

Present

Judy Sikes, President
Cindy Mihelich, Vice President
Maria Reyes, Board Member
Derrick Blickenstaff, Board Member
Renee Greenway, Secretary
Jane Garnett, Treasurer
Wayne Hunter, Board Member
David Blickenstaff, Board Member
Jan Williams, Past President
Beth Thatcher, Board Member
 Mike Atlas-Acuña, Executive Director
 Pat Morales, Human Resources Director
 Mariah Schofield, Chief Financial Officer
 Patricia Potter, Administrative Assistant
 Marisa Duarte, Guardianship Coordinator
 Sandra Montee, QI & Compliance Director
 Erica Adamson, CM Director
 Trevor Boggs, Case Management
 Melinda Pardo, Early Intervention Director
 Terri Martinez, Adult Services Director

Absent

Robert Pratt, Board Member
Mark Lapidés, Board Member
Leon Harwood, Board Member

Board Meeting was called to Order by Judy Sikes at 12:06pm

Welcome

Judy welcomed Natalie Falbo.

Public Comment

Action Items

- Meeting Minutes for September 2019 Board Meeting
Motion to Approve September 2019 Board Meeting Minutes

Motion to approve the September 2019 Board Minutes.	
<i>Action by:</i>	Wayne Hunter
<i>Seconded by:</i>	Jane Garnett
<i>Passed:</i>	Unanimously Approved

- Meeting Minutes for September 2019 Personnel Committee Meeting Minutes
Motion to Approve September 2019 Personnel Committee Meeting Minutes

Motion to approve the September 2019 Personnel Committee Meeting Minutes	
<i>Action by:</i>	Jan Williams
<i>Seconded by:</i>	Beth Thatcher

<i>Passed:</i>	Unanimously Approved
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Financials

Fiscal year 2018/2019 books are officially closed. The June financials are final now. We still have some outstanding payments from our TRANE contract that we expect soon. We closed the year \$145,000 short. Some of the shortage is the decrease in TCM and outstanding payments owed to us. July and August are still in draft form. There are many lines from the old Great Plains (GP) data system that need to be converted to the new GP. GP is making sure the closing numbers are condensed. So for July and August you will see income and expenses for now. There will be a new format when we present the financials with the new GP. We were doing our own spreadsheet before whereas now we will start using the reports that the new GP provides to us. (Mariah then reviewed our new line items on the financials.) Our investments are moving towards the positive as well. The monthly income for August is reflecting the payments that we have been receiving. Cindy asked when we anticipate transitioning from the old GP to the new. Mariah anticipates the transitioning occurring within the next month. Judy thanked Mariah for all of the hard work and her team as well.

- June 2019 Financials

Motion to Approve June 2019 Financials.

Motion to Approve June 2019 Financials.	
<i>Action by:</i>	Cindy Mihelich
<i>Seconded by:</i>	Jane Garnett
<i>Passed:</i>	Unanimously Approved

- July 2019 Draft Financials

Motion to Approve July 2019 Draft Financials.

Motion to Approve July 2019 Draft Financials.	
<i>Action by:</i>	Cindy Mihelich
<i>Seconded by:</i>	Jane Garnett
<i>Passed:</i>	Unanimously Approved

- August 2019 Draft Financials

Motion to Approve August 2019 Draft Financials

Motion to Approve August 2019 Draft Financials.	
<i>Action by:</i>	Cindy Mihelich
<i>Seconded by:</i>	Jane Garnett
<i>Passed:</i>	Unanimously Approved

- Executive Director Expense Report

Motion to Approve Executive Direct Expense Report August 2019

Motion to Approve Executive Direct Expense Report August 2019	
<i>Action by:</i>	Wayne Hunter
<i>Seconded by:</i>	Renee Greenway
<i>Passed:</i>	Unanimously Approved

Executive Directors Report

Potential Board Member: Natalie Falbo operates Stepping Stones Day Care Center located on the Southside of Pueblo. Natalie previously worked at Vectra Bank and was instrumental in assisting Mariah with combining our various back accounts and streamlining other banking responsibilities. Her experience in the banking industry and her current experience as a Day Care provider will be beneficial to the agency and will add to the Board of Directors. I have already met with Ms. Falbo and provided her with the appropriate board training that is required by HCPF. She has already signed all the appropriate documents. Natalie will be attending the October board meeting and it is my hope that the Board of Directors will approve her appointment as a board member.

HCPF's Visit: The Department visited CBE in August to shadow case managers who have State funded caseloads. An example of State funded services are Supported Living Services and Family Support Services. The purpose was to learn more about the duties of a case manager in order to set better rates for these services. They also spent some time with Mariah to review accounting procedures. While their objective was to help set better rates, they were also helpful especially with the finance department. We're still not clear as to what the next steps are, but as soon as I know I will pass on the information to the board.

EI Payments: I have good news and bad news regarding EI payments. The good news is that we have received some payments and the bad is that we are still waiting for the rest. Mariah will provide the board with the actual numbers during the meeting. As I reported last month, all the CCB's in the State are dealing with this issue.

Employee Agency Day: Pat Morales, Sandra Montee, Patricia Potter, and Mariah Schofield planned agency day that was held on Thursday 9/12/19. The event was held at the Pueblo ZOO and involved a type of scavenger hunt using the ZOO as the venue. The idea came from Patricia who designed a scavenger hunt at a previous job. Employees were able to sign up for either the morning session or the afternoon. The weather was cool, the grounds beautiful & clean, and the feedback from staff was very positive. The committee is planning on a repeat for next year at the same time of year and location. The activity has yet to be decided.

Fashion Show: The fashion show will be on November 7, 2019, so mark your calendars. The theme will be masquerade, so it should be a lot of fun, as usual. If you are interested in donating to purchase clothing for the models please contact Terri Martinez.

Blizzard Run Fundraiser: We are starting earlier this year in planning for the Blizzard Run in March 2020. You should all have received an email from Patricia requesting donations in the form of cash or gift cards. Please help us secure donations for the race. As a reminder to board members, we have a grant writer on contract and many funders want to see that board members contribute to the organization, so assisting us with your donations meets this requirement. Many of you have been very helpful and for that the staff appreciates you. Donations to the Fashion Show and Blizzard Run meets your obligation as a board member.

Board Email Addresses: Again, just a reminder that you each have a CBE email address that is posted on our website. Please make sure to check it frequently. This gives the community access to board members. If you have trouble accessing it please contact Patricia.

Mike would like to add that Natalie Falbo was instrumental in helping when Mariah took over. She helped to combine our accounts as well. She has vested interest in CBE. She has taken over the Stepping Stones Daycare. She adds a lot to our board with her diversified background. Natalie said her brother used to work for CBE. She has known Mike for many years. The experience will be great for her daycare school and the community.

- Natalie Falbo new Board Member

Motion to Approve Natalie Falbo as a new Board Member

Motion to Approve Natalie Falbo as a new Board Member	
<i>Action by:</i>	Wayne Hunter
<i>Seconded by:</i>	Renee Greenway
<i>Passed:</i>	Unanimously Approved

Everyone introduced themselves and welcomed Natalie to the board. Mike said he is still looking for another board member. Mike wants to follow up on the public comment about Applied Behavior Analysis. The end result is October 1 he can attend staffing's away from CBE. Starting November 1 he can attend staffing's at CBE.

Upcoming Events

- October 31, 2019 – BASS Halloween Party
- November 7, 2019 – BASS Fashion Show
- November 13, 2019 – BASS Thanksgiving
- November 2019 – CBE Thanksgiving (Date TBA)
- December 18, 2019 – BASS Christmas Party
- February 2020 – BASS Super Bowl Party TBA
- February 2020 – BASS Valentine's Party TBA
- February 2020 – Awareness Day at the Capital TBA
- March 2020 – BASS St. Patrick's Day Party TBA
- March 21, 2020 – Blizzard Run
- April 2020 – BASS Talent Show TBA
- May 2020 – BASS Cinco De Mayo Party TBA
- August 2020 – End of Summer Picnic TBA
- September 2020 – Agency Day TBA

Motion to Adjourn before going into Executive Session at 12:23 pm

Motion to adjourn before going into Executive Session at 12:23 pm	
<i>Action by:</i>	Cindy Mihelich
<i>Seconded by:</i>	Wayne Hunter
<i>Passed:</i>	Unanimously Approved

Submitted by: _____ Date: _____
 Patricia Potter, AA
 Recording Secretary

_____ Date: _____
 Mike Atlas-Acuña, ED
 Colorado Bluesky Enterprises, Inc.

_____ Date: _____
 Renee Greenway
 Board Secretary