

LUZERNE COUNTY FLOOD PROTECTION AUTHORITY AGENDA September 20, 2021 1:00 p.m.

I. Call to Order the September 20, 2021 meeting

II. Public Input

III. Meeting Minutes

Request a motion to ratify the minutes of the Authority meeting held August 17, 2021.

IV. LCFPA Activities/Projects

- a. Staff Activities/Projects
- b. Board Activities/Projects

V. Bills and Communications

Ratify and confirm the payment of the following vouchers from August 14, 2021 thru September 17, 2021 (see attached):

- Operations Fund;
- Levee Raising Project Fund;
- Restricted Capital Projects Fund; No expenditures.
- Luzerne Bank is the depository of all three (3) Authority funds.

VI. Report of the Treasurer

Reconciled Bank Balances as of August 31, 2021:

	<u>August 31, 2021</u>	<u>July 31, 2021</u>
Operations Fund (Levee Fee)		
<i>Luzerne Bank</i>	\$2,479,596.24	\$2,536,038.29
Restricted Capital Expenditure Fund		
<i>Luzerne Bank</i>	\$694,723.08	\$679,543.14
Restricted Levee Raising Fund		
<i>Luzerne Bank</i>	\$2,358,761.96	\$2,363,031.03
<i>US Bank:</i>		
Federal Escrow Fund	\$163,157.27	\$163,156.44
Commonwealth Escrow Fund	\$4,944,090.65	\$4,944,048.56

VII. New Business

1. 2021 Levee Fee Collections Update.
2. Request motion to approve Amendment No. 7 to the Luzerne County Flood Protection Authority's "*Personnel Policy Handbook*".
3. Request motion to approve the "*Waiver, Release of Liability, Assumption of Risk and Indemnification*" with the Luzerne County Community College and the City of Nanticoke for its fire department to perform search and rescue drills at the two West Nanticoke properties (2 East Poplar Street & 9 South Mill Street) that were acquired by the Authority through its mitigation program.
4. Request motion to accept the proposals submitted by Minichi Inc., 453 Ziegler Street, Dupont, PA and Linde Corporation, 118 Armstrong Road, Pittston, PA in response to the publicly advertised "*Emergency Standby Contractor Services Request For Proposals (RFP)*" and to enter into separate agreements. The agreements will be developed and presented for Board consideration at the October 19, 2021 regular Board meeting.
5. Request motion to approve the following Change Orders to the agreement with Fabcor Inc., 1205 Mid Valley Drive, Jessup, PA on the "*Closure Structure Modifications Project*":
 - a. Change Order #1 in the increase amount \$8,935.65. This change order is necessary at the Shoemaker Avenue work site to address unforeseen offsite stormwater runoff from the adjacent Ashley Machine & Tool property.
 - b. Change Order #2 in the increase amount \$8,454.53. This change order to install a gate and guiderail at the driveway entrance off Shoemaker Avenue is necessary to prevent unauthorized access.
 - c. Change Order #3 in the increase amount \$39,604.99. This change order is a scope of work addition to replace an existing stormwater conveyance pipe within the Kingston levee adjacent to the Market Street Bridge. The existing corrugated metal pipe has failed creating a sink hole in the levee embankment.
 - d. Change Order #4 in the increase amount \$27,919.55. This change order is necessary for the realignment of the driveway access road at Shoemaker Avenue; change driveway approach on Beade Street from bituminous to concrete; and add rock construction entrances at Railroad Street, Plymouth and Norfolk Southern RR, Edwardsville.

VIII. Next Regular Meeting:

October 19, 2021 at 1:00 p.m.
300 Laird St. Suite A-1
Wilkes-Barre, PA 18702

IX. Adjourn/Recess