



Bradford Estates Property Owners Association (BEPOA) Board Conduct and Confidentiality Policy

In order to ensure all board members carry out the duties and responsibilities of their position with integrity, collegiality and care and to protect members from potential legal problems regarding conflicts of interest and violation of fiduciary obligations, BEPOA endorses and adopts the following statement of policy:

I. Conduct

Among the fiduciary obligations of a board member is a duty of loyalty to the Board and to represent the Board in a positive and supportive manner at all times and in all places. As such, each member is expected to treat other board members, its agents and constituents with respect and refrain from berating or embarrassing anyone. This includes supporting, and not opposing directly or indirectly or taking any other stance against, the policies and positions duly voted on and adopted by the Board. As representatives of BEPOA, members are obligated to maintain this duty of loyalty in all manner of activities during their term of office. This duty of loyalty is not intended to discourage debate within board meetings. Such debate is encouraged and is part of the individual's responsibility in the deliberation process but shall be done without negativity, threats or disparagement.

II. Confidentiality of Board Discussions and Board Documents

In order to encourage and foster open and candid discussion at its meetings, the Board believes confidentiality must be maintained. Therefore, it is the policy of the Board that each member shall keep confidential any and all information relating to discussions at its meetings, including any and all materials, e.g., correspondence, reports, etc., unless compelled by legal process to disclose such information, or as otherwise agreed by the Board. While board members are free to discuss actions adopted by the Board, disclosing or distributing any information concerning the discussion of such items outside the Board meeting is prohibited.

Board members acknowledge that any violation of this policy could cause harm and frustrate board matters. Therefore, any board member who violates this policy shall be subject to termination of his/her board position. I have read and understand the above expectations for the BEPOA board position and agree to abide by this Code of Conduct and Confidentiality.

Printed Name

Date

Signature