

SCHOOL PERFORMANCE FACT SHEET
2017 & 2016 Calendar Years
MICROCOMPUTER OFFICE SPECIALIST (600) HOURS

On-Time Completion Rates

Includes data for the two calendar years prior to reporting

Calendar Year	Number of Students Who Began Program ¹	Students Available for Graduation ²	Number of On-Time Graduates ³	On-Time Completion Rate ⁴
2017	0	0	0	0
2016	0	0	0	0

Students Completing Within 150% of the Published Program Length (101-150% Completion Rate)

Calendar Year	Number of Students Who Began Program ¹	Students Available for Graduation ²	150% Graduates ⁵	150% Completion Rate ⁶
2017	0	0	0	0
2016	0	0	0	0

**Included if the program is more than one year in length

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information.

Job Placement Rates (includes data for the two calendar years prior to reporting)

Calendar Year	Number of Students Who Began Program ¹	Number of Graduates ³	Graduates Available for Employment ⁷	Graduates Employed in the Field ⁸	Placement Rate Employed in the Field ⁹	Graduates employed in the Field an average of less than 32 hours per week	Graduates employed in the field at least 32 hours per week
2017	0	0	0	0	0	0	0
2016	0	0	0	0	0	0	0

You may obtain from the institution a list of the employment positions determined to be in the field for which a student received education and training. To obtain this list, please ask an institutional representative or you can review the list of the institution's website at <http://www.schoolofchoice.com/jobclassifications>.

Gainful Employment Categories (includes data for the two calendar years prior to reporting)

Part Time vs. Full Time Employment

Calendar Year	Graduates Employed in the field 20 to 29 hours per week	Graduates Employed in the Field at least 30 hours per week	Total Graduates Employed in the Field
2017	0	0	0
2016	0	0	0

Single Position vs. Concurrent Aggregated Position

Calendar Year	Graduates Employed in the field in a single position	Graduates Employed in the field in concurrent aggregated positions	Total Graduates Employed in the field
2017	0	0	0
2016	0	0	0

Self-Employed/Freelance Positions

Calendar Year	Graduate Employed who are self-employed or working freelance	Total Graduates Employed in the field
2017	0	0
2016	0	0

** The following self-employment/freelance worker disclosure shall be initialed by students entering any programs in which the majority of graduates who obtain jobs obtain in this type of work:

- This program may result in freelance or self-employment.
- The work available to graduates of this program is usually for freelance or self-employment.
- This type of work may not be consistent.
- The period of employment can range from one day to weeks to several months.
- Hours worked in a day or week may be more or less than the traditional 8 hour work day or 40 hour work week.
- You can expect to spend unpaid time expanding your networks, advertising, promoting your services, or honing your skills.
- Once graduates begin to work freelance or are self-employed, they will be asked to provide documentation that they are employed as such so that they may be counted as placed for our job placement records.
- Students initialing this disclosure understand that either a majority or all of this school's graduates are employed in this manner and understand what comprises this work style.

Student's Initials: _____ Date: _____

Initial only after you have had sufficient time to read and understand the information

Institutional Employment

Calendar Year	Graduates Employed in the field who are employed by the institution, an Employer owned by the institution, or an Employer who shares Ownership with the Institution	Total Graduates Employed in the Field
2017	0	0
2016	0	0

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information

Licensing Examination Passage Rates (includes data for the two calendar years prior to reporting)

Calendar Year	First Available Exam Date	Date Exam Results Announced	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number who Passed Exam	Number who Failed Exam	Passage Rate
2017	N/A						
2016	N/A						

Calendar Year	Number of Graduates in Calendar Year	Number of Graduates Taking Exam	Number who Passed First Available Exam	Number Who Failed First Available Exam	Passage Rate
2017	N/A				
2016	N/A				

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information

Salary and Wage Information (includes data for the two calendar years prior to reporting)

Annual Salary and Wages Reported for Graduates Employed in the Field

Calendar Year	Graduates Available for Employment ⁷	Graduates Employed in Field ⁸	Annual Salary and Wages Reported Graduates Employed in the Field ¹⁴				
			\$15,000 to \$20,000	\$20,001 to \$25,000	\$25,001 to \$30,000	\$30,001 to \$35,000	No Salary Information Reported
2017	0	0	0	0	0	0	0
2016	0	0	0	0	0	0	0

A list of sources used to substantiate salary disclosures is available from the school. To obtain this list, please ask an institutional representative where to view this list.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information

Cost of Educational Program

Total charges for the program for students completing on-time in 2017/2016 : \$ 2,900.00. Additional changes may be incurred if the program is not completed on-time.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information

Students at Gendarme Institute are not eligible for federal student loans. This institution does not meet the U.S. Department of Education criteria that would allow its students to participate in federal student aid programs.

Student's Initials: _____ **Date:** _____

Initial only after you have had sufficient time to read and understand the information

This fact sheet is filed with the Bureau for Private Postsecondary Education. Regardless of any information you may have relating to completion rates, placement rates, starting salaries, or license exam passage rates, this fact sheet contains the information as calculated pursuant to state law.

Any questions a student may have regarding this fact sheet that have not been satisfactorily answered by the institution may be directed to the Bureau for Private Postsecondary Education at: 2535 Capitol Oaks Drive Ste. # 400, Sacramento, Ca. 95833, www.bppe.ca.gov, Toll -free telephone number (888) 370.7589 or by fax (916) 263.1897.

I have read and understand this School Performance Fact Sheet. The School Performance Fact Sheet was reviewed and discussed with a school official prior to signing an enrollment agreement.

Student Name - Print

Student Signature

Date

School Official

Date

Definitions

_ The following are the definitions for all terms contained on the Performance Fact Sheet shall be included as part of the Performance Fact Sheet.

*"Number of Students who began the program " Means the number of students who began a program who were scheduled to complete the program within 100% of the published program length within the reporting calendar year and excludes all students who cancelled during the cancellation period.

* "Students available for Graduation" is the number of students who began the program minus the number of students who have died, been incarcerated, or been called to active military duty.

*"Number of On-Time Graduates "is the number of students who completed the program within 100% of the published program length within the reporting calendar year.

*"On-Time Completion Rate" is the number of on-time graduates divided by the Number of Students Available for Graduation.

*"150% Graduates" is the number of students who completed the program within 150% of the program length (includes on-time graduates).

*"150% Completion Rate" is the number of students who completed the program in the reported calendar year within 150% of the published program length, including on-time graduates, divided by the Number of Students Available for Graduation.

*"Graduates available for Employment "means the number of graduates minus the number of graduates unavailable for employment.

*"Graduates unavailable for Employment" means the graduates who, after graduation, die, become incarcerated are called to active military duty, are international student that leave the United States or do not have a visa allowing employment in the United States, or are continuing their education in an accredited or bureau-approved postsecondary institution.

*"Graduates Employed in the Field "means graduates who beginning within six months after a student completes the applicable educational program are gainfully employed, whose employment has been reported, and for whom the institution has documented verification of employment. For occupations for which the state requires passing an examination, the six months period begins after the announcement of the examination results for the first examination available after a student completes an applicable education program.

*"Placement Rate Employed in the Field "is calculated by dividing the number of graduates gainfully employed in the field by the number of graduates available for employment.

*"Number of graduates Taking Exam" is the number of graduates who took the first available exam in the reported calendar year.

*"First available Exam Date" is the date for the first available exam after a student completed program.

*"Passage Rate" is calculated by dividing the number of graduates who passed the exam by the number of graduates who took the reported licensing exam.

*" Number who Passed First Available Exam" is the number of graduates who took and passed the first available licensing exam after completing the program.

*"Salary" is as reported by graduate or graduate's employer.

*"No salary Information Reported" is the number of graduates for whom, after making reasonable attempts, the school was not able to obtain salary information.

STUDENTS RIGHT TO CANCEL

STUDENT'S RIGHT TO CANCEL," the student has the right to cancel the enrollment agreement and obtain a refund of charges paid through attendance at the first class session, or the seventh day after enrollment, whichever is later.

(2)If the student has received federal student financial aid funds, the student is entitled to a refund of moneys not paid from federal student financial aid program funds.

FIRST DAY OF CLASS

TO CANCEL THE CONTRACT FOR SCHOOL, MAIL OR DELIVER A SIGNED AND DATED COPY OF THIS CANCELLATION NOTICE OR ANY OTHER WRITTEN NOTICE OR SEND A TELEGRAM TO:

GENDARME INSTITUTE LLC

9471 SLAUSON AVE.

PICO RIVERA, CALIFORNIA 90660

NOT LATER THAN _____

MIDNIGHT OF ATTENDANCE AT THE FIRST CLASS SESSION OR THE SEVENTH DAY AFTER ENROLLMENT, WHICHEVER IS LATER,

I CANCEL CONTRACT FOR SCHOOL, _____

DATE

STUDENT SIGNATURE

(SIGNATURE IN THIS AREA REPRESENTS CANCELLATION OF CONTRACT)

If you have any complaints, questions, or problems which you cannot work out with the, Write or call:
BUREAU FOR PRIVATE POSTSECONDARY VOCATIONAL EDUCATION 2535 CAPITOL OAKS DRIVE
STE. 400 SACRAMENTO, CALIFORNIA 95833

916-431-6959 FAX (916) 263-1897

I, _____ BY SIGNING ON THE LINE BELOW, I AM ONLY STATING MY UNDERSTANDING OF THE CONTENTS IN THIS FORM NOT CANCELLING MY ENROLLMENT CONTRACT.

STUDENT SIGNATURE

DATE

I have received a copy of the Catalog which contain the rules, regulations, course completion requirements, and costs for the specific course in which I have enrolled and the School Fact Performance Sheet and cancellation notice prior to my enrollment. Student Signature: _____

Print Name: _____