

NORTH RED DEER RIVER WATER SERVICES COMMISSION
REGULAR MEETING MINUTES
August 22, 2011

In Attendance: Mayor Steve Christie, Chairperson, City of Lacombe
Mayor Larry Henkelman, Vice Chairperson, Town of Ponoka
Mayor Melodie Stol, Town of Blackfalds
Councillor Cliff Soper, Lacombe County
Michael Minchin, Administrator
Kim Sharyk, Administrator Assistant, City of Lacombe

Others Present: Brad Watson, CAO, Town of Ponoka
Corrine Newman, CAO, Town of Blackfalds
Matthew Goudy, Engineering Services, Lacombe, NRDRWSC Engineering
Chris Huston, Infrastructure Services, Lacombe, NRDRWSC Operations

Regrets: Reeve Gord Svenningsen, Ponoka County

1. Call to Order:

Chairperson Christie called the meeting to order at 8:41 am.

2. Adoption of the Agenda:

MOVED by Mayor Stol that the agenda for August 22, 2011 be adopted as presented.

CARRIED

3. Adoption of the Minutes:

MOVED by Mayor Stol that the minutes for April 18, 2011 be adopted as presented.

CARRIED

4. Reports

Chairman Report

Mayor Christie had nothing to report at this time.

Administrator's Report

Mr. Minchin discussed recent activities as per the attached Administrator's Report herein.

Administrator, Mr. Minchin mentioned, in summary, the following points:

- Welcome to Councillor Soper, his first attendance to the Board Meeting as the representative from Lacombe County.
- Water sales are not quite at the three years average but higher at this point in time compared to last year; should be back on target if water demand remains healthy.
- 2012 budgeting should begin shortly; would like to complete five year projections.
- Administration has yet to receive 2010 reconciliation and true up numbers from the City of Red Deer.

- City of Red Deer has contact NRDRWSC with regards to our stance on the fluoridation issue.

Operator's Report

Mr. Goudy discussed recent activities as per the attached Operational Report herein.

In summary:

- Note the error in the amount of AB One Call locate requests in the report – listed at 162, should be 506 responses (3/4 of which were for the Blackfalds area).
- Reset modem at Pumphouse A, Lacombe AB.
- Ordering in parts for upcoming valve repair/replacement program in 2012.
- A major commercial development is planned for the City of Lacombe; an area that is situated directly over the water line; the City will observe closely this development and the continued safety of the water line.

Financial Report

Mr. Minchin presented the Financial Statements as of July 31, 2011.

In summary:

- Water sales are not quite there but are progressing positively.
- Transfers to be decided at year end.
- Financials are fairly stable with no surprises as of yet.
- Operations are still below budget.

MOVED by Mayor Henkelman to approve the Reports as presented.

CARRIED

5. New Business:

Fluoridation (discussion continued from Administrator's Report)

Discussions were held on fluoridation by the Board Members and in summary it was decided to leave this issue at the administration level and take no position at this time.

6. Next Meeting:

October 24, 2011 at 9:00 am.

7. Adjournment:

MOVED by Councillor Soper to adjourn this August 22, 2011 NRDRWSC Meeting at 9:19am.

CARRIED

Chairperson

Administrator