

SOCIETY FOR THE QUANTITATIVE ANALYSES OF BEHAVIOR

DEVELOPMENTS

Volume 20, Number 1, Issue 1, May 24, 2013

Society for the Quantitative Analyses of Behavior (SQAB)

Meeting of the SQAB Board and other Officers of the Society

May 25, 2012 Lunch in the hotel at 12:00 pm

Present: Lewis Bizo, Darlene Crone-Todd, Michael Davison, Leonard Green, Brent Kaplan, Elizabeth Kyonka, William Palya, Cynthia Pietras, Christopher Podlesnik, Alliston Reid, Timothy Shahan, Lavinia Tan

Alliston Reid presided over the meeting.

1. Welcome and introduction of all participants

On behalf of the Board and Officers, Alliston Reid extended a warm welcome to new Board members Lewis Bizo and Lavinia Tan and student representative Brent Kaplan.

2. Approval of minutes from SQAB 2011.

3. Opening remarks by Alliston Reid

Alliston Reid reviewed the Progress Report outlined in Volume 19 of the Newsletter and delivered the Progress Report on SQAB Board activity since the 2011 SQAB Symposium.

This was a year of major transitions in the Board's membership.

Alliston Reid's term as President ends with this conference. He will assume the position as Past-President (a non-voting Officer of the Society) and continue meeting with the Board for this annual lunch meeting for the next three years.

Tim Shahan's term as Program Chair & President Elect ends with this conference, and he will assume the position of SQAB President for the next three years.

Michael Davison has asked to step down as Board Member at the end of this conference, given his retirement from his academic position at his university. We will need to plan for his replacement after the conference is over.

Congratulations and thanks to Lavinia Tan, who has been serving as transitional Board Member & Treasurer since August, 2011. She was nominated and approved as Board Member & Treasurer by e-mail vote.

Congratulations and welcome to Lewis Bizo who was nominated and approved by email vote for the Board Member

and Program Chair & President-Elect position for the 2013-2015 term.

4. Status as a non-profit organization

SQAB is registered as a non-profit organization in the state of Massachusetts. The retirements of Michael Commons and Patricia Miller have required us to file changes with the Commonwealth of Massachusetts.

a) Darlene Crone-Todd confirmed that she has been approved by MA as Resident Agent/Clerk.

b) Lavinia Tan informed the Board that Patrice Marie Miller is making arrangements for SQAB to continue filing taxes through Bill Madden, who has served as the organization's accountant for many years.

5. Further Board discussion of the SQAB Officers

Every three years, the term for the President ends. The Board discussed whether SQAB should we reinstate the position of Executive Director as a long-term advisor to lead the Board through these transitions and potential responsibilities of the Executive Director throughout the year.

a) Alliston Reid and Darlene Crone-Todd clarified that Executive Coordinator and Executive Director are two separate Board Members.

b) A motion was proposed to reinstate the Executive Director position and eliminate the Executive Coordinator position. The Executive Director is long-term advisor and voting Board Member whose role is to advise other Board Members and keep all Board Members informed of deadlines throughout the year. These changes would align with the current bylaws, therefore we would not need to change the bylaws. The motion was passed unanimously.

c) It was moved that Darlene Crone-Todd be instated as Executive Director. The motion was passed unanimously.

6. Relationship with ABAI

Over the past year, the SQAB Board had extensive email discussions regarding the renewal of the Memorandum of Understanding between SQAB and the Association for Behavior Analysis, International. The outcome of those discussions was an informal consensus to approve the renewal (without changes in wording) for five years.

- a) The Board discussed the feasibility and logistics of adding a satellite conference and changing affiliations.
- b) A motion was proposed to acknowledge the unique and symbiotic relationship SQAB and ABAI have by renewing the memorandum of understanding as currently worded. The motion was passed unanimously.

7. Meeting of Officers of the Society (same lunch)

- Brent Kaplan (Student Representative) presented a report of the activities of the SQAB Student Council.
- Darlene Crone-Todd (Executive Director) congratulated the Student Council, particularly Membership Coordinator Justin Yates, on their excellent job at registration. She suggested SQAB consider ways to optimize registration and maximize membership, including encouraging online registration and changing our fee structure.
- Timothy Shahan (Program Chair & President-Elect) responded to questions about whether SQAB should continue to affiliate with Behavioural Processes, rather than JEAB, another journal or self-publishing our proceedings. The main problems with affiliation with JEAB are that it would need to be renegotiated with a new Editor in Chief every five years, and that JEAB's impact factor is a problem for SQAB presenters from other disciplines than the experimental analysis of behavior. He suggested that SQAB take no action this year, but reconsider logistics of self-publishing or moving in future years.
- Lavinia Tan (Treasurer) presented the financial report. SQAB's financial resources are being consolidated but some transactions are not yet accounted for because the financial records are still being transferred between former and current Treasurers.
- Timothy Shahan (Program Chair & President-Elect) asked who is managing the listservs (SQAB, SQABBoard and SQABStudentCouncil). The Board should consider who should maintain the listservs to ensure they are active, useful and self-sufficient.

SQAB Business Meeting

Friday May 25, 2012, 6:30 pm

In Attendance: William Baum, Lewis Bizo, Michael Lamport Commons, Sarah Cowie, Darlene Crone-Todd, Ludmila Miranda Dukoski, Peter Killeen, Elizabeth Kyonka, Vic Laties, Patrice Marie Miller, Tony Nevin, Angeurs Perel-Padilla, Cynthia Pietras, Christopher Podlesnik, Alliston Reid, Federico Sanabria, Timothy Shahan, Gordon Tan, Lavinia Tan, Geoff White, Tom Zentall

Alliston Reid called the Business Meeting to order.

- All in attendance were asked to sign in.
- SQAB Developments, Volume 19, containing the minutes from the last Business Meeting and the current Treasurer's report was distributed.
- The minutes from the 2011 Business Meeting were approved by voice vote.
- Alliston Reid delivered an update on changes to Board membership. His term as President ends with the 2012 symposium, when Timothy Shahan will become SQAB President. Michael Davison has stepped down as Board Member.
- Alliston Reid expressed appreciation for Lavinia Tan's work as transitional Board Member & Treasurer.
- Motion to elect Lavinia Tan as Board Member & Treasurer. Those attending the Business Meeting approved her election by acclamation.
- Motion to elect Lewis Bizo as Board Member, Program Chair & President-Elect. Those attending the Business Meeting approved his election by voice vote.
- All in attendance discussed the preeminent tutorials organized by SQAB and presented by ABAI. The current memorandum of understanding with ABAI states that attendees must register for ABAI, but presenters need not.
- A motion to renew the memorandum of understanding with ABAI for another 5 years was passed by voice vote.
- A motion to instate Darlene Crone-Todd as Executive Director was approved by voice vote. Her responsibilities include community-building within SQAB and training other Board Members to take on some of what used to be the duties of the Executive Coordinator.
- All in attendance discussed the financial report, including issues related to the transition to a new Treasurer. Lavinia Tan expressed appreciation for Darlene Crone-Todd's help figuring out how much things cost. Alliston Reid expressed appreciation for Michael Lamport Commons' many years of service as Treasurer (among other roles).
- All in attendance discussed the function of the SQAB listserv and format of conference talks.
- Finally, a motion to recognize Vic Laties as official SQAB paparazzo was passed by voice vote.

SQAB Financial Report January 1, 2012 to December 31, 2012

INCOME

Balance	1/1/2012	Cambridge Trust (estimate)	\$ 4,302.77
		Bank of America	<u>\$ 7,732.96</u>
		Total	\$12,035.72
		Preregistrations	\$ 7,073.79
		Onsite registrations	\$ 6,176.00
		Refunds (Hyatt overpayment)	\$ 2,816.81
		Royalties	\$ 91.30
		Int. Income	<u>\$ 0.35</u>
		Total	\$16,648.25
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		Total	\$28,683.97

EXPENSES

Symposium			
		Symposium expenses - catering, A/V, etc.	\$ 11,000.00
		Misc symposium expenses (Chase Card)	
		-trifolds and signage, registration booklets, etc	\$ 1132.46
		Program booklets	\$ 488.52
Refunds			\$ 190.00
Tax preparation (2011, William Madden)			\$ 880.00
Tax preparation (2012, William Madden)			\$ 910.00
Annual report fee			<u>\$ 35.00</u>
			\$14,635.98

Bank Balance 12/31/2012	Bank of America	\$14,048.00
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