

Town of Grant
9011 County Road WW
Monthly Board Meeting
December 13, 2017

Present: Schwab, Winkler, Yetter, Luecht and Zimmerman.
Chairperson Schwab called meeting to order at 6:40pm.

Announcements/Correspondence:

- Winter Solstice Open House Thursday, Dec. 21st, 2017, 12:30-4:00 pm @ Portage County Executive Office, 3rd Floor County Annex.
- 3rd Quarter Franchise Fees received from Solarus & Charter Communications.
- Plan Commission Chairperson Jim Wendels wrote a letter to Portage County regarding bright strobe lights on EMS tower (CTH F) at night. He pointed out that according to CUP conditions the light should be blinking red at night. The issue was taking care of with white light during the day and red light at night.
- EMS Survey to be completed by all Portage County Municipalities and returned to Patty Dreier, Portage County Executive by February 9, 2018.
- January 1st, 2018, the Social Security wage base will increase to \$128,400.00. Election Worker exclusion for 2018 will remain at \$1,800.00 for calendar year.
- TOPS Program will end Rental Arrangement with Town of Grant as of December 27, 2017. They will be meeting in Wisconsin Rapids, which is more convenient for the members.

Minutes:

- **Motion: (Yetter, Winkler) Move to approve as written Budget Public Hearing, Special Town Meeting and Town Board Meeting of November 27, 2017. Unanimous Ayes. Carried.**

Officers' Report:

- WTA Portage Cty. Unit Meeting attended by Schwab & Luecht. Ernest discussion on Ambulance Service, Appellate Court upheld Circuit Court decision in favor of Portage County. Town of Belmont also contracting with private Ambulance Service for part of Town. Block Grant Money available for home improvements: insulation, heating, roofing, windows, siding, plumbing etc.
- Local Road Improvement Program meeting attended by Schwab. Town had applications for Mill Rd(100th St.-CTH F), Buena Vista Crossings @ 95th & 100th Sts., Elm Road(90th St-100th St.) and Oak St. in preference order. After discussion County submitted applications to State for: Town of Sharon, Buena Vista Crossings and Mill Road. State will make final decision and only one will be awarded to County. Town of Grant received TRID Grants for Deer Road and Lake Road previously.

- Board Members: Supervisor Winkler would like policy for buying items without waiting for Board meeting (example-barrel of oil). Supervisor Yetter getting ready for winter. Treasure Luecht worked on Rating Roads, entry for WISLR & PASER reports, property taxes & yearend Dog License Report. Chairperson Schwab worked on WISLR entry and Road Ratings, 5 hours on TRIP-D Grant applications and 9 hours attending meetings. Clerk Zimmerman was working on Elections for 2018, Budget Hearing information, Mill Rates for Real Estate Taxes to County.

Committee/Commission Minutes or Reports:

- **Ambulance:** Contracted amount for 2018 with United Emergency Medical Response is \$40,284.93. UEMR is looking at 5 or 10 year Contract when new contract is negotiated with 6 municipalities.
- **Fire:** Fire Inspections were conducted by GRVFD Fire Chief, Don Bohm with no violations for Town of Grant in garage or hall.
- **First Responders:** Yetter reported finished Standard Operating Procedures (SOP), Election of Officers, and Portage County Grant Training Requirements on Jan. 8th, 2018. Portage County grant money wasn't accepted for 2 years during litigation, will move forward to accept grant money.
- **Green, Clean Action:** Meets 1st Wed. of Month, McMillian Library @ 4pm
- **Groundwater Citizens Advisory Committee:** Cecile Johnson reported on concerns of nitrates in water supply, ¾ of ground water is used by agriculture, need to reduce use of nitrates. Next meeting is January 2018.
- **Historical Committee:** No report
- **Plan Commission:** Working on Comprehensive Plan, next meeting is Dec. 19 @ 6:30 pm.
- **Website:** Check out website - a lot of new information.
- **Zoning:** Three permits issued for month of November totaling \$295.00.

Financial Report & Updates:

- Treasurer Luecht reported that deposits for month of November were \$32,089.20, Cash on Hand \$208,106.58. Treasurer & Clerk were in balance for month of October 2017. Clerk hasn't printed November Month-end Reconciliation.
- **Motion: (Schwab, Yetter) Move to accept Financial Report for audit or review. Unanimous Ayes. Carried.**
- Clerk Zimmerman provided copy of Budget Sheet to Board pointing out significant overage in Legal and Hwy Repairs & Parts. Budget needs to be amended for \$10,000.00 overage in Legislative (Legal) move from Public Works (Hwy Construction).
- **Motion: (Schwab, Yetter) Move \$10,000.00 from Highway Public Works to Legislative. Unanimous Ayes. Carried. Amendment: From Unrestricted Funds move \$24,000.00 to Park Fund per Resolution Concerning Purchase of Property dated Dec. 10, 2002, indicating money to be returned to Park Fund in April 2003. Unanimous Ayes. Amendment Carried.**

- **Motion: (Yetter, Winkler) Move to purchase Gift Certificates from Heart of WI Chamber for \$25.00 each for: Marty Rutz, Dave Feit, Bob Pickard, Brian Steinke, Garry Saeger, Sandra Woods, Greg Dahl, Avis Schroer, Betty Petrusky and Kathy Lee. Yetter, Winkler-Ayes, Schwab-recused. Motion Carried.**
- **Motion: (Yetter, Schwab) Move to purchase one 2018 Portage County plat book for Town office for \$40.00. Unanimous Ayes. Carried.**
- Clerk Zimmerman received email from Renee Fredel, Horton Insurance that Town's Auto Liability coverage is secondary for accidents involving 1st Responders vehicles if in accident while on an EMS call.

Motion: (Schwab, Yetter) Move to appoint presented Election Inspectors: Chief Inspectors-Julie Kramer, Diana Luecht, Election Workers: Laura Vanderhei, Sharon Crawford, Jane Rosicky, Jan Lassa, Marge Weinfurter, Avis Schroer, Jean Zeman and Elaine Eberhardt. Unanimous Ayes. Carried.

Public Participation:

- Wayne Brody questioned why the Town spent money on ATV Restricted Signs for roads that were not an ATV route? Riders were using those roads even though they weren't designated routes. (Complaints from residents).

Public Hearing: CUP request from Hannah Rosenthal-Vision Pros, LLC

- Chairperson Schwab opened Public Hearing @ 8:10 pm to solicit citizen's input on a request from Wendy Rosenthal and the Rosenthal family, owners of Vision Pros, LLC for a Conditional Use Permit for the purpose of selling deer hunting blinds & displaying the blinds at the end of the driveway on property located at 8341 Cty Road W, Wis. Rapids.
- The reason for selling the hunting blinds is to show the Rosenthal children how to become entrepreneurs and what's involved when you have your own business. One of the children explained how they needed to put the blinds together and the different kind of blinds they had. He also said they sold 15 units during hunting season.
- Chairperson Schwab asked three times if anyone had any questions, hearing none the Public Hearing was closed at 8:15 pm.
- **Motion: (Schwab, Yetter) Move to approve Conditional Use Permit for Vision Pros, LLC located at 8341 County Road W, Wis. Rapids. Unanimous Ayes. Carried.**

Roads/Equipment/Garage:

- PASER/WISLR reports have all been completed, program also has budget program that can be used re ratings of roads to help decide how to prioritize road construction and maintenance.
- Supervisor Winkler indicated that Truck 22 needs sander motor & auger, other vehicles are ready for winter.
- **Motion: (Schwab, Yetter) Move to approve sander motor & 9" auger for Truck 22 for \$1,150.00. Unanimous Ayes. Carried.**

- Copies of Snowplow Routes, Winter Maintenance Policy and Drivers Pretrip Checklist should be available in all trucks.
- Waiting for answer from Portage County Highway Commissioner if they would sand & salt intersection at STH 54 and 90th St.
- 2018 Snowplow Operators: Marty Rutz, Jim Yetter, Bob Pickard (White Truck), Jerry Reinwand, Brian Steinke and Dave Feit (grader).

Town Hall:

- **Motion: (Schwab, Winkler) Move to install seamless gutters on east side, over service door, with downspout on north side to drain on grass area. Unanimous Ayes. Carried.**

Transfer Station:

- Non-skid strips will be put on steps in spring.
- Rutz needs to push down trash in dumpsters as needed.

Motion: (Schwab, Yetter) Move to adjourn @ 8:50 pm Unanimous Ayes. Carried.

Respectfully submitted by,

Vicky Zimmerman

Vicky Zimmerman, Town Clerk

Approved: January 10, 2018