

Meeting #549

The regular meeting of the Lac qui Parle-Yellow Bank Watershed District Board of Managers was held on Monday, November 2, 2015 at the Lac qui Parle County Courthouse at 4:30 p.m. The meeting was called to order by Chairman Darrel Ellefson. Managers present were: David Ludvigson, Joe Ferguson, & John Cornell. Manager Craigmile was absent. Others present were: Trudy Hastad, Mary Homan, & Ronald Fjerkenstad.

Chairman Ellefson asked for additions to the agenda. There being none, Manager Ludvigson motioned to approve the agenda, seconded by Manager Ferguson. Upon vote, all voted in favor.

PARK REPORT: Ron met with the Board for the monthly park report. Ron reported things were going well on the drawdown of R-6. Discussion followed with no action being taken. Ron questioned if the meter on the lift station was working properly, so will have Dakota Pump and Control come out for an inspection. No further action was taken. Ron informed the Board that the tank on the water truck was rusted out and discussed purchasing a plastic tank that they could fit in the truck. Discussion followed with Board instructing Ron to check prices of plastic tanks at Runnings. The Board received quotes from Lund Implement, Madison John Deere, Kesteloot Enterprises, Inc. and Schuneman Equipment Company for a utility tractor, loader, rear mower, & blade. Low quote was from Lund Implement Company in Madison, MN. Discussion followed with Manager Ludvigson instructed to handle the purchase with Lund Implement. The Board will sell the old tractor & equipment this spring versus trade-in as they felt they would receive more for them than the quotes for trade-in. No further action was taken.

CWP REPORT: Homan met with the Board and reported that she finished up the SWAG report that was due, which included field reporting & pictures of sites. Homan reported the WRAPS grant was finalized so work will continue with the grant. She attended the BWSR Academy at Breezy Point and attended sessions on WCA, 1 Watershed 1 Plan, Buffer Initiative, Prioritizing, Targeting, & Measuring for BWSR grants. Homan reported finalizing plans for a Cover Crop Day at the Glen Radermacher farm on Wednesday, November 4 with funds from the Yellow Bank Grant. Homan requested an amendment to the Wittnebel Farms terrace project approved last month. The terrace was put in at an angle and interferes with planting. The cost of reshaping the terrace is still less than the original amount of the original contract with him and there is still money in the grant for this. Discussion followed.

Manager Joe Ferguson motioned to approve the 75% cost-share amendment request of \$840 to Wittnebel Farms for reshaping of the terrace project with funds from the Yellow Bank Grant, seconded by Manager Ludvigson. Upon vote, all voted in favor.

WCA REPORT: Homan reported she sent in her Continuing Ed Credits for the Wetland Delineator Certification Program.

TREASURER'S REPORT: Manager Ludvigson presented the Treasurer's report. Manager Cornell motioned to approve the Treasurer's report, seconded by Manager Ferguson. Upon vote, all voted in favor.

SECRETARY'S REPORT: Secretarial report #548 was presented for approval. Manager Ludvigson motioned to approve report #548 as mailed, seconded by Manager Cornell. Upon vote, all voted in favor.

The next meeting date was set for Tuesday, December 1, 2015 at 4:30 p.m. in the Lac qui Parle County Commissioners' room.

ADMINISTRATOR'S REPORT:

Hastad reminded the Board that the final contractor meeting for the BR 11 CD #27 Improvement Project was scheduled for Tuesday, November 3, 2015 at 9:00 a.m. in the Lac qui Parle County Annex. Discussion followed with no action taken.

Hastad reminded the Board that an annual Advisory Board needed to be held prior to year-end. The Board set the date for November 16, 2015 at 5:00 p.m. Hastad will contact the Advisory Board with date & time. No further action was taken.

Hastad reported that Rick St. Germain from Houston Engineering had contacted Manager Ellefson to follow-up on the Lazarus Creek Dam pipe repair. Discussion followed with no action taken.

Hastad reminded the Board of the annual meeting to be held the 1st week in December in Alexandria and asked for confirmation on who was attending. Discussion followed. Hastad then asked the Board to appoint two delegates & one alternate to the MAWD meeting.

Manager Ludvigson motioned to nominate Manager Craigmile and Manager Cornell as delegates for the MAWD Annual Meeting with Manager Ferguson as Alternate, seconded by Manager Ellefson. Upon vote, all voted in favor.

Hastad discussed the \$400 annual fee amount for ArcGIS. The Board authorized Hastad to renew the license. No further action was taken.

Hastad reviewed a letter received from Dwight Mork regarding a neighboring landowner drainage matter. Manager's Ellefson & Ludvigson reported they had worked with the two landowners and felt the conflict was resolved so no further action was taken.

The following bills were presented for payment:

GENERAL KLEIN ACCOUNT:

10-21-15	6364	Mike Nelson & Monnens Excavating	SSTS Loan	\$14,100.00
10-21-15	6365	James Cruz & Thole Electric	SSTS Loan	\$743.24
10-21-15	6366	LQP-YB Liability	Federal Withholding	\$3,729.34
11-02-15	6367	The Ortonville Independent	cover crop field day ad	\$48.00
11-02-15	6368	Western Guard	cover crop field day ad	\$47.25
11-05-15	6369	LQP-YB UPB Checking	YB cover crop postage reimb	\$80.02
11-06-15	6370	Wittnebel Farms	YB Grant 75% cost-share terrace	\$840.00
11-10-15	6371	Heinrich Excavating & Hauling	final pay for Br 11 CD #27 Imp Proj	<u>\$12,729.69</u>
			TOTAL	\$32,317.54

PARK ACCOUNT:

11-02-15	5524	AT&T Mobility	park cell phone	\$42.93
11-02-15	5525	Running's Supply, Inc.	park supplies	\$52.37
11-02-15	5526	Frontier Communications	park office phone, fax, internet	\$204.09
11-02-15	5527	Lyon-Lincoln Electric Coop	park electricity	\$618.45
11-02-15	5528	Sturdevant's Auto Supply	Rod STRG LNKG OTR	\$26.63
11-02-15	5529	Canby True Value	park supplies	\$472.28
11-02-15	5530	Lincoln Pipestone Rural Water	water @ park	\$27.30
11-02-15	5531	Canby Print Shop	1000 daily permits & envelopes	\$581.07
11-02-15	5532	Laleman's Septic & Drain Cleaning	pumped bathrooms, office, pump house	\$400.00

11-02-15	5533	Running's Supply Inc.	tidy cat litter	\$10.04
11-06-15	5534	Doug's Service & Marine	gear lube, flushed out motor	\$19.17
11-06-15	5535	Farmers Coop Association	gas	\$52.62
11-06-15	5536	Olson Sanitation LLC	October trash expense	<u>\$88.51</u>
			TOTAL	\$2,595.46r

UNITED PRAIRIE BANK GENERAL ACCOUNT:

10-20-15	2501 – 2502	semi-monthly payroll	Oct 1-15 payroll	\$3,313.40
10-21-15	2503	PERA	semi-monthly deductions	\$619.09
10-30-15	2504	PERA	monthly deductions	\$330.53
11-02-15	2505	Bolton & Menk, Inc.	Br 11 CD #27 Engineering	\$202.50
11-02-15	2506	Rinke Noonan Attorney's	Br 11 CD #27, Croatt, monthly retainer	\$2,309.00
11-02-15	2507	LQP Broadcastng Inc.	Sept 15 radio show	\$17.50
11-02-15	2508	Minnesota State Auditor	audit services July – Sept 2015	\$874.50
11-02-15	2509	Frontier Communications	office phone 320-598-3117	\$121.85
11-02-15	2510	Frontier Communications	CWP office phone 320-598-3319	\$85.76
11-02-15	2511	Clifford Haas	75% cost share beaver dam removal	\$250.00
11-02-15	2512	Western Guard	contractor hearing ad	\$27.50
11-02-15	2513	LQP-YB Liability Acct	Federal withholding	\$2,061.78
11-03-15	2514 – 2518	monthly payroll	monthly manager & ditch work	\$3,994.18
11-05-14	2519 – 2520	semi-monthly payroll	Oct. 16-31 payroll	\$3,313.38
11-05-15	2521	LQP County Auditor/Treas	October postage	\$122.00
11-05-15	2522	Mary Homan	lodging & mileage reimb	\$485.46
11-06-15	2523	PERA	semi-monthly deductions	\$619.09
11-06-15	2524	Minnesota Revenue	sales & use tax	\$42.00
11-10-15	2525	MAWD	2015 MAWD pre-conference fee	\$595.00
11-10-15	2526	MAWD	2015 MAWD registrations	<u>\$1,545.00</u>
			TOTAL	\$20,929.52

DITCH FUND

11-02-15	1346	Wollschlager Excavating	Lincoln Ditch #11 cleanout	<u>\$30,544.80</u>
			TOTAL	\$30,544.80

Manager Ludvigson motioned to approve the bills, seconded by Manager Ferguson. Upon vote, all voted in favor.

PERMITS: The following permit applications were applied for:

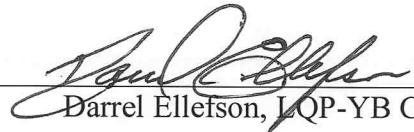
11330	Adrian Hemish	Fortier, 16	terrace	10/06/15 JF
11331	Bob Pehrson	OshKosh, 1	seepage, main tile	10/06/15 JF
11332	Loran Haas	Florida, 8	seepage lines, basins	10/06/15 JF
11333 Renew #11035	Dean Pearson	OshKosh, 3	seepage, main tile	10/06/15 JF
11334	James Bach	Ten Mile Lake, 19	seepage lines	11/02/15 DC
11335	James Bach	Ten Mile Lake, 30	seepage lines	11/02/15 DC
11336	James Bach	Ten Mile Lake, 28	seepage lines	11/02/15 DC
11337 Renew #10856	Keith Citrowske	Omro, 13	seepage lines	11/02/15 JF
11338 Renew #10903	Keith Citrowske	Providence, 31	seepage lines	11/02/15 DE
11339	Jim Connor	Garfield, 27	seepage, main tile, close ditch	11/02/15 DE
11340 Renew #10785	Shawn Greseth	Lac qui Parle, 10	seepage lines	11/02/15 DE
11341 Renew #10426	Aaron Enevoldsen	Camp Release, 27	seepage lines	11/02/15 DC
11342 Renew #10906	Bruce Erickson	Baxter, 12	seepage, main tile	11/02/15 DC
11343	Joe Ferguson	Hammer, 29	seepage, main tile	11/02/15 DE
11344	Josh Johnson	Lac qui Parle, 22	seepage lines	11/02/15 DE
11345	Josh Johnson	Lac qui Parle, 22	seepage lines	11/02/15 DE
11346 Renew #11026	Jerome Kallhoff	Garfield, 6	seepage, main tile	11/02/15 DE
11347	Kevin Lindblad	Maxwell, 23	seepage lines	11/02/15 DE
11348	Kevin Lindblad	Maxwell, 25	seepage lines	11/02/15 DE
11349	Bryon Lundy	Ten Mile Lake, 16	seepage lines	11/02/15 DC
11350	Bryon Lundy	Ten Mile Lake, 22	seepage lines, main tile	11/02/15 DE
11351	Dustin Lundy	Ten Mile Lake, 15	seepage lines	11/02/15 DC
11352	Dustin Lundy	Maxwell, 12	seepage lines	11/02/15 DC
11353	Lonny Moen	Ten Mile Lake, 2	seepage lines	11/02/15 DE
11354	Lonny Moen	Baxter, 5	seepage lines	11/02/15 DE


11355	Lonny Moen	Baxter, 35	seepage, main tile	11/02/15 DE
11356	Lonny Moen	Baxter, 17	seepage lines	11/02/15 DE
11357	Dwight Mork	Lake Shore S, 30	seepage, main tile	11/02/15 DE
11358	Scott Oellien	Hammer, 31	main tile	11/02/15 JF
11359	Aaron Olson	Maxwell, 4	main tile	11/02/15 DC
11360	Ed Shelstad	Perry, 35	seepage lines	11/02/15 DE
11361	James Theisen	Florida, 2	cleanout waterway, need DNR	11/02/15 JF
11362	JamesTheisen	Florida, 5	main tile	11/02/14 JF
11363	Dave Torstenson	Cerro Gordo, 23	seepage lines	11/02/15 DE
11364 Renew #10402	Dave Torstenson	Cerro Gordo, 14	seepage, main tile	11/02/15 DE
11365	Warren Trygestad	Perry, 1	seepage lines	11/02/15 DE
11366 Renew #10590	Justin Steele	Fortier, 29	seepage, main tile	11/02/15 JF

PERMITS HELD: None

Manager Ludvigson motioned to approve the permits, seconded by Manager Ferguson. Upon vote, all voted in favor.

The meeting adjourned at 6:05 p.m.


 Darrel Ellefson, LQP-YB Chairman

Attest: 
 David Craigmile, LQP-YB Secretary