

APPROVED MINUTES  
PINE TOWNSHIP REGULAR BOARD MEETING  
MONDAY, JANUARY 14, 2019 AT 7:00 P.M.

CALL TO ORDER

The meeting was called to order at 7:00 P.M. by Supervisor Hansen, followed by the Pledge of Allegiance and prayer.

PRESENT: Edwin Hansen, Supervisor; Marla Sprague, Clerk; Rachel Pitcher, Treasurer; Lynwood Cannon, Trustee; William H. Burr, Trustee

STAFF PRESENT: Linda Hansen, Deputy Supervisor; Barbara Kaaikala, Deputy Clerk; Steve Buchholz, Zoning Administrator; Larry Allen, Planning Commission member

APPROVAL OF AGENDA

Hansen requested the Agenda be approved to the point of Payment of Bills. Cannon moved, supported by Pitcher, to approve the Agenda as requested. Motion carried.

PUBLIC VOICE

Robert Shilling, 6872 W. Stanton Rd., expressed concern about potential future water problems in the Township from unrestricted dumping that went on in various areas, one large one specifically behind his house with access off Kendaville Road and 522, from approximately 1960 to approximately 1975.

APPROVAL OF MINUTES

Pitcher moved, supported by Cannon, to approve the December 10, 2018 Minutes. Motion carried.

TREASURER/FINANCIAL REPORTS (on file)

Hansen declared that the treasurer report stands as filed.

ZONING ADMINISTRATOR REPORT (on file)

Buchholz's report is on file. There were no zoning permits or land division applications processed in December.

Buchholz further reported sending letters last week to all six sawmill owners informing them that their annual permits were due for renewal. Two have already responded. Buchholz will be sending a letter to the owner of a rental property on Cherokee Drive near West Lake informing said owner of a requirement to provide off-street parking for tenants.

ROAD REPORT

Cannon reported has talked with Chad Barber regarding whether the chloride/water solution Crystal Township recently purchased is stronger than the solution used on Pine Township roads. Barber will be getting back to Cannon with this information.

Cannon moved, supported by Pitcher, to approve a contract with the Road Commission of Montcalm County in the amount of twenty-four thousand, eight hundred twenty-five and 31/100 (\$24,825.31) for chloride on Township roads in 2019. Motion carried.

FIRE REPORT (on file)

Burr's report is on file.

CEMETERY REPORT (on file)

Sprague read the report that had been turned in by Shindorf.

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OLD BUSINESS

AUDIT REPORT

The report from auditor Sarah Kanitz has been received and is on file. Pitcher moved, supported by Sprague, to accept the audit report. Roll call vote: Hansen – Yes; Burr – Yes; Cannon – Yes; Pitcher – Yes; Sprague – Yes  
Motion carried.

Sprague will set an appointment with the auditor to go over the report with her and Pitcher. The date and time will be posted on the board outside the Hall and the Board and public are welcome to attend.

BOARD OF REVIEW

Hansen reported that there were 4 corrections made by the Board of Review.

NEW BUSINESS

COMMITTEE MEETING ATTENDANCE POLICY

Burr has returned the thirty dollar (\$30.00) payment he received for the meeting for which he was late. Pitcher moved, supported by Hansen, to authorize the meeting Secretary of each committee, Planning Commission, Board of Review, and Zoning Board of Appeals to use their discretion as to the attendance of each committee member. Motion carried.

BOARD OF REVIEW APPOINTMENTS

Pitcher moved, supported by Cannon, to appoint Larry Nielsen, Rosemary Witt, Steve Buchholz, and Ken Alksnis (alternate), to serve a two year term beginning January 1, 2019. Motion carried.

BOARD OF REVIEW TRAINING

Pitcher moved, supported by Sprague, to approve Board of Review attendance at a class held in either Big Rapids on February 5, 2019 or Chippewa Hills high school on February 9, 2019 at a cost of \$50 (total) plus mileage. Motion carried.

NEW COMPUTER FOR ZONING ADMINISTRATOR

Buchholz reported problems with his computer and having taken it to Terry Rettig, who instructed him to save everything on a flash drive, as the computer may not restart if shut down, and that it would be more cost-effective to purchase a new computer than repair this one.

Pitcher moved to authorize Buchholz to purchase a computer at a cost not to exceed one thousand dollars (\$1,000.00)

POSTAGE PURCHASE

Pitcher moved, supported by Sprague, to purchase stamps before the upcoming postage increase. Pitcher will need four (4) boxes of envelopes and 1 roll of stamps, Sprague 4 roll of stamps, Hansen 1 roll of stamps, Buchholz 1 roll of stamps. Motion carried.

TEST OF TOWNSHIP HALL WATER

Hansen recommended that the Township Hall water be tested. Pitcher moved, supported by Burr, to have the water tested by the public health department. Motion carried.

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MARIJUANA ORDINANCE

Pitcher moved, supported by Cannon, to sign the Marijuana Establishment Ordinance, opting out of marijuana establishments and the sale and consumption of marijuana in Pine Township. Roll call vote: Pitcher – Yes; Burr – Yes; Sprague – Yes; Cannon – Yes; Hansen – Yes. Motion carried.

MONTHLY BILLS

Pitcher moved, supported by Burr, to pay checks 1240 – 1267 in the amount of \$6,201.86 and checks dated ~~1/15/18~~ **1/15/19 (corrected 2/11/19)**- 1268 to Lake Michigan CPA (audit) \$3,500.00, 1269 to Montcalm County Drain Commission \$2,252.51 , 1270 to Montcalm County Road Commission (maintenance gravel) \$14,400.00, check 1271 to State of Michigan \$256.71, and 1272 to US Treasury \$1,568.00 (quarterly tax payments). Motion carried.

ADJOURNMENT

The meeting was adjourned at 8:00 P.M.

Respectfully submitted.

Marla Sprague

Marla Sprague, Clerk