

# North Gwinnett Counseling Associates, LLC



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3455-A Lawrenceville-Suwanee Road  
Suwanee, GA 30024  
(770) 932-2899 Fax (770) 932-2895

## Reminder Service Registration

Name: \_\_\_\_\_

Our office utilizes a reminder service. If you wish to receive a notice of your upcoming appointments, please complete the following information.

Phone Number where you wish to have:

Voicemail messages: \_\_\_\_\_

Or

Text messages: \_\_\_\_\_

Or

Email: \_\_\_\_\_

Please note our cancellation policy is 48 hours in advance of your appointment otherwise you will be charged. If you choose to utilize the reminder service, we will make an attempt to contact you 72 hours in advance of your appointment. Ultimately, it is your responsibility to cancel any appointments that you are unable to attend.

I authorize North Gwinnett Counseling Associates to leave message regarding my appointment dates and times at the above locations.

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Signature

Date