

FLEETWOOD PROPERTY OWNERS ASSOCIATION, INC.
MINUTES OF THE BOARD OF DIRECTORS REGULAR MEETING
at 6:30 P.M. Wednesday, June 17, 2020
Via Conference Call

DIRECTORS PRESENT BY TELECONFERENCE: Donna Haines, Caryn Craig, Sharon Swanson, and Dan Bonner

ALSO PRESENT: Jessica Loving, representing Crest Management Company

CALL TO ORDER

With notice properly served and quorum duly established, the meeting was called to order at 6:32 PM.

APPROVAL OF MINUTES

Upon motion made and duly seconded, motion carried to unanimously approve the minutes from the May 13, 2020 meeting.

HOMEOWNER INPUT

There was one homeowner present.

OPEN SESSION

COMMITTEE REPORTS

- ***ACC:*** Director Swanson reported in the past month there were 7 applications submitted. 5 were approved and 2 are pending decision.
- ***LANDSCAPE & IRRIGATION:*** Director Haines reported things are going smooth. The communication issues are now with the crew and the account manager. Manager will be point of contact moving forward.
- ***COURTESY OFFICERS:*** Director Craig reported the importance of placing the yellow neighborhood stickers on your vehicle. There was one incident reported in the middle of May, no new reports. Officers were unable to patrol the community in May, due to the protest that have occurred in Houston. As of the second week in June, the schedule is back in effect. Director Swanson reported an incident reported an incident.
- ***TRASH SERVICE:*** Director Swanson reported there were no reports of missed service. Management reported two homes, with missed service complaints. Management will report curb damage, done by trash trucks to Texas Pride.
- ***WALLS, STREETS, ALLEYS, SEWERS & LIGHTS, MISC:*** Director Bonner reported the light tops were replaced along Memorial. Comcast has buried the wire on Center Hill.
- ***TREASURER:*** No Report

FINANCIALS

Agent reviewed the May 31, 2020 financials. Total cash was noted at \$428,264.08. Total outstanding assessments for 2019 was reported as \$4,728.08. Assessment Receivables increased \$187.02 from the prior month's balance. The Income Statement for the same period reflected that the Association came in under budget with a surplus of \$14,896.00 for the month of May.

2020 COLLETION

The Board reviewed the Accounts Receivables report for May 31, 2020, upon motion made and duly seconded, motion passed to send 12 accounts to the attorney for collections. The accounts are as follows:

- 2110609023
- 2110512036
- 2110102032
- 2110102046
- 2110103050
- 2110302014
- 2110306017
- 2110511001
- 2110512035
- 2110609016
- 2110610019
- 2110103047

Fleetwood POA
 Minutes of the June 17, 2020
 Page 2

BUSINESS

- **Attorney Proposal:** Upon motion made and duly seconded, motion to table the Attorney change discussion.
- **Amendment Status:** Management will verify timeline and rewording of certain sections with the attorney.
- **Insuring Volunteers:** Upon motion made and duly seconded, motion carried to approve volunteer insurance.
- **Speed Signage-** Upon motion made and duly seconded, motion passed to place speed signage with the community. Director Craig will review pictures and pricing.
- **Neighborhood Communication-** Director Craig will continue updating the website with community information.
- **Foreclosure and Enforcement Actions:** Upon motion made and duly seconded, motion carried to approve the Association's Attorney to proceed with Enforcement for the following accounts:
 - **2110511005-** Failure to replace front door
 - **2110511009-** Failure to define flowerbeds/tree wells by weeding and mulching
 - **2110307001-** Multiple violations
 - **2110307008-** Replace trim and siding around your garage doors
 - **2110512023-** Replace the rotten trim around the second story windows on the front of your house. Before painting, please submit an Exterior Modification Request Form
 - **2110503033-** Store miscellaneous items out of public view- construction material on driveway
 - **2110503038-** Repair/replace fallen brick wall at front right of home. If replacing, please submit an Exterior Modification Request Form
 - **2110103003-** Failure to replace/repair trim on rear patio facing alley

EXECUTIVE SESSION

The Board adjourned the open session of the meeting and proceeded into Executive Session. Upon the adjournment of the Executive Session at 7:25 p.m., list the following results:

ATTORNEY STATUS REPORT

The board was provided the most recent status report for Holt and Young.

DEED RESTRICTION REPORT

The board was provided the most recent deed restriction, questions arose regarding certain violation statuses. Management provided the board with the information requested.

Next Meeting Date – July 8, 2020 at 6:30pm.

ADJOURNMENT

There being no further business to come before the Board, a motion was made to adjourn the meeting at 8:50 p.m.

Authorized Signer

Date