



HARBOUR ISLE EAST CONDOMINIUM ASSOCIATION INC
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**BOARD OF DIRECTORS
WORKSHOP MEETING MINUTES
May 11, 2017 – 10:00 a.m.**

The HIE Workshop meeting was called to order by Vice President Annette Sanniota at 10:00 a.m. Annette explained the Workshop meeting was a forum to discuss outstanding items but that any approvals will be done at the regular monthly Board meeting and not the Workshop. Board Members present in the HIE Clubhouse were Annette Sanniota, Walter Lynch, Stuart White and Jay Sizemore. Directors Pat DelVecchio and Elvis Rodriguez were present via teleconference. Julie Lynch was present representing FirstService Residential. There were 12 home owners present.

1. **DISCUSSION ON FIRE ALARM PANEL/ELEVATOR PHONE LINES TRANSFER TO CELL SERVICE:** Much research was conducted by directors Walter Lynch and Pat DelVecchio relative to costs and benefits of switching our current phone line provider from Windstream to Comcast (a projected savings of approximately \$4K per year). However during the research, it was suggested that both the fire alarm panel land lines and elevator land lines be replaced with a cellular service which could save the association additional money. Jay Sizemore will confirm with the SLC Fire Marshall that cell service is a viable option. The Board will review confirmed quotes for a final decision at the May 22nd Board of Directors meeting.
2. **BARCODE/SWIPE CARD SYSTEM:** The useful life of the barcode computer system has reached its expiration. The barcode reader is a separate component that was repaired in January 2017 and has a one year warranty. The Board will obtain final price options to discuss at the Board meeting later this month. A discussion of adding swipe card readers at pool gates and restroom was tabled at this time as there have been no reported issues.
3. **BBQ GRILL AREA:** The improvement of the BBQ area with the addition of a third grill, table, ground cover and sail shade will be discussed during the preparation of the 2018 budget. Repair of the irrigation in this area is a maintenance issue and will be addressed by Management immediately. This repair will save the sod.

4. DOG TAGS: The adoption of the newly formed mandatory requirement of issuing HIE dog tags will be ratified at the May 22, 2017 BOD meeting.
5. PET RULES AND SMOKING: Discussion ensued with owner input. There were suggestions to limit the size of permitted pets and to make HIE a non-smoking building on the catwalks. Although the Board has the right to make changes to the rules with a fourteen day notice to members, it was clear this Board would not be discussing at regular board meetings. The smoking issue may be an item for vote at the 2018 annual meeting.
6. TRUCKS: Commercial vehicles are strictly prohibited at Harbour Isle. Some discussion prevailed about oversized trucks and their ability to fit into the parking spaces. It was confirmed the trucks are within the parking spaces and therefore not an issue.
7. REPORTING ISSUES: Owners were urged to contact the manager's office during regular office hours with complaints about any issues and to contact the Guard during any other hours so that an incident report could be made to assist management in enforcement. It was confirmed that either management or the guard should be notified immediately of any incidents or issues.
8. MEETING ADJOURNMENT: The owners were advised that the next Board meeting is scheduled for Monday evening, May 22, 2017 and all owners are invited. The Workshop meeting adjourned at 11:30 a.m.

Respectfully submitted,

Julie Lynch, LCAM

For and on behalf of the Harbour Isle East Board of Directors