



VILLAGE OF GOLD RIVER
P.O. Box 610 – 499 Muchalat Drive
Gold River B.C. V0P 1G0
Phone: (250) 283-2202 Fax: (250) 283-7500
email: villageofgoldriver@cablerocket.com

Employment Opportunity

BYLAW ENFORCEMENT OFFICER

The Village of Gold River is seeking candidates for a part-time (less than 40 hours per month on average) contract Bylaw Enforcement Officer. Reporting to the Chief Administrative Officer the successful candidate in this position will have an understanding of local government bylaws and enforcement practices.

This position will be a field position responsible for monitoring compliance to appropriate bylaws within the Village and identifying non-compliance issues of the Village's Street and Traffic, Animal Control and other regulatory bylaws. A flexible work schedule is anticipated; weekend and evening work will be required with the requirement to be available on short notice to respond to complaints.

The preferred candidate will possess the following qualifications:

- Minimum Grade 12 graduation or equivalent.
- Sound knowledge of Bylaw Enforcement and Investigative Skills.
- Training and experience in dealing with difficult and angry people.
- Excellent conflict resolution skills are essential.
- Ability to make decisions and use independent judgement.
- Excellent attention to detail, written and verbal communication and public relations skills; and
- A valid BC Driver's Licence (driver's abstract is required).

Preferred qualifications include completion of Bylaw Enforcement Level I through the Justice Institute of BC and will be a condition of hiring.

Interested applicants should forward a cover letter and comprehensive resume in confidence to:

Larry Plourde, Administrator
Village of Gold River
PO Box 610 Gold River BC V0P 1G0
grlplourde@cablerocket.com

Closing date for this position is Tuesday, July 31, 2018 at 4:00 p.m.

As only short listed candidates will be contacted, we thank you in advance for your interest.