

Housing First Solano
Vallejo-Solano County Continuum of Care
Special Board Meeting Minutes
September 20, 2017
11:30 a.m. to 12:30 p.m.

Board members present:

Tranine Chisom, Chair, Caminar
Kathy Lawton-Caesar, Vice-Chair, City of Suisun City
Tamara Colden, City of Vacaville
John Evalle, Congressman John Garamendi's Office
Dan Marshall, City of Fairfield Police Department
Anne Putney, City of Vallejo
Maurilio Leon, Affordable Housing Developer; CHOC Housing
Joey Carrizales, Formerly Homeless Individual
Sandy Rose, Solano County Health and Social Services
Elise Bauer, Department of Veterans Affairs, Alternate for Lori Bowley
Scott Mulvey, Faith-Based Representative; City Church 2:42
Ed Lowe, North Bay HealthCare
Ruth Matz, Community Action NorthBay
Reginald Doss, Formerly Homeless Individual
J.D. Hackett, Alternate for Katrina Morrow, Nonprofit Service Provider
Daniel Marshall, City of Fairfield Police Department, Law Enforcement Representative

Other attendees:

Jose Dominguez, Solano County Health and Social Services
John Melis, HomeBase, CoC Staff
Allison Ulrich, HomeBase, CoC Staff

1. Tranine Chisom called the meeting to order at 11:37 am
2. There was a quorum of Board members present.
3. There were no presentations.
4. There was no public comment.
5. There were no additions or deletions to the agenda.
6. Kathy Lawton-Caesar moved to approve the agenda. Dan Marshall seconded. All voted in favor with no abstentions. The motion carried.
7. New Business

- 7.1. Continuum of Care Competition: Approve CoC Consolidated Application Submission to HUD

Staff presented on the Continuum of Care Application draft. Staff clarified there are two parts of the Consolidated Continuum of Care Application: the Priority Listing of projects for funding, and the Continuum of Care (CoC) Application. The Board approved the Priority Listing during its September 6 Board Meeting.

The CoC Application is a series of questions about the overall performance of the CoC in ending homelessness. Staff presented on a handout which summarized the narratives and objective data contained in the CoC Application. Strengths of the CoC include an objective and fair Review and Rank Process and excellent community coordination through the Strategic Planning effort. The CoC was weak in bed coverage in HMIS for permanent supportive housing and transitional housing beds and the CoC lacked a dedicated youth homeless provider. Staff noted the CoC intends to address these weaknesses in 2018.

Staff noted the CoC Application is still in draft form and any suggestions for edits or items to include were welcome.

Ed Lowe asked about the HUD requirements for a dedicated youth homelessness project. Staff clarified that HUD wants to see projects that have projects specifically serving youth that meet the HUD definition of homelessness, which excludes persons who are couch surfing.

Ed Lowe moved to authorize staff to submit the CoC Application, with authority to make minor modifications as necessary, as part of the Consolidated Application submitted to HUD. Sandy Rose seconded the motion. All voted in favor with no abstentions. The motion carried.

Kathy Lawton-Caesar moved to authorize the collaborative applicant, the CAP Solano JPA, to submit the final consolidated application when complete. Anne Putney seconded the motion. All voted in favor with no abstentions. The motion carried.

7.2 Governance Documents Updates: CoC Written Standards & Policies and Procedures

Staff introduced the amended governance documents. These documents needed to have an anti-discrimination policy added as part of the 2017 Continuum of Care Application.

Sandy Rose moved to accept the changes to the CoC Written Standards & Policies and Procedures as presented. Anne Putney seconded the motion. All voted in favor with no abstentions. The motion carried.

7.3 Approve Letter of Support for Housing and Disability Access Program (HDAP) Application

Staff introduced the letter of support for the Housing and Disability Access Program grant. The HDAP program is a State of California grant designed to provide supportive services to persons in permanent supportive housing. The County was applying for the funding as the only eligible entity. The letter of support expressed the general feeling that the funds were needed and would compliment the services provided by the CoC.

Ed Lowe moved to approve the letter of support for the County's HDAP application. Kathy Lawton-Caesar seconded the motion. All voted in favor with no abstentions.

8. Board Comments

None

9. Adjourn.

John Evalle moved to adjourn the meeting at 12:15 PM. Kathy Lawton-Caesar seconded the motion. All in favor, no abstentions. The motion carried.