

(Prepared by/Return to: Amy Kahler, Des Moines Water Works, 2201 George Flagg Pkwy.,
Des Moines, IA 50321, 515-283-8760)

Meeting
CENTRAL IOWA REGIONAL DRINKING WATER COMMISSION
West Des Moines City Hall, 4200 Mills Civic Parkway, West Des Moines, IA
Tuesday, July 26, 2016
6:00 p.m.

Chair Items – Commission Secretary/Treasurer, Karen Novak-Swalwell, called the meeting of the Central Iowa Regional Drinking Water Commission to order at 6:10 p.m., and recognized a quorum of Representatives in attendance. Present were:

City of Altoona – Vern Willey (Rep), Karen Oppelt (Ex-O), Jim Utter (Alt Ex-O)

City of Ankeny – Paul Moritz (Ex-O)

City of Bondurant – Curt Sullivan (Rep)

City of Carlisle – None

City of Clive – Susan Judkins (Rep), Jeff May (Ex-O)

City of Cumming – None

City of Johnston –Shane Kinsey (Staff)

City of Mitchellville – None

City of New Virginia – None

City of Norwalk – Tim Hoskins (Rep)

City of Pleasant Hill – Russ Paul (Alt Ex-O)

City of Polk City – Mike Schulte (Ex-O)

City of St. Charles – None

City of Waukee – Larry Lyon (Rep)

City of Windsor Heights – None

Des Moines Water Works – Graham Gillette (Rep), Dave Carlson (Alt Rep), Ted Corrigan (Alt Ex-O), Amy Kahler (Staff), Laura Sarcone (Staff)

Indianola Municipal Utilities – None

Polk County – E.J. Giovannetti (Rep)

Urbandale Water Utility – John McCune (Rep), Gail Palmer (Ex-O)

Warren Water District – Merrill Heemstra (Rep), Stan Ripperger (Ex-O)

West Des Moines Water Works – Karen Novak Swalwell (Rep), Diana Wilson (Ex-O), Jody Smith

Xenia Rural Water District – Gary Benjamin (Ex-O)

Also present was Don Peterson from Iowa Farm Bureau Federation.

Approval of Minutes – A correction was made to the July 21, Technical Advisory Committee minutes, to include Jim Utter present. Another correction was made to the minutes of CIRDWC meeting on April 26, to correct adjournment motion made by Merrill Heemstra. A motion to approve with corrections was made by Vern Willey, seconded by John McCune, for the minutes of the following meetings: CIRDWC April 26, 2016; Technical Advisory Committee May 19, 2016; CIRDWC Executive Committee May 25, 2016; CIRDWC Executive Committee July 7, 2016; Technical Advisory Committee July 21, 2016. Motion passed.

Financial Statements – Ending balance for fourth quarter 2016 is \$60,199.06. Motion was made and seconded to approve the Fourth Quarter 2015-2016 financial statements Motion passed.

Amy Kahler noted that requests for dues would be emailed within the next several weeks to Ex-Officios.

Regional Issues – Graham Gillette stated he appreciated the cooperation from CIRDWC members on the Black & Veatch study. One of the outcomes of the study was to establish the Technical Advisory Committee. That committee is meeting frequently and working well in sharing information and outcomes of the core network long range plan that is currently being conducted. Graham Gillette requested that communities provide feedback to Des Moines Water Works staff or board members on regional issues or individual community issues to improve cooperative relationships. Graham Gillette noted that Urbandale Water Utility is pursuing a design contract for a new water treatment facility. He stated that staff and board members of Urbandale Water Utility and Des Moines Water Works will continue to discuss how a new treatment plant can fit into a regional system if plans to construct the facility move forward. Mr. Gillette stated Des Moines Water Works is committed to collaborating and planning with community partners on regional issues, and are strongly in favor of a regional concept that benefits all communities and their respective customers. John McCune stated that Urbandale let a \$4 million design contract for a water treatment facility, with several points throughout the process to stop the design work. Urbandale will continue to talk to Des Moines Water Works and CIRDWC as the contract progresses.

Watershed Management: What is the DM Metro Doing to Support a Watershed Approach to Improving Water Quality? – Susan Judkins chairs the Polk County Council of Watershed Management Authorities (WMA), established to create an opportunity for the executive committees of WMAs to share information on best practices and coordinate policy implementation across metro area jurisdictions. Susan provided information on current WMAs and plans for a Raccoon River WMA. All cities, counties and soil and water conservation districts must agree to be a part of a WMA. Susan reported on current discussions that came out of a meeting with Secretary of Agriculture Tom Vilsack on the Greater Des Moines Partnership D.C. trip, as well as projects that are a part of a H.U.D. grant.

Technical Advisory Subcommittee Update – Ted Corrigan reported the Technical Advisory Committee will be coming up on one year of existence, and recapped the progress and results of the committee so far, including population and demand data and issuing the core network long range plan request for proposals. The consultant's plan is to have a draft of the long range plan by the end of the year. The next Technical Advisory Committee will be in September.

Executive Committee Report – Karen Novak-Swalwell noted that the Executive Committee has discussed a new website for CIRDWC. The Executive Committee has also recommended the development of a CIRDWC Speakers Bureau and drafted a presentation for the speakers to use. Karen asked that members review the presentation and provide feedback to Amy Kahler. There has also been interest expressed in developing a more robust website for CIRDWC to improve communications with community stakeholders. Amy Kahler noted that www.cirdwc.com domain has been purchased, and a new site is being developed by DMWW staff. The website will be presented to CIRDWC at the next quarterly meeting. The Executive Committee is accepting ideas for topics of discussion for quarterly meetings. The Executive Committee will invite Environmental Working Group to the next CIRDWC meeting.

General Discussion – The next CIRDWC meeting is October 25, hosted by City of Clive

Adjournment – Meeting adjourned at 7:15 p.m.