

## **Essex Township - Minutes of the Regular Monthly Meeting**

**April 17, 2019 @ 7:00 p.m.**

**Members Present:** Supervisor Carla Wardin, Trustee James Gavenda, Trustee Mark Winsor, Treasurer Kathy George, Clerk Lori Conner

**Visitors:** Maple Rapids Fire Department Chief Kelby Leiby

**Call to Order:** Township Supervisor Carla Wardin called the meeting to order at 7:00 p.m. in the Lowe United Methodist Church Hall followed by the Pledge of Allegiance.

### **Visitor Statements:**

Kelby Leiby, Maple Rapids Fire Department (MRFD)

- MRFD update given.
- MRFD would like 2 new thermal imaging cameras to replace an old one. Cameras are approximately \$4000 each.
- MRFD is in need of more volunteers.

**Minutes of March 20, 2019 Meeting:** George moved to approve the meeting minutes with correction; supported by Gavenda. Motion passed and carried (MPC).

**Approval of Agenda:** The agenda was reviewed.

### **Trustee Reports:**

Trustee Gavenda:

- Clinton County Ambulance update was given. Number of paramedics in Clinton County is down.

### **Treasurer's Report:**

- The general ledger for the period 2/15/19 – 4/15/19 was reviewed including checks #6169-6197.
- The checking balance is \$146,267.41. Total income for the period 2/15/19 – 4/15/19 was \$57,066.47 while total expenses were \$13,958.25.
- Cemetery CD balance is \$8358.10. Tax checking balance is \$1128.94
- Items for upcoming newsletter discussed:
  - o Election workers needed
  - o Road work update
  - o MRFD update
  - o Briggs Library schedule of events for Lowe Church
- Gavenda moved to accept the treasurer's report, supported by Winsor. MPC.

**Clerk's Report:**

- Year to date budget was reviewed.
- Conner moved to reallocate \$1050.00 from "Unallocated : Contingency" to "Assessor: Contract" in the 2018-2019 budget; supported by Winsor. MPC.
- Conner moved to reallocate \$45.00 from "Unallocated: Contingency" to "Recreation and Cultural: Tri-County Office of Aging" in the 2019-2020 budget; supported by Gavenda. MPC.
- Discussed need for deputy clerk and associated responsibilities
- Gavenda moved to accept the clerk's report, supported by George. MPC.

**Supervisor's Report**

- Road work contracts for 2019 have been signed.
- Briggs Library would like an Essex Township resident to serve on their strategic plan committee.
- Spartan Cheese factory construction is on schedule.
- A retirement party has been planned for Joseph Pulver, Clinton County Road Commission.

**New Business:**

**Adjournment:** Wardin adjourned the meeting at 7:41 p.m. The next regular meeting of the Essex Township Board will be held June 19, 2019, at 7:00 p.m. at the Lowe United Methodist Church Hall.

Respectfully submitted,  
Lori Conner  
Essex Township Clerk