all substance abuse testing.
- Train employees in OSHA Regulations, Company Policies, and Owner/Site-specific Rules
- Perform regular, unannounced safety audits at all project sites
- Investigate, report, and track all injuries and accidents
- Communicate with Insurance Brokers, Claims Department, and Risk-Control
- Cooperate with and respond to all OSHA, DOL, etc. inspections, requests, and other correspondence
- Recordkeeping documentation for regulatory purposes
- Trend all incidents and accidents
- Assess and recommend safety equipment and PPE for purchase
- Inspect safety equipment, tools and equipment for compliance
- Assist Project Staff in the creation and implementation of site -specific safety plans and JSAs
- Work with Project Staff to overcome obstacles and work safely to complete project
- Complete all workers compensation documentation as needed
- Conduct or assist with all air-monitoring

Communicate with project staff and subcontractors in connection with resolving field safety issues:

- Provide leadership on the project and build working relationships with project staff and each Subcontractor Safety Representative to ensure proper compliance
- Study and provide current information regarding regulations and standards of OSHA and other appropriate agencies
- Enforce safe work practices and safe working conditions in accordance with all State, Federal, Local regulations, and owner/contractual requirements
- Educate and advise project staff on safety guidelines and policies
- Ensure all staff and Subcontractors have all appropriate training certifications and experience
- Administer the drug screening program for project (if applicable)
- Responsible for reducing Project Incident Rates by meeting or exceeding established goals
- Manage regulatory exposures to zero citations



Takes measures and implements the overall site safety program as required and ensures subcontractor compliance with William H. Lane Incorporated standards and all applicable safety codes and regulations, including:

- Contribute to the development of the overall project safety program
- Assemble and maintain all company safety policies and procedures
- Maintain all applicable safety reference material on jobsites
- Conduct documented training and documented safety meetings
- Create safety reports for the project, analyzing metrics and making recommendations for improvement over baseline
- Review and make documented recommendations related to subcontractor safety programs
- Evaluate need for training and make documented recommendations to subcontractors
- Conduct safety audits, issue report of violations and require immediate corrective action by subcontractors
- Maintain records on employee accidents and regulatory mandated records for OSHA and Worker's Compensation
- Investigate and report claim information to Insurance Carrier and local claims manager

Other duties as assigned

Qualifications

A four year degree in Safety and Health or equivalent is preferred with at least three (5) years of safety experience or combination of education/multiple years' experience in building construction, with a demonstrated knowledge of safety/environmental principles and techniques. Demonstrated ability to identify known potential exposures and lead implementation of corrective actions. Demonstrated computer skills and experience with Microsoft Office suite programs. Demonstrated management, leadership and interpersonal skills with the ability to communicate well both verbally and in writing and train others.

Skills:

- Understand and interpret the OSHA 1926 Standards for Construction
- Hazard recognition and abatement
- Work independently and as part of a team
- Working knowledge of Workers Compensation process and forms
- Working knowledge of substance abuse policies and testing
- Working knowledge of OSHA Recordkeeping
- Proficiency with Microsoft Office Suite and IOS apps
- Ability to read and interpret construction plans and documents
- Accident investigation documentation and root-cause analysis
- Effectively conduct project site inspections and document findings
- Ability to train both small and large groups
- Ability to communicate with all levels of Company executives, staff, and craftspeople, as well as Client and Owner representatives.



Requirements:

- 5 years' construction industry experience
- 5 years' safety experience
- OSHA 30-hour Course Card
- OSHA Authorized Construction Outreach Trainer
- Valid NY State Driver's License and ability to travel (some overnight travel may be required).
- CHST or CSP desired but not mandatory
- Previous management experience
- Familiarity with ISNetworld or other Pre-qualification service helpful
- Undergraduate degree in occupational, safety and health, construction, or engineering – will accept a degree in a closely related field plus field experience
- Bi-lingual (Spanish) a plus

Physical Demands and Work Environment

Physical Demands: The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Performance of the required duties will require physical ability to climb permanent and temporary stairs, passenger use of construction personnel hoists, ability to climb ladders and negotiate work areas under construction. Specific vision abilities required by this job include close vision, peripheral vision, depth perception, and the ability to adjust focus. Performing this job requires use of hands to finger, handle, or feel objects, tools or controls, sit, talk and hear, stand, climb, balance, stoop, kneel, crouch, or crawl. Employee must occasionally lift and/or move up to 75 pounds.

Work Environment: While performing the duties of this job, the employee regularly works on-site at the construction work site where the employee is exposed to moving mechanical parts; high precarious places; fumes or airborne particles; outside weather conditions and risk of electrical shock. The noise in these work environments is usually moderate to very loud. Variations in work location and schedule may occur.