



Discount/Donation/Fundraiser Request Form

Since 2013, Eileen's Colossal Cookies Cedar Park has been strongly committed to giving back to our community by donating to many events and causes that are important to our customers, company and employees. As a small, family owned business we have chosen 5 organizations to which we donate a significant amount of cookies to every year.

The following Guidelines have been developed as a way to create more consistency to organizations seeking our support. While we would love to fill every request that comes in, there are so many that it is just not possible. We will only accept request from non-profit organizations.

Eileen's Cookies requires submission of this form and your organization's cover letter or 501(c)(3) **4 WEEKS** prior to your event date to be considered.

Eileen's Cookies:

- *can only donate to organizations or events that are within a 10 mile radius of our cookie store.
- *can donate a coupon or certificate that can be used for giveaways, door prizes, auctions.
- *does not make monetary contributions or donate product.
- *does not consider donation requests for employee recognitions or company parties, family reunions, political organizations or lobbying groups, travel expenses for educational or extracurricular activity trips or professional development seminars and conferences.
- *can only donate to an organization once in 12-month period.
- *can offer a 10% discount on regular dozens, doesn't apply to any decorated cookies.
- *offers our dough to be used for fundraisings

Submission of this application does not guarantee a donation.

Your Name _____ OrganizationName _____

Phone Number _____ Email Address _____

Date of Submission _____ Event Date _____

Request: 10% Discount _____ Certificate _____ Fundraising information _____

Projected Attendance (# of People/# of Cookies) _____

Describe the event if no cover letter is attached

Has Eileen's Cookies donated to your event in the past? _____
If YES,when?_____

In what way can Eileen's Cookies be promoted at your event?

Other information that you feel we should consider:

Eileen's Cookies will contact you if your donation request has been approved within 2 weeks of your submission.

A follow-up to your request is not necessary.

Please acknowledge that you have read and understand the Donations Guidelines outlined above, and that your organization meets our guidelines as stated, by signing below.

Signature _____ Date _____

We thank you for considering Eileen's Cookies as a source of support!