

EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO. 2  
P.O. BOX 683  
CLINT, TX 79836

NOTICE OF A REGULAR MEETING OF THE EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO. 2, TO BE HELD  
WEDNESDAY JANUARY 11 2012 AT 7:00 P.M. AT THE FABENS FIRE DEPARTMENT  
PUBLIC INVITED

1. CALL MEETING TO ORDER,
2. ESTABLISHMENT OF QUORUM.
3. DISCUSS AND TAKE ACTION ON POSTING OF NOTICE FOR THE REGULAR MEETING FOR 11 JANUARY 2012..
4. DISCUSS AND TAKE ACTION ON THE MINUTES OF THE SPECIAL 15 NOVEMBER 2011 MEETING AND THE REGULAR MEETING HELD 14 DECEMBER 2011 AT THE CLINT FIRE DEPARTMENT.
5. PUBLIC COMMENTS, MUST NOTIFY THE BOARD TO SPEAK ON CERTAIN AGENDA ITEMS. ( 5 MINUTES)
6. **PRESENTATION BY THE FABENS FIRE AND RESCUE TO RETIRED CHIEF OF 22 YEARS NICK SIERRA.**
7. DISCUSS AND TAKE ACTION ON CHIEF MAGALLANES'S RETIREMENT FROM THE SOCORRO F.D.
6. DISCUSS AND APPROVE THE CORRECTION IN THE RMO RESOLUTION #2011-04
8. DISCUSS AND TAKE ACTION ON THE ADMINISTRATIVE ASSISTANT'S JOB DESCRIPTION, DUTIES, SUPERVISOR, AND EMPLOYER ( DISTRICT OR FIRE DEPARTMENT CHIEF.)
9. DISCUSS, REVIEW AND SET A SPECIAL MEETING TO INTERVIEW THE APPLICANTS FOR THE ADMINISTRATIVE ASSISTANT POSITIONS.
10. (postponed by Bill Adler ON 14 December until the Final Audit is presented). DISCUSS AND TAKE ACTION ON THE FINAL AUDIT OF EL PASO COUNTY EMERGENCY SERVICES DISTRICT NO. 2, "GENERAL OPERATING EXPENDITURES AND PROCEDURES", DONE BY COUNTY AUDITOR EDWARD DION.
11. (postponed by Carlos Sandoval on 14 December until the final audit is presented) DISCUSS AND TAKE ACTION TO HIRE A CPA TO REVIEW THE RECOMMENDATIONS OF THE COUNTY AUDITOR AND SET POLICIES AND PROCEDURES AND GUIDELINES FOR CORRECTIVE CTION.
12. DISCUSS AND TAKE ACTION ON A PROPOSAL FROM SAMMY JOHNSON FOR MONTHLY ACCOUNTING FOR EACH FIRE DEPARTMENT.
- .13. DISCUSS AND TAKE ACTION ON THE FINANCIAL REPORT BY BECKY TERRAZAS.  
REPORT ON THE BANK ACCOUNT BALANCES:
  - A.) MONEY MARKET, NOW ACCOUNT AND THE CODE ENFORCEMENT ACCOUNT.
  - B.) APPROVAL FOR PAYMENT OF THE MONTHLY BILLS, REQUESTS FOR REIMBURSEMENT.
14. DISCUSS AND TAKE ACTION ON PURCHASES, REFINANCING, CONSOLIDATION OVER \$2,000.00 (a notarized and itemized statement of cost must be presented. 775.073)
  - A. SINGLE ITEM PURCHASES OVER \$2,000.00
  - B. REFINANCE LONG TERM DEBTS.
15. DISCUSS AND TAKE ACTION ON AUTHORIZING ROGELIO ESPARZA'S SIGNATURE FOR DEBIT CARD PURPOSES ONLY..
16. DISCUSS AND TAKE ACTION ON BIDS RECEIVED FOR
  - A. SOCORRO - ARIEAL TRUCK – DON PYLE REPRESENTING GOVERNMENTAL CAPITAL CORP. WILL BE PRESENT TO EXPLAIN AND ANSWER QUESTIONS REGARDING HIS BID.
  - B. MONTANA VISTA - MEDIUM RESCUE TRUCK WITH GENERATOR, LIGHT TOWER , ELECTRIC REELS AND ELECTRIC EXHAUST FANS. .

- C. WEST VALLEY – ANNUAL SCBA FLOW TESTS, REPAIR/UPGRADES TO EXISTING BURN BUILDING, AND REPAINTING ON THE INTERIOR OF THE VINTON STATION.
- 17. DISCUSS AND TAKE ACTION ON THE FINDINGS OF 2 MEDICAL CLAIMS SUSTAINED IN THE COURSE OF THEIR DUTY.
- 18. (REQUESTED BY CARLOS SANDOVAL) DISCUSS AND TAKE ACTION ON AN ACQUISITION OF PROPERTY FOR THE DISTRICT OFFICE AND FIRE PREVENTION DIVISION..
- 19. REPORT ON THE DECEMBER 2011 RAC MEETING, BY WENDY YOUNGER.
- 20. DISCUSS AND TAKE ACTION ON PENSION BOARD BY CHAIRMAN ROLAND GLIDDEN. REPORT ON THE FOLLOWING:
  - a. 502's, 503's and 504's AND RETIREMENTS SUBMITTED.
  - b. appointment of officers of the Pension Board.
- 21. **DISCUSS AND TAKE ACTION ON THE FOLLOWING:**
  - A.) **REPORT OF THE INSPECTION DEPARTMENT BY INSPECTOR ROGELIO ESPARZA.**
  - B.) DISCUSS AND TAKE ACTION ON ADOPTING THE RULES AND REGULATIONS IN REGARDS TO FIREWORKS FROM THE STATE FIRE MARSHALS OFFICE AS PER THE NEW CHAPTER 775.
  - C.) .DISCUSS AND TAKE ACTION ON THE CHANGING OF THE NAME FROM FIRE INSPECTOR TO FIRE MARSHAL..
  - D). DISCUSS AND TAKE ACTION ON GETTING AN M.O.U. WITH THE COUNTY OF EL PASO AND ALL THE MUNICIPALITY'S THAT THE DISTRICT COVERS IN REGARDS TO CODE ENFORCEMENT.
- 22. DISCUSS AND TAKE ACTION ON 911 REPORT.
- 23. TRAINING
- 24. COMMENTS BY DISTRICTS' ATTORNEY TERRI GARCIA.
- 25. ( requested by Attorney Teresa Garcia ) DISCUSS AND TAKE ACTION ON SETTING A SPECIAL MEETING FOR WEDNESDAY THE 1<sup>ST</sup> OF FEBRUARY 2012 TO REVIEW DRAFT ONTHE POLICY & PROCEDURES FOR THE DISTRICT AND THE HEALTH & SAFETY CODE. PRESENTED BY ATTORNEY TERESA GARCIA.
- 26. (postponed by Carlos Sandoval on 14 December 2011) DISCUSS AND TAKE ACTION TO DIRECT THE ATTORNEY TO CEASE THE REVIEW OF THE POLICIES AND PROCEDURES.
- 27. DISCUSS AND TAKE ACTION ON NEXT MEETING DATE AND LOCATION, WEDNESDAY 08 FEBRUARY 2012 AT THE MONTANA VISTA FIRE DEPARTMENT AT 7:00 P.M.
- 28. ADJOURNMENT

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SECRETARY ENRIQUE MAGALLANES