

OFFICIAL PROCEEDINGS

Pursuant to due call and notice thereof, the regularly scheduled meeting of the Spring Lake Park City Council was held on April 15, 2019 at the Spring Lake Park Community Center, 1301 81st Avenue N.E., at 7:00 P.M.

1. Call to Order

Mayor Hansen called the meeting to order at 7:00 P.M.

2. Roll Call

Members Present: Councilmembers Nelson, Wendling, Delfs, Goodboe-Bisschoff and Mayor Hansen

Members Absent: None

Staff Present: Public Works Director Randall; Engineer Gravel; Parks and Recreation Director Rygwall; Administrator Buchholtz and Executive Assistant Gooden

Visitors: Lori Salo, 8068 Garfield Street NE
Terri McMahon, 8073 Garfield Street NE

3. Pledge of Allegiance

4. Additions or Corrections to Agenda

Administrator Buchholtz requested that Investigator Baker's Letter of Resignation be added to the agenda as Item 10 C. He requested that the Authorization to Begin Testing Process for a Police Officer Position memo be added to the agenda as Item 10 D.

5. Discussion From The Floor

Lori Salo, 8068 Garfield Street NE, expressed her concern with the Garfield Pond and her observation over time of the plants dying out around the pond. She also expressed her concern with the storm catch basin that needs repair on her property.

Public Works Director Randall stated that repair work will begin soon on the catch basin and on the curb.

Terri McMahon, 8073 Garfield Street NE, inquired on the Garfield Open House and what the plans are for the project.

Administrator Buchholtz provided a brief overview of the proposed project. He informed the residents of the Garfield Pond Water Quality Project Open House on April 29, 2019. He stated that it will be a time for residents to express their concerns and for City and Engineer staff to gather information to assist with the design process.

6. Consent Agenda:

Mayor Hansen reviewed the following Consent Agenda items:

- A. Approval of Minutes – April 1, 2019
- B. Disbursements
 1. General Fund Disbursement Claim No. 19-05 -- \$571,605.57
- C. Accept Proposal for Testing Sediment at Garfield Pond

- D. Resolution 19-07 Option In To The Anoka County “Urban County” Entitlement
- E. Sign Permits
- F. Contractor’s Licenses
- G. Correspondence

Councilmember Wendling inquired on Item 6D. Resolution 19-07 Opting In To The Anoka County “Urban County” Entitlement. Administrator Buchholtz explained that every three years the City must select the county in which they will use to submit and receive Block Grant/Home Partnership grants to. He explained that Spring Lake Park spans two or more county entitlements therefore the city needs to choose whether they will remain with Anoka County. He stated that if the city remains with Anoka County the grant process for the city will remain the same as it now for CDBG and HOME programs; the City will continue to be ineligible to apply for individual grants through the HUD Small Cities or State CDBG and HOME programs and the current Cooperation Agreement will automatically renew for another three-year period.

Councilmember Delfs inquired if the proposed company for the testing of the sediment at the Garfield Pond was the same company who tested the pond at Triangle Park. Mr. Randall stated that it is the same company.

MOTION BY COUNCILMEMBER WENDLING APPROVING THE CONSENT AGENDA. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

7. Police Report

The report was provided in the Council packet and was accepted as presented.

8. Parks and Recreation Report

Parks and Recreation Director Rygwall reported that the Parks and Recreation Commission met and discussed the sign options for Triangle Park. She stated that they reviewed sign and masonry work for the park.

Ms. Rygwall reported that staff has been preparing the summer brochure, processing softball team applications and preparing for the softball season. She reported that there are 21 new teams and 20 co-ed teams this year.

Ms. Rygwall provided the monthly program statistics and a recap of the day trips that were offered.

9. ORDINANCES AND/OR RESOLUTIONS

A. Resolution 19-06 Conditionally Granting Site Plan Approval For Stadium and Turf Improvements at 1100 81st Avenue NE

Administrator Buchholtz reported that the City has received an application for site plan review from Spring Lake Park School District (ISD 16). He stated that they are proposing improvements to the football stadium to add a ticket building, a concession addition and a restroom addition. He stated that in addition, the School District is also proposing a reconstruction of the baseball field (both infield and outfield), as well as installation of a 76,000 square foot synthetic turf field.

Administrator Buchholtz reported that the ticket booth is approximately 13 feet by 9 feet in size, located off Able Street, along the existing sidewalk. He stated that the restroom will be approximately 23 feet by 22 feet in size, with men’s, women’s and family toilet facilities. He reported the concession stand will be approximately 10 feet by 25 feet in size. He stated that those will be located on the northwest exterior corner

of the stadium.

Administrator Buchholtz reported that the improvements are outside of the required format, rear and side yard setbacks. He stated that there is a small reduction (0.16 acres) in the amount of impervious surface on the site. He stated the percentage of the side that is comprised of impervious surface is 57.52%, below the standard of 75% set forth in the zoning code.

Administrator Buchholtz reported that City staff has reviewed the proposed improvements and recommend approval of the site plan with the following conditions:

1. Improvements shall generate a no net increase in storm water leaving the site.
2. Applicant must obtain a permit for the improvements from the Coon Creek Watershed District.
3. Applicant shall obtain all necessary building permits prior to construction and occupancy of the proposed improvements.

Councilmember Goodboe-Bisschoff inquired if residents in the area had been notified of the proposed changes. Administrator Buchholtz stated that it not required to send official notice of these changes since the use is already in place.

MOTION MADE BY MADE BY MAYOR HANSEN TO APPROVE RESOLUTION 19-06 CONDITIONALLY GRANTING APPROVAL FOR STADIUM AND TURF IMPROVEMENTS AT 1100 81ST AVENUE NE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

10. New Business

A. Adopt Small Wireless Facility Aesthetic Standards

Administrator Buchholtz reported that the Federal Communication Commission has issued an order addressing the deployment of small wireless facilities, which took effect on January 19, 2019. He stated that while the order preempts some local control over small wireless facilities, the FCC concluded that aesthetic requirements are not preempted “if they (1) reasonable, (2) no more burdensome than those applied to other types of infrastructure deployments, and (3) objective and published in advance.” To be objective, aesthetic requirements “must incorporate clearly defined and ascertainable standards, applied in a principled manner.”

Administrator Buchholtz stated that adoption and publication of the aesthetic standards must occur by April 15, 2019. He stated that failure to adopt and publish small cell aesthetic requirements by April 15, 2019, may prevent the City from imposing aesthetic standards on small wireless facilities within the City. He reported that publication of the requirements will be done on the City’s website.

Administrator Buchholtz reported that a model policy was developed by the Suburban Rate Authority. He stated that City staff utilized that policy in drafting the policy presented to the City Council for adoption. He stated that City Attorney Thames has reviewed the proposed policy and had no comments. He stated that staff recommends the proposed policy and had no comments.

Councilmember Nelson stated that he sees the need for the requirement of the facilities to help keep the community neat and tidy and the facilities placed in the correct locations.

Councilmember Delfs inquired if the new requirements are in addition to what is already in place for the requirements. Administrator Buchholtz stated that they are complementary to the right-of-way ordinance.

MOTION MADE BY MAYOR HANSEN TO ADOPT SMALL WIRELESS FACILITY AESTHETIC STANDARDS. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

B. Local Surface Water Management Plan Update

Administrator Buchholtz reported that as part of the 2040 Comprehensive Plan Update, the City undertook an update of its Local Surface Water Management Plan. He stated that pursuant to State Rules, the plan update was sent to Rice Creek Watershed District and Coon Creek Watershed District for comment. He reported that the City has received comments from those agencies and has made the required modifications. He stated that staff recommends approval of the Local Surface Water Management Plan.

MOTION MADE BY COUNCILMEMBER NELSON TO APPROVE LOCAL SURFACE WATER MANAGEMENT PLAN UPDATE. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

C. Accept Investigator Baker Letter of Resignation

Administrator Buchholtz reported that Chief Ebeltoft had received a letter of resignation from Investigator Brad Baker. He reported that Investigator Baker has accepted a position with the Anoka County Sheriff's Office as a Crime Scene Detective. He stated his last day of employment will be May 3, 2019.

Administrator Buchholtz reported that Chief Ebeltoft recommends that the Mayor and City Council accept Investigator Baker's letter of resignation and help him recognize Investigator Baker's dedication and professionalism to the city, the residents and wish him the best of luck in his new career.

Councilmember Nelson stated that he had a great working relationship with Investigator Baker.

MOTION MADE BY COUNCILMEMBER NELSON TO ACCEPT LETTER OF RESIGNATION FROM INVESTIGATOR BRAD BAKER. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

D. Authorize Testing Process For Police Officer Position

Administrator Buchholtz reported that Chief Ebeltoft will have a Police Officer position open with the resignation of Investigator Baker. He stated that Chief Ebeltoft is requesting to start the testing process by advertising the position of Police Officer, accepting applications, provide written tests and conduct interviews to determine top candidates for the position.

Administrator Buchholtz reported that Chief Ebeltoft intent is to start the process on May 3, 2019, by posting the position of Police Officer and proceed in a timely manner to bring it a conclusion. He stated that this will allow the City of Spring Lake Park and the Police Department to be able to proceed with performing background checks on with the top candidates and make a tentative job offer to the appropriate candidate pending passing a psychological, chemical and physical examination.

Administrator Buchholtz stated that Chief Ebeltoft is seeking Mayor and City Council authorization for this process now to minimize the amount of time that the Police Department will be short staffed and to maximize the ability to provide the citizens of the community the police services that they are accustomed to and expect.

MOTION MADE BY MAYOR HANSEN TO AUTHORIZE TESTING PROCESS FOR POLICE OFFICER POSITION. ROLL CALL VOTE: ALL AYES. MOTION CARRIED.

11. Engineer's Report

Engineer Gravel reported that bids for the Osborne Trail will be presented at the next City Council meeting. He informed the residents of the Garfield Pond project open house.

Mr. Gravel reported that a preconstruction meeting will be held on April 16, 2019, with Hy-Vee regarding separate construction plans for 81st Avenue/Highway 65 and for CSAH 65.

12. Attorney's Report

Attorney Thames reported that the agreement with MnDOT for funding and modifications regarding the intersection changes related to the Hy-Vee project will be brought to the Council for approval at the next Council meeting.

13. ReportsA. Administrator Reports

Administrator Buchholtz reminded the residents that an open house will be held on Monday, April 29, 2019, to discuss the Garfield Pond Project and to hear resident input and concerns.

14. OtherA. 525 Osborne Road Marketing Flyer

Administrator Buchholtz provided the Council with the marketing flyer for the property located at 525 Osborne Road NE. The Councilmember thought that flyer was a great marketing tool.

14. Adjourn

MOTION BY COUNCILMEMBER WENDLING TO ADJOURN. VOICE VOTE: ALL AYES. MOTION CARRIED.

The meeting was adjourned at 7:40 PM.

Cindy Hansen, Mayor

Attest:

Daniel R. Buchholtz, Administrator, Clerk/Treasurer