

Aspire Dance Studio

STUDIO POLICIES: Fall 2023-Spring 2024

Thank you for choosing Aspire Dance Studio! Below you will find our studio policies.

All policies must be agreed to at online registration.

1. REGISTRATION

All dancers must be registered prior to the first class.

ONGOING FALL 2023-SPRING 2024 CLASSES: Ongoing classes have a \$40.00 registration fee per individual dancer or \$70.00 per family will be assessed at the time of registration. This registration fee is collected only once during the 2023-2024 dance season.

6-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, AND SPECIAL EVENTS: 6-week sessions, drop-in classes, master classes, and special event classes do not have a registration fee.

2. TUITION and PAYMENT POLICIES

ONGOING FALL 2023-SPRING 2024 CLASSES: All tuition payments must be made through our online auto-pay program. Tuition is run on the 1st of the month. **It is the responsibility of the client to update any expired cards, changes in card numbers, lost or stolen cards, etc. A late fee of \$30 will be posted to the account on the 5th of every month for any unpaid tuition.** If an auto-pay card is declined, and tuition remains unpaid, the account will be charged an 18% late fee. **If the balance is not paid in its entirety within 7 days from the card decline, the dancer may not attend their classes** and Aspire Dance will remove them from their registered classes. Aspire Dance will not relinquish the payment responsibility of the dancer's guardian's for any reason, nor will they authorize extended late payment plans. If an account remains unpaid for 30 days, the appropriate collections agency will be contacted. There will be a \$25.00 service charge for all returned checks.

Aspire Dance Studio does not pro-rate tuition for missed classes. Aspire Dance Studio does not issue refunds of any kind.

Aspire Dance Studio has a 14-day Cancellation Policy. **In order to remove a student from a class, you must provide written notice by email 14 days in advance.** Once a dancer has dropped, their spot will no longer be held. If you wish to re-enroll after canceling, you must re-register. Class availability is not guaranteed upon re-enrollment.

Our dance year is based on a 37-week schedule and tuition remains the same whether it is a long or short month. This includes months that a holiday break is scheduled, as well as June where classes are finished with recital. We strongly recommend dancers make-up any missed classes during a scheduled break. We do not refund tuition or make adjustments for missed classes. **Make-up classes are available and must be used within 30 days of an absence. Make-up classes cannot be used in a class that the student is currently registered in.** Make-up classes must be used in **other** classes that the student is not registered in. If a dancer needs to pull from classes for any particular month, their class slot is not guaranteed and the process of re-registration will begin upon re-registering for class.

Every month tuition is due in the full amount. We do not pro-rate tuition unless you are a new student starting mid-month.

6-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, SPECIAL EVENTS & STUDIO RENTALS: 6-week sessions, drop-in classes, master classes, and special event classes will be assessed a one-time fee upon registration, and needs to be paid in full at the time of registration. You will not be charged any further unless you register again for more classes. **Aspire Dance Studio does not pro-rate tuition for missed classes. Aspire Dance Studio does not issue refunds of any kind.**

Aspire Dance Studio

STUDIO POLICIES: Fall 2023-Spring 2024

3. ATTENDANCE

ONGOING FALL 2023-SPRING 2024 CLASSES: Classes begin Tuesday, September 5, 2023 and run through Friday, June 14, 2024. 6-week sessions, drop-in classes, master classes, and special event classes will run as scheduled.

It is very important that dancers have consistent attendance. This is especially imperative for the months that we are working on our Holiday Showcase and Spring Recital dances. If a dancer is inconsistent in class, they may be removed from a portion of the dance or be required to take private lessons. It is important that our weekly classes remain progressive and that the class as a whole is moving forward in their dance training. If a dancer needs to miss a class, we ask that Aspire be notified by either calling into the front office or emailing the studio.

Dancers who miss 4 classes in a row will be automatically dropped from their class(es), unless prior communication has been made with the studio.

We strongly encourage students to make up any missed classes. **Make-up classes are available and must be used within 30 days of an absence. *Make-up classes cannot be used in a class that the student is currently registered in.*** Make-up classes must be used in **other** classes that the student is not registered in. *Make-up classes are only available to currently registered students—if a student drops from classes, makeup classes can no longer be used.* **Make-up classes must be requested and approved before attending. Email or call the studio to request a make-up class.**

Dancers must be picked up on time after their class is finished. Aspire Dance Studio is not responsible for dancers that are left unattended at the studio.

4. DISCONTINUED CLASSES

ONGOING FALL 2023-SPRING 2024 CLASSES, 6-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, AND SPECIAL EVENTS: Aspire Dance Studio reserves the right to discontinue a class for various reasons (ex: does not have high enough enrollment). Students will be placed in another similar class if this occurs, or offered a refund.

5. CHOREOGRAPHY RIGHTS/USE

ONGOING FALL 2023-SPRING 2024 CLASSES, 6-WEEK SESSIONS, DROP-IN CLASSES, AND MASTER CLASSES: We own all rights to all choreography taught in class and in rehearsals at Aspire Dance Studio. You must get permission from the teacher/choreographer to post, use, or perform any choreography outside of the studio.

6. CLASS REQUIREMENTS

ONGOING FALL 2023-SPRING 2024 CLASSES:

- Jazz, Contemporary, Lyrical (levels 3,4,5): ***Must also be enrolled in at least 1 ballet or technique class.***
- Pre-Pointe/Pointe: ***Must also be enrolled in at 1 ballet or technique class.***

7. CLASS LEVELING

ONGOING FALL 2023-SPRING 2024 CLASSES: Aspire Dance Studio teachers and staff will determine the appropriate class level for each dancer. Dancers may not switch class levels mid-dance year, unless suggested by and approved by the teacher. All dancers will be evaluated during their first week of classes.

Aspire Dance Studio

STUDIO POLICIES: Fall 2023-Spring 2024

8. CLASS DRESS CODE

ONGOING FALL 2023-SPRING 2024 CLASSES, 6-WEEK SESSIONS, DROP-IN CLASSES, AND MASTER CLASSES:

REQUIREMENTS:

- Appropriate dance clothes required for all classes.
- Street/school clothes are not allowed for any class.
- Make sure sneakers are clean and do not have sand in them.
- Hair must be in a ballet bun for all ballet classes and securely pulled back from the face (in a ponytail or better) for all other classes.
- See full Class Dress Code Guidelines at aspiredancestudio.com

9. CODE OF CONDUCT

ONGOING FALL 2023-SPRING 2024 CLASSES, 6-WEEK SESSIONS, DROP-IN CLASSES, AND MASTER CLASSES:

Dancers and parents are asked conduct themselves in a professional, positive, and respectful manner: both at Aspire Dance Studio and regarding Aspire Dance Studio at all times. Any inappropriate behavior demonstrated by a dancer or parent may lead to the student's dismissal from the studio with cause, as determined by Aspire Dance Studio.

Dancers and parents must agree to abide by the rules, regulations and privileges of participation outlined in these policies, as well as throughout the studio. Dancers and parents agree that while they participate at Aspire their conduct will be such that it presents no danger to other dancers, parents or staff, and does not interfere with the classes or the lobby at the studio, or disrupt the staff in performing their duties.

DANCER CONDUCT

Dancers are expected to bring a positive attitude to each dance class, rehearsal, and performance. They are expected to conduct themselves in an appropriate and responsible manner. They are expected to be respectful, friendly, and positive towards all their fellow dancers, teachers, and other parents. Negative attitudes towards themselves, their classmates, their teachers, and other parents will not be tolerated.

PARENTAL CONDUCT, INVOLVEMENT AND PARTICIPATION

Parents are expected to treat all dancers, teachers, and other parents with respect and positive attitudes at Aspire. Parents are also responsible for making sure that the dancer is always prepared and on time for classes, rehearsals, and performances. We look forward to creating a successful dance year with you!

10. EMAIL

Aspire Dance Studio conducts all its important communication through email. Please make sure to provide us your correct email address(es) on your registration form, and add aspiredancestudio@yahoo.com to your list of contacts to ensure that you receive our emails. Please update us immediately when an email address changes. **Please check and read your emails from us regularly, in order to keep up-to-date on important information from the studio!**

11. INJURIES

ONGOING FALL 2023-SPRING 2024 CLASSES, 6-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, SPECIAL EVENTS & STUDIO RENTALS:

Aspire Dance Studio is not liable for any injuries.

Aspire Dance Studio

STUDIO POLICIES: Fall 2023-Spring 2024

12. MEDIA

ONGOING FALL 2023-SPRING 2024 CLASSES, 6-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, SPECIAL EVENTS:

Aspire Dance Studio may post photos and videos on behalf of the studio on various social media sites. Dancers may be in these photos or videos. By signing, you are releasing the use of these images for promotional purposes.

13. PERFORMANCE INFORMATION

ONGOING FALL 2023-SPRING 2024 CLASSES: We plan to hold our 2023 Holiday Showcase in December of 2023 (Date TBA), and 2023 Spring Recital June 15, 2024. Upon registration, classes that are performing in the recital will be marked as such.

If plans need to change for any reason, we will reschedule the show and keep you updated on any changes.

Costumes for the Holiday Showcase will be rented through the studio. Holiday Showcase Costume rental fee is \$30 per dance/class. The Holiday Showcase costume rental fee will be due October 31, 2023. **Holiday Showcase rental costume fees are non-refundable.**

Costumes for the June recital are \$100 per class. These are purchased and yours to keep. The costume payment deadline is January 31, 2024, and after January 31, 2024 costumes will have an additional \$15 late processing fee per costume. **Once a costume is ordered it cannot be returned. Recital costume fees are non-refundable.** After the costume is received, any costume errors, problems, missing pieces etc, must be reported within 48 hours from the date you received the costume.

We ask that students consistently attend their classes during recital time in order to be prepared to be their best on stage! If a dancer is inconsistent in class, they may be removed from a portion of the dance or be required to take private lessons. If a dancer needs to miss a class, we ask that Aspire Dance Studio be notified by either calling into the front office or emailing the studio.

A dancer can only perform in the Holiday Showcase & June Recital if they are enrolled in that particular class. A dancer cannot perform with a class that they are doing make-ups in.

14. HOLIDAY CLOSINGS *GENERALLY FOLLOWS CVUSD CALENDAR*

ONGOING FALL 2023-SPRING 2024 CLASSES, 6-WEEK SESSIONS, DROP-IN CLASSES:

Halloween: Tuesday, October 31, 2023

Veteran's Day: Friday, November 10, 2023

Thanksgiving Break: Monday, November 20 - Sunday, November 26, 2023

Winter Break: Friday, December 22, 2023 - Sunday, January 7, 2024

Martin Luther King Jr. Day: Monday, January 15, 2024

President's Day Weekend: Friday, February 16 - Monday, February 19, 2024

Spring Break: Monday, April 1 - Sunday, April 7, 2024

Memorial Day Weekend: Friday, May 24 - Monday, May 27, 2024

Holiday closure dates can be found at aspiredancestudio.com

Aspire Dance Studio

STUDIO POLICIES: Fall 2023-Spring 2024

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Every month tuition is due in the full amount. We strongly encourage students to make classes during Holiday Closures. **Make-up classes are available and must be used within 30 days of a holiday closure.**

15. COVID-19 CONTINGENCIES

ONGOING FALL 2023-SPRING 2024 CLASSES, 6-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, SPECIAL EVENTS: If an at-home-order is issued, in-person classes will temporarily be held online. Aspire Dance Studio follows all current LA COUNTY COVID Guidelines. As guidelines change, we will follow.

16. COVID-19 WAIVER

ONGOING FALL 2023-SPRING 2024 CLASSES, 6-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, SPECIAL EVENTS & STUDIO RENTALS:

Assumption of Risk and Waiver of Liability Relating to Coronavirus/COVID-19

The novel coronavirus, COVID-19, has been declared a worldwide pandemic by the World Health Organization. COVID-19 is extremely contagious and is believed to spread mainly from person-to-person contact. As a result, federal, state, and local governments and federal and state health agencies recommend social distancing and have, in many locations, prohibited the congregation of groups of people.

Aspire Dance Studio, LLC has put in place preventative measures to reduce the spread of COVID-19; however, cannot guarantee that you or your child(ren) will not become infected with COVID-19.

By signing this agreement, I acknowledge the contagious nature of COVID-19 and voluntarily assume the risk that my child(ren) and I may be exposed to or infected by COVID-19 by attending **Aspire Dance Studio LLC** and that such exposure or infection may result in personal injury, illness, permanent disability, and death. I understand that the risk of becoming exposed to or infected by COVID-19 at **Aspire Dance Studio LLC** may result from the actions, omissions, or negligence of myself and others, including, but not limited to, **Aspire Dance Studio LLC** employees, volunteers, and program participants and their families.

I voluntarily agree to assume all of the foregoing risks and accept sole responsibility for any injury to my child(ren) or myself (including, but not limited to, personal injury, disability, and death), illness, damage, loss, claim, liability, or expense, of any kind, that I or my child(ren) may experience or incur in connection with my child(ren)'s attendance or participation in **Aspire Dance Studio LLC's** programs ("Claims"). On my behalf, and on behalf of my children, I hereby release, covenant not to sue, discharge, and hold harmless **Aspire Dance Studio LLC**, its employees, agents, and representatives, of and from the Claims, including all liabilities, claims, actions, damages, costs or expenses of any kind arising out of or relating thereto. I understand and agree that this release includes any Claims based on the actions, omissions, or negligence of **Aspire Dance Studio LLC**, its employees, agents, and representatives, whether a COVID-19 infection occurs before, during, or after participation in any **Aspire Dance Studio LLC** program.

I agree to not enter from **Aspire Dance Studio LLC** for 5 days (and keep children/participants under age 18 home) if they test positive COVID-19. *Symptoms include:* Fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, or diarrhea.

I agree to follow all the **ASPIRE DANCE STUDIO LLC** COVID-19 Safety and Health Guidelines and Procedures. Health and Safety procedures can be found at aspiredancestudio.com.

Aspire Dance Studio

STUDIO POLICIES: Fall 2023-Spring 2024

17. WAIVER

ONGOING FALL 2023-SPRING 2024 CLASSES, 6-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, SPECIAL EVENTS & STUDIO RENTALS:

As the legal parent or guardian (if dance is under 18), or the dancer (if the dancer is 18 or older), I release and hold harmless Aspire Dance Studio, its owners and operators from any and all liability, claims, demands, and causes of action whatsoever, arising out of or related to any loss, damage or injury, including death, that may be sustained by the participant and/or the undersigned, while in or upon the premises or any premises under the control and supervision of Aspire Dance Studio, its owners and operators or in route to or from any said premises.

18. AGREEMENT

ONGOING FALL 2023-SPRING 2024 CLASSES, 6-WEEK SESSIONS, DROP-IN CLASSES, MASTER CLASSES, SPECIAL EVENTS & STUDIO RENTALS:

Please sign below, acknowledging that all information provided above is correct, and you are in full understanding that Aspire Dance Studio, LLC is not responsible for any injuries or lost or stolen property. By signing below, you are agreeing to the ASPIRE DANCE STUDIO PAYMENT POLICY and authorizing payments to Aspire Dance Studio, LLC. By signing below you are also acknowledging and agreeing to adhere by all of Aspire Dance Studio's Policies and Rules. The Policy and other forms are available at aspiredancestudio.com . I have read and agree to all of the Aspire Dance Studio Policies.