

Burke Lutheran Church

5720 Portage Road
Madison, Wisconsin 53718
(608) 244-8486
burkelutheran@att.net



Funeral Policy 2025

Updated January 2025

BURKE LUTHERAN CHURCH FUNERAL POLICY 2025

The Funeral: A Service Of Witness To The Resurrection

When death occurs, the pastor and other officers of the congregation should be informed as soon as possible, in order that they might provide appropriate consolation and support to the family and friends, and assist them in making arrangements for the funeral.

Services will be held in the sanctuary unless otherwise approved by the pastor. Anyone can have a service at Burke Lutheran as long as the pastor approves. Those wishing to have a service here who are not of the Christian faith should meet with the pastor and discuss how they would like to adapt the service to their beliefs. Final approval for all services and changes is done through the pastor.

Who can be buried at Burke Lutheran?

Church members or anyone who holds a deed for burial rights may be buried at Burke Lutheran. Approval by the Cemetery Association Board is required for nonmember burials.

Who officiates at funerals at Burke Lutheran?

The pastor of Burke Lutheran will officiate at funerals. Exceptions to this policy will be at the invitation of the Burke pastor, in consultation with a member of the executive committee. Family members, friends, or members of the congregation may be invited by the minister to share in the service.

Who officiates in the absence of the pastor of Burke Lutheran?

The council president and vice-president will arrange for an ordained ELCA pastor to officiate in the absence of Burke Lutheran Pastor. If the pastor is on vacation, the pastor-on-call will be asked to officiate. Exceptions to this policy will be decided by the pastor and the executive committee of the congregational council. In the event that the pastor is unavailable, the executive committee of the congregational council will make the decisions.

Scheduling of the Funeral

The family, the funeral home and the pastor will confer to schedule the funeral.

Order of Worship

The order of worship in Evangelical Lutheran Worship will be the basis for the funeral worship. The service includes:

- Prayers
- Scripture Readings
- Apostles' Creed
- Commendation

Options that may be included:

- Hymns
- Musical Solo/choir anthems
- Pastoral Homily
- Sacrament of Holy Communion
- Words of Remembrance

Music and Musicians

Sacred music will be the norm. All music will be chosen by the family in consultation with the pastor and the organist. Hymns may be sung by the congregation. Solos and/or choral music may also be used. An organist of Burke Lutheran will normally be the organist for the funeral.

Funeral Pall

Burke Lutheran has a white funeral pall which may be placed on the casket prior to the very beginning of the service. This pall is a visual reminder of baptism into Christ.

Suggested Scripture Readings (this list is not exclusive):

Psalm 121	Psalm 23	Psalm 46:1-7
Romans 8:31-35, 37-39	Hebrews 12:1-2	Revelation 21:2-7
John 14:1-6	John 10:11-16	John 6:37-40

Paraments

The paraments of the current season of the church will be used.

Refreshments for the funeral

The funeral home or the pastor will contact the Burke Lutheran Church Women (BLCW) to make arrangements for a lunch following the funeral, if requested. See page 6 for further information.

Burial

Arrangements for burial will be made by the family and/or friends of the deceased and is a separate issue from the details of a funeral worship service. Alternate arrangements for ceremonies or tributes of military or fraternal societies may be made apart from the Christian worship service.

Burke Cemetery Arrangements Contacts:

Barb Hennings
(608) 445-0566

Sharon Hughes
(608) 225-6172

Burke Lutheran Funeral Fees

Members:

No building use fees for members	
Pastor*	\$200
Organist/Pianist**	\$150
Custodian***	\$200
Food	Varies
BLCW (for serving)****	Varies (see page 6)

Non-Members:

Sanctuary Use.....	\$300
Fellowship Hall and Kitchen.....	\$300
Pastor*	\$200
Organist/Pianist**	\$150
Custodian***	\$200
Food	Varies
BLCW (for serving)****	Varies (see page 6)

NOTE: All fees are subject to change. Any exceptions to fee policies will be made by the pastor and/or a member of the Church Council.

**Please make check payable to Bryan Lagerstam*

***Please contact church office*

****Please make check payable to Colin Hamrick*

*****Please make check payable to BLCW*

Burke Lutheran Church Women (BLCW) Funeral Serving Price List

Family pays food costs for lunch. BLCW serving committees supply casseroles, salads and desserts. Funeral luncheons are served by the BLCW.

<u>Members:</u>	<u>Serving</u>
Under 50 people.....	\$250
51-75 people.....	\$375
76-100 people.....	\$500
101-150.....	\$750
Food	Varies

<u>Non-Members:</u>	<u>Serving</u>
Under 50 people.....	\$300
51-75 people.....	\$475
76-100 people.....	\$600
101-150.....	\$850
Food.....	Varies

Contact Persons:

Linda Klinger..... 608-241-0445
Deb Brown..... 608-622-6012

BULLETINS

Members:

Black & White (<100)..... \$25
Color (<50)..... \$35
Color (<100)..... \$50

Non-Members:

Black & White (<100)..... \$35
Color (<50)..... \$40
Color (<100)..... \$60

Gravesites

To purchase a deed for burial rights:

Members.....	\$500.00
Non-Members.....	\$1,000.00

Contact Persons:

Diane Moore.....	608-335-2241	Barb Hennings.....	608-445-0566
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Burial Services

Payable to Burke Lutheran Church Cemetery Association

Marking Fee.....	\$150.00
Marking for stone placement.....	\$65.00

Payable to Meitners Land Service, LLC

Standard opening and closing.....	\$790.00
Cremations.....	\$500.00
Double cremation.....	\$100.00 (extra)
Funeral and Vault Co., departure after 3:00pm.....	\$200.00 (extra)
Saturdays.....	\$200.00 (extra)
Sundays and Holidays.....	\$300.00 (extra)

Monuments

Pechmann Memorials Inc.....	(608) 249-8178
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Madison Area Funeral Homes

Cress, Madison	
3325 E. Washington Avenue	608-249-6666
Cress, Sun Prairie	
1310 Emerald Terrace.....	608-837-9054
Gunderson, Monona	
5203 Monona Drive.....	608-221-5420
Ryan, Windsor/DeForest	
6924 Lake Road.....	608-846-4250
Tuschen-Newcomer, Sun Prairie	
302 Columbus St.....	608-837-5400



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