



### **MONTHLY MEETING OF BOARD OF TRUSTEES**

*This agenda serves as notice to all owners of Lakewood Forest Fund, Inc. that a Meeting of the Board of Trustees is scheduled as noted below to review and discuss the listed topics and business of association.*

### **AGENDA**

**Monday, July 5, 2021 – Open Session commences via ZOOM @ 7:00 PM**

**Meeting ID: 490 416 5823    Passcode: 8Pk2mk**

Residents may attend open session via video conference.

#### **OPEN SESSION**

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| 7:00         | -Establishment of Quorum, Call to Order, & Adoption of Agenda<br>CTO: Reminder to zoom participants regarding Q&A   |
| 7:00 to 7:10 | -Security Report by HCPCT4 Constables   |
| 7:10 to 7:15 | -Consideration of Open Session Minutes of Prior Meeting   |
| 7:15 to 7:30 | -Community Reports<br>CR01: Community Events/Outreach Report; S. Matto<br>- Harold Hatcher, Telge Roofing Sponsorship<br>CR02: Special Project/Trees for Houston update; C. Jones   |
| 7:30 to 7:35 | -Treasurer's Report   |
| 7:35 to 7:45 | -Old/New Business<br>OB-01: Open workorders as of 06-30-2021<br>OB-02: 2020 Audit and Tax Return<br>OB-03: Reserve Study Update<br>OB-04: Forensic wall evaluation for Grant Rd & Malcolmson Rd<br>NB-01: Fall document shredding event   |
| 7:45 to 7:50 | -Homeowner Forum<br><i>During open forum, individuals may not address the board in respects to private collection or deed restriction matters or complaints regarding Fund personnel. Private hearings are held every month in Executive Session to address these issues. A hearing can be scheduled by contacting the Fund Office. Due to time constraints, each resident is allotted approximately 3 minutes discussion time.</i> |
| 7:50         | -Notification of next meeting: Monday, August 2nd, to be held via Zoom video conference (Meeting ID: 490-416-5823, Passcode: 8Pk2mk); adjournment of Open Session, reconvene in Executive Session   |

#### **EXECUTIVE SESSION**

*An HOA Board may convene in executive session and exclude members to discuss personnel matters, attorney-client privileged communications, litigation, private owner information or matters involving an owner's request for confidentiality, contract deliberations or enforcement actions. Decisions made in executive session will be generally stated and noted in the open session meeting minutes.*

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| 7:55         | -Establishment of Quorum & Call to Order  |
| 7:55 to 8:00 | -Consideration of Executive Session Minutes of Prior Meeting(s)   |
| 8:00 to 8:10 | -Executive Session Matters: Owner Complaints, Insurance Related Matters, Contract Issues, Collection Matters, ACC & Deed Restriction Matters, Pending Litigation, Other |
| 8:10 to 8:15 | -Scheduled Executive Session Hearings/Meetings  |
| 8:15         | -Adjourn Executive Session /Recap   |