



## MELVINDALE HOUSING COMMISSION

### Regular Meeting

March 18, 2019

Regular meeting of the Melvindale Housing Commission held on Monday, March 18, 2019 at 3:20 p.m. in the Community Room of Coogan Terrace, 3501 Oakwood Blvd., Melvindale, MI 48122.

Chairperson Sue Herman called the meeting to order at 3:20 p.m.

#### ROLL CALL:

Present: Ansley, DeCaire, and Herman. Commissioner Cotto arrived at 3:21 p.m.

Commissioner *DeCaire* motioned to excuse Mary Suiter's absence; *Ansley* seconded. Passed unanimously (Ansley, DeCaire and Herman)

Also present: Staff – Cynthia C. Telfer, Executive Director; Sheri Hall, Property Manager, Elizabeth Dionisi, Financial Assistant, Veronica Echevarria, Rental Assistance Manager and Allison Walker, ROSS Coordinator.

#### Pledge of Allegiance

#### I. Approval of Agenda

*Ansley* moved to approve the agenda ;*DeCaire* seconded.  
Motion approved 4 – 0 (Ansley, Cotto, DeCaire, and Herman)

#### Approval of Minutes

*DeCaire* motioned to approve the minutes from February 25, 2019 board meeting;  
*Cotto* seconded. Motion approved 4-0 (Ansley, Cotto, DeCaire, and Herman)

#### II. New Business

##### 1) Tracey L. Lackman of Warner Norcross and Judd, LL)

Ms. Lackman made a brief presentation, discussing her experience with RAD conversions and LIHTC development deals.

##### 2) Elections of Officers

Melvindale Housing Commission postponed its annual election of officers in January due absences of some board members.

Commissioner *DeCaire* nominated C. Sue Herman for Chair. Herman accepted the nomination. *Ansley* seconded. Motion approved unanimously.

Commissioner *Herman* nominated Jeanette DeCaire for Vice-Chair. DeCaire accepted. *Ansley* seconded. Motion approved unanimously.

Chair Herman noted that Cynthia Telfer, the Commission's Executive Director serves as secretary to the Board.

### 3) Resolutions

**Resolution 2019-004** To Approve Engagement of a Tax Credit Counsel.

Commissioner *DeCaire* moved to approve resolution to engage Tracey Lackman as the Melvindale Housing Commission's tax credit counsel; *Ansley* seconded. Motion approved unanimously.

## IV. Commission Reports

Staff reviewed their reports and Chair Herman directed that they be placed on file.

## V. Communications

March 2019 Newsletter

## VI. Public Commentary

- Annette Taylor #117 – accolades to the staff, can see how intense the job is. Praying we get cooperation with the City of Melvindale. We are trying to create new events during the renovation. People are in a panic over the new lease.
- Sandra Hornok #404 – had a great gospel singing event. Why is the City seemingly resistant to the RAD conversion. Herman replied that the City is very much in support of the conversion and subsequent renovation dollars, but they are cautious so as to preserve the ownership of Coogan Terrace for the City.

## VII. Announcements by Commissioner's

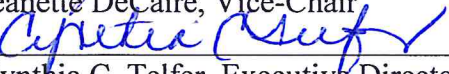
- Ansley – Kiwanis (St. Patrick's Day) dinner Thursday, bring your friends.
- DeCaire – No announcements
- Cotto – Seconded Ansley's invitation- the food is delicious!
- Herman – Very impressed with how much staff works. Very appreciative of the service delivery to residents.

**IX. Adjournment**

*Ansley* motioned; *DeCaire* seconded to adjourn at 4:10 p.m.

Motion passed unanimously.

  
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Jeanette DeCaire, Vice-Chair

  
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Cynthia C. Telfer, Executive Director