

Commission on Homelessness for Volusia & Flagler Counties

Annular Board of Directors and Membership Meeting

August 24, 2018, 1:00-3:00pm, Volusia County Health Department

Meeting Minutes

Attendees: Sam Willett, Ray Salazar, Adam Colando, Bob Williams, Buck James, Carrie Baird, Commander David Williams, Dennis Burns, Edward Davis, Jr., Janet Hamer, Jessica Pandey, Jim Cameron, Lisa Packard, Marisa Chavez, Mark Geallis, Michael Pleus, Nancy Epps, Solinka McIntosh, Susan Clark, Teresa Pope, Tony Deobil

VFCCH Staff: Jeff White, Victoria Brown-Searle, Carolyn Dodge, Michelle Wilson

Public Attendees: Amy Bell, Donna Ketchledge, Helene Ryan, Sharon Warriner, Jeanne Rademacher

Agenda Items	Discussion	Decisions
Welcome New Board Members	Sam Willett, Board Chair, welcomed the new board members: Michael Pleus, Teresa Pope, Lisa Packard and Adam Colando.	The new Board members were approved (Nancy Epps motion/Edward Davis, Jr. seconded, motion carried)
Prior Minutes <ul style="list-style-type: none"> April 27, 2018 June 29, 2018 	The Board reviewed the prior minutes and errors were noted.	<ul style="list-style-type: none"> April 27, 2018 minutes were approved with corrections (Edward Davis, Jr. motion/Jeff White seconded, motion carried) June 29, 2018 minutes were approved with corrections (Carrie Baird motion/Dennis Burns seconded, motion carried)
CoH Awards	Sam Willett presented the 2018 CoH awards.	N/A
Strategic Plan Review	Victoria Brown-Searle provided a brief overview of the 2017-2018 CoH Strategic Plan Accomplishments. Victoria is working on the Strategic Plan data and charts.	N/A
Emergency Transfer Plan <ul style="list-style-type: none"> CoC and ESG Written Standards Coordinated Entry Policies and Procedures 	The Board reviewed the Emergency Transfer Plan to be added to the CoC and ESG Written Standards and Coordinated Entry Policies and Procedures.	The Emergency Transfer Plan was approved to be added to the Written Standards and Policies and Procedures (Nancy Epps motion/Bob Williams seconded, motion carried)

Agenda Items	Discussion	Decisions
Coordinated Entry Report	Ray Salazar presented the Coordinated Entry Report.	N/A
Collaborative Applicant Report <ul style="list-style-type: none"> • MOUs • Affordable Housing Summit 	Jeff White presented the HMIS and Collaborative Applicant MOUs for approval. Janet Hamer provided a brief recap of the Affordable Housing Summit.	MOUS were approved for VFCCH to continue as the Collaborative Applicant and HMIS Lead (Solinka McIntosh motion/Nancy Epps seconded, motion carried)
Standing Committee Report <ul style="list-style-type: none"> • Steering Committee • HMIS Committee • Coordinated Entry Committee • Point-in-Time Count Committee • Economic Stability Committee • Homeless Solutions Taskforce of Flagler County • Youth Action Board 	The Committee chairs each provided a brief report on their Committee's projects and tasks.	N/A
Introductions of New Officers	Sam Willett introduced the new officers to the Board: Carrie Baird (Chair), Janet Hamer (Vice-Chair), Bob Williams (Secretary)	N/A
Old Business	N/A	N/A
New Business	The Board discussed who would be applying for Volusia County ESG.	N/A
Member and Public Comments	There were no comments	N/A
Next Meeting	The Board is scheduled to meeting on October 26, 2018 at 1:00 p.m.	N/A

Carrie Baird, CoH Board of Directors Chair