

**THE CITY OF CISCO  
CITY COUNCIL, REGULAR CALLED MEETING  
June 24, 2024**

**CISCO, TEXAS §  
EASTLAND, COUNTY §**

The City Council of the City of Cisco met in a regular called session at the Cisco Council Chambers in Cisco as scheduled, and notice was posted 72 hours in advance and prior to the meeting.

**MEMBERS PRESENT:**

<b>MAYOR</b> _____	<b>STEPHEN FORESTER</b>
<b>COUNCILMEMBER PLACE I</b> _____	<b>JASON WHETSTONE</b>
<b>COUNCILMEMBER PLACE III</b> _____	<b>WILLARD JOHNSON</b>
<b>COUNCILMEMBER PLACE IV</b> _____	<b>NATHAN BRUNER</b>
<b>COUNCILMEMBER PLACE V</b> _____	<b>CHRIS JOHNSON</b>
<b>COUNCILMEMBER PLACE VI</b> _____	<b>TRAVIS TOOF</b>

**PERSONNEL PRESENT:**

<b>CITY MANAGER</b> _____	<b>DARWIN ARCHER</b>
<b>CITY SECRETARY</b> _____	<b>TAMMY OSBORNE</b>

**PERSONNEL ABSENT:**

<b>COUNCILMEMBER PLACE II</b> _____	<b>ROBERT JOHNSTON</b>
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Guests: Walter Fairbanks, Justin Jaworski, Kenneth Preston, Ervin Light, Sean King, Casey Murter, Barbara Light, Thelma Thompson, Mary Kay Williamson, Roxanne Frazier, Tim Elmore, Sherry Elmore, Joe Francks, Erik Hartzler

**I. MEETING CALLED TO ORDER:**

Mayor Forester called the meeting to order at 6:00 p.m.

**II. PLEDGES**

- A. Pledge of Allegiance
- B. Pledge to the Texas Flag

**III. INVOCATION:**

Councilmember Whetstone gave the invocation.

**IV. CITIZEN-VISITOR COMMENTS:**

Ervin Light addressed the Council saying that he was in favor of letting the Cisco Development Corporation do the job for which they were appointed and asked that the city and the City Council not micro-manage the corporations.

Mary Kay Williamson expressed thanks to the Council and Cisco Development Corporation Boards for their service and asked that both entities use teamwork and thoughtfulness as they embark on decision making in their joint meeting.

Tim Elmore discussed positive changes he has seen in Cisco in recent years and said it was due in large part to the work done by the Cisco Development Corporation and stated that any effort by the city to cut funding or disband the Cisco Development Corporation would be detrimental to the city.

**V. APPROVE MINUTES OF THE MEETING CONDUCTED ON:**

- **May 28, 2024**
- **June 10, 2024**

Motion was made by Councilmember Toof to approve the minutes as presented, second was made by Councilmember Whetstone. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, W. Johnson, Bruner, C. Johnson, Toof, Forester  
Nays: None/Motion Carries  
Voted: 6 to 0  
Absent: Johnston

**VI. THE CITY COUNCIL MAY DISCUSS AND/OR TAKE ACTION ON ANY OF THE FOLLOWING AGENDA ITEMS:**

**A. Consider and Discuss Boat Dock Permit.—759 Hidden Shores Dr.**

Motion was made by Councilmember W. Johnson to approve the permit as presented, second was made by Councilmember C. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, W. Johnson, Bruner, C. Johnson, Toof, Forester  
Nays: None/Motion Carries  
Voted: 6 to 0  
Absent: Johnston

**B. Consider and Discuss and Potentially Award Bid for Lake Cisco Tract.**

Mayor Forester stated that one bid was received from Texas Hartz Haven, LLC, for \$2006.00 annually.

Motion was made by Councilmember Toof to accept the bid from Texas Hartz Haven, LLC, second was made by Councilmember W. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, W. Johnson, Bruner, C. Johnson, Toof, Forester  
Nays: None/Motion Carries  
Voted: 6 to 0  
Absent: Johnston

**C. Consider and Discuss Adoption of Federal Procurement Policies and Procedures in 2 CFR 200.317-2 CFR 200.327 for the General Land Office Resilient Communities Grant Program**

Mr. Archer explained that the city's current procurement policies only address 2 CFR 200.318 and in order to satisfy conditions set forth in our grant application to the General Land Office require the policy to cover 200.317-200.327. This change would bring the policy up to standard for grant applications.

Motion was made by Councilmember C. Johnson to approve the adoption of Federal Procurement Policies and Procedures in 2 CFR 200.317-2 CFR 200.327, second was made by Councilmember Toof. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, W. Johnson, Bruner, C. Johnson, Toof, Forester  
Nays: None/Motion Carries  
Voted: 6 to 0  
Absent: Johnston

**D. Consider and Discuss and Potentially Appoint New Member to Fill Vacant Place VI on the Planning & Zoning Commission.**

Mr. Ervin Light asked to be considered for appointment to the Board. Mrs. Osborne stated that the Planning & Zoning Commission's recommendation was to appoint Taylor McDowell to the board.

Motion was made by Councilmember C. Johnson to appoint Mr. Ervin Light to the vacant seat VI on the Planning & Zoning Commission, second was made by Councilmember Toof. The vote was as follows:

Ayes: Councilmembers: Whetstone, W. Johnson, Bruner, C. Johnson, Toof, Forester  
Nays: None/Motion Carries  
Voted: 6 to 0  
Absent: Johnston

## **E. Consider and Discuss Long Range Planning**

Mr. Archer stated that there would be a staff luncheon on July 3<sup>rd</sup> at noon and invited the Mayor and Council to attend. He further said that he had provided a budget schedule to the Council and budget discussions would begin at the next meeting.

## **F. Announcements for City Council.**

None.

## **VII. JOINT MEETING BETWEEN CITY COUNCIL AND CISCO DEVELOPMENT CORPORATION AND CISCO 4A DEVELOPMENT CORPORATION BOARDS:**

**The City Council may discuss and/or take action on any of the following agenda items for the joint meeting:**

- **Addition of an Employment Contract Approval Policy**

Councilmember Toof began the discussion stating that he felt that the Council should see any contracts before they were approved, saying that when the current Executive Director's contract was renewed with a significant pay increase, the Council was blindsided by the provisions, yet had no recourse because the contract was already executed. Councilmember C. Johnson and Councilmember Whetstone both agreed that the current members of both CDC boards had been duly appointed by the Council and should therefore be trusted to self-govern. Councilmember C. Johnson spoke again asking how the current contract had been negotiated to which Mr. Jaworski answered, saying a two person committee of board members was convened to review the contract so as to avoid a quorum of members of either board. Councilmember C. Johnson suggested a potential compromise would be to include two members of the Council to be a part of any future committee convened to review employment contracts.

Motion was made by Councilmember C. Johnson to make a policy to form a four member committee to review and negotiate employment contracts.

Councilmember Whetstone and Mr. Jaworski suggested that legal counsel may need to be consulted for construction of a policy. Motion was withdrawn.

Motion was made by Councilmember C. Johnson to consult with legal counsel for both entities to appropriately construct a policy to create an employment committee comprised of members of all three boards to review and negotiate any future employment contracts, second was made by Councilmember W. Johnson. Motion prevailed by the following vote:

Ayes: Councilmembers: Whetstone, W. Johnson, C. Johnson, Toof, Forester  
Nays: Bruner/Motion Carries  
Voted: 5 to 1  
Absent: Johnston

- **Addition of a Competitive Bidding Policy**

Councilmembers C. Johnson and Whetstone began discussion by stating that they are not in favor of adding this provision to the by-laws. Mr. Jaworski reiterated that the development corporation is specifically exempt from adhering to any procurement policies and typically, they find the best person for a particular job, taking into consideration timelines, qualifications, and proximity. He stated that both development corporation boards are very judicious in their spending and any suggestions to the contrary were inaccurate. Mayor Forester asked for clarification regarding which CDC projects require Council approval. Mr. Jaworski answered that all Type A projects come before the Council and any Type B project over \$10,000.00. Mayor Forester then suggested creating a policy to go out for public bids for any Type B projects that require Council approval. Mr. Jaworski countered that some projects require certain amounts of confidentiality and opening bidding up to the public could breach that provision. Councilmember C. Johnson asked for clarification about what constitutes a project and Mr. Jaworski explained. As the discussion came to a close, Councilmember W. Johnson said that in his ten years on Council, there had not ever been discussion of disbanding the Cisco Development Corporation and if that rumor was circulating, it was incorrect.

No action was taken on this item.

**VIII. ADJOURNMENT**

Motion was made by Councilmember Toof to adjourn, second made by Councilmember W. Johnson. Motion passed unanimously and the meeting adjourned at 7:27 p.m.

**ATTEST:**



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Tammy Osborne, City Secretary



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Stephen Forester, Mayor

