

**Volusia- Flagler County Continuum of Care  
Application Committee Meeting Minutes**

October 27, 2015

2:00-4:00 p.m.

The Salvation Army, 1555 LPGA Blvd., Daytona Beach

**Attendees:** *Angelia Briggs, Dr. Maria Barbosa, Diana Phillips, Donna Dooley, Jay Bond, Jim Cameron, Pam Woods, Robin King, Jeff White, Victoria Brown-Searle, Susan Clark, Anthony Woods, Sally Ann Groody, Carl Epley, Mark Geallis; **Absent:** Ray Salazar, Carl Falconer*

**I. Welcome and Introductions – Pam Woods, Chair**

Pam Woods called meeting to order at 2:20 a.m. Introductions were made.

**II. Review Prior Minutes – Pam Woods, Chair**

Ms. Woods called for review of prior minutes. Victoria Brown-Searle stated she would add the attendees' names to the minutes. Motion was passed to accept minutes.

**III. Review Scoring Criteria**

Ms. Woods reviewed the calculations of tier 1 and tier 2 PowerPoint Slides with the Committee while the final scores were logged. Ms. Woods asked the committee for scoring feedback. The following comments were made:

- Issues with the Disc
- Print applications and place other documents on a disc.
- The table of contents with page numbers was helpful.
- There should be a word search section for the PDF files.
- Answer questions in the supplemental application instead of "see attachment".
- The Committee should review what HUD wants reviewed.
- The APR data report was helpful.
- Some questions were left unanswered; there should be consequences for agencies who don't complete the applications properly.

- The Committee should hold agencies accountable for correct and up to date data.
- Consistency in applications
- The Application Committee should meet more frequently.
- Try to streamline the Supplemental Application to ESNAPS. HUD goes by ENSAPS.
- Leverage and match didn't equal.

#### **IV. Discussion**

Jeff White presented the scoring to the Committee and public attendees. The scores are listed from the highest to the lowest:

1. VFCCH New HMIS Project: 98.8750
2. VFCCH New Coordinated Entry: 96.8750
3. New Bonus NCWV Permanent Housing: 94.3750
4. Salvation Army PH 10 Renewal: 89.9063
5. NCWV PH 09 Renewal: 89.2063
6. NCWV Our House West PH Renewal: 87.8000
7. Salvation Army Sun Apartments PH Renewal: 85.5250
8. NCWV PH 08 Renewal: 84.2413
9. HUM RRH Renewal: 83.7188
10. SMA PH Project Renewal: 82.0750
11. VFCCH My Place Apartments PH Renewal: 82.0750
12. NCWV PH 1 Renewal: 81.0913
13. SMA Our House East PH Renewal: 80.7688
14. NCWV PH 14 Renewal: 80.4525
15. NCWVPH 13 Renewal: 79.9325
16. Family Life Center TH Renewal: 68.2438
17. Salvation Army TH Renewal: 52.8125

There was a threshold issue and Mr. White had the agencies correct the issues. The Committee discussed funding options. HUD funds Tier 1 first at 85%. The total annual renewal demand and bonus is \$1,113,512.00. The total amount of the projects combined is \$1,271,552.00, there is an overage of \$71,645. The Committee discussed the importance on strategically selecting the grants to be

funded because the CoC could lose funding if they score low. The Committee agreed that ranking the projects based on what is best for the CoC. A motion was made to fund tier 1 until the money runs out then the remaining projects will be placed into tier 2; motion was approved. Susan Clark agreed to change the Bonus NCWV Permanent Housing project from a 3-year renewal to a 1-year renewal, so that more projects can move into Tier 1.

## **V. Rank**

The following projects are ranked by scores in tier 1 and tier 2:

### **Tier 1:**

1. VFCCH New HMIS Project: 98.8750
2. VFCCH New Coordinated Entry: 96.8750
3. New Bonus NCWV Permanent Housing: 94.3750
4. Salvation Army PH 10 Renewal: 89.9063
5. NCWV PH 09 Renewal: 89.2063
6. NCWV Our House West PH Renewal: 87.8000
7. Salvation Army Sun Apartments PH Renewal: 85.5250
8. NCWV PH 08 Renewal: 84.2413
9. HUM RRH Renewal: 83.7188
- 10.SMA PH Project Renewal: 82.0750
- 11.VFCCH My Place Apartments PH Renewal: 82.0750
  
- 12.NCWV PH 1 Renewal: 81.0913 (straddles tier 1 and 2)

### **Tier 2:**

- 13.SMA Our House East PH Renewal: 80.7688
- 14.NCWV PH 14 Renewal: 80.4525
- 15.NCWVPH 13 Renewal: 79.9325
- 16.Family Life Center TH Renewal: 68.2438

Agencies have 48 hours to make appeals. The prioritization of who is getting funded and reallocation of funds should be done before November 4<sup>th</sup>. The

Committee would like to meet more often after the first of the year and have agencies participate.

Action Items:

1. Ms. Woods will inform Salvation Army that funds for their TH Renewal are being reallocated to other projects.

2. Ms. Woods will inform the Family Life Center about their funding cut.

VI. Adjourn: 3:44 p.m.

Minutes prepared by: Victoria Brown-Searle, VFCoC Secretary

**Application Chair:** \_\_\_\_\_