

PORT OF MANCHESTER  
MINUTES

October 9, 2017

Manchester Library Meeting Room, 8067 E. Main Street

**REGULAR MEETING**

**Call to Order.** Board President Strode called the meeting to order at 6:00 PM. Present were Commissioners Strode, Fallstrom and Peterson. Also present were Contract Administrator O'Connell, Attorney/Auditor Thompson, and 10 guests.

**2.0 Approvals – Consent Agenda**

**2.1** Regular meeting minutes for September 11, 2017

**2.2** Vouchers numbered 17-125 through 17-137 in the total sum of \$3,094.07.

After discussion, Commissioner Pedersen moved approval of the consent agenda. Commissioner Fallstrom seconded the Motion. Passed Unanimously.

**3.0 Public Comment.** - There was discussion regarding the Wi-fi antenna placement by the kiosk in the lower parking lot by the ramp. Thus far there has been no adverse comment received concerning this location.

Commissioner Pedersen reported that on a visit to Manchester State Park he observed a small placard that gave emergency information on who to contact, wondering whether this might be something the Port should do for users of our facilities.

A petition is being circulated to gain signatures urging the Coast Guard and other appropriate officials to disallow cargo vessels in Yukon Bay to protect our waters.

Paul reported in behalf of the MCAC stating that there was discussion at their latest meeting concerning clear cutting along the beach and the need for replanting. Apparently, a developer wants to build 18 homes. A sewer extension is in process.

**4.0 Library Levy Proposition** - Susan Lavin from the Manchester Library was present to explain the levy that will be on the November ballot seeking additional funding for the library system that will cost approximately eight cents for every \$1000 of assessed valuation.

**5.0 Mandy the Harbor Seal** - Commissioner Strode and County Administrator O'Connell reported that a harbor seal has attempted to make our facilities on the water her home. She has been relocated several times, and then returns. The Washington Department of Fish & Wildlife is now looking after her. There is concern that instructions may be in order to hand out to users of our facilities in the event that they are confronted with a harbor seal.

**6.0 FY 2018 Budget Proposal** - We have received the necessary information from the County to determine our estimated receipts from the FY 2018 tax levy for the Port. Several small projects are being considered for accomplishment this next year including a picnic pavilion, a land use study regarding our most recently acquired real property, a uniform sign logo, an outboard motor and oars for our small boat, a foot shower and surveillance cameras. There is a possibility of doing a revenue bond issue for development of the property recently acquired supported by rents, but this will not appear on the budget request.

**7.0 Upcoming Events:**

- 7.1 November 7, 2017 - General election
- 7.2 October 30, 2017 - 6:00 PM - Family Game Night, Manchester Library

**8.0 Miscellaneous**

**8.1 Financial Report:** Contract Administrator O'Connell presented a written and an oral report. The overnight parking allowance is working. Commissioner Pedersen requested Attorney Thompson to determine whether the Port could do a revenue bond issue to support development of Port property secured by rents to be received from tenants.

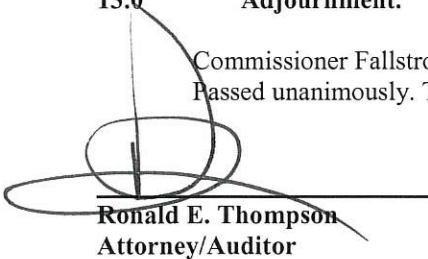
**8.2 Commissioner Comments:** We are still working on a plan to remove blackberries and to landscape on the North side of the public ramp.

**9.0 Future Meeting Dates**

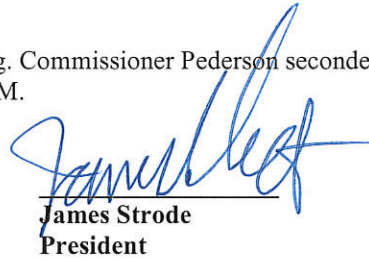
- 9.1 October 16, 2017, 6:30 PM - All Ports meeting, Port of Brownsville
- 9.2 November 13, 2017, 6 PM - Regular meeting and Final budget hearing
- 9.3 December 11, 2017, 6 PM - Regular meeting.

**13.0 Adjournment.**

Commissioner Fallstrom moved to adjourn the meeting. Commissioner Pederson seconded the motion. Passed unanimously. The meeting adjourned at 7:20 PM.



Ronald E. Thompson  
Attorney/Auditor



James Strode  
President