

Camp Whitley

2017 Registration

Mailing Address: Director, P.O. Box 845, Columbia City, IN 46725

Questions: campwhitley1928@gmail.com before June 1, 2017

1

Please legibly complete all blanks below. Incomplete applications will not be processed.

Camper Information

Camper Name _____ Years @ Camp _____ New Camper Y N
(including this year)

Camper Mailing Address _____
Street address City State Zip Code

Age at Camp _____ Sex _____ Grade and School Last Attended _____

Parent/ Guardian Name _____ Home/Cell Phone _____

Parent Email Address _____ Parent Signature _____

One Choice of Cabin Mate _____ Specific Cabin # or Team Request _____

* Names and Ages of Siblings Attending Camp Whitley in 2017: _____

*Family discount must be noted on registration form. Discounts will not be given on registration day.

2

FUN NIGHT: FOR 6, 7 AND 8 YEAR OLD FIRST TIME CAMPERS

Friday, May 26, 2017 6:00 p.m. – Saturday, May 27, 2017, 9:00 a.m.

(Information regarding FUN NIGHT will be provided with confirmation of payment)

_____ I would like to register my first time camper (**age 6, 7, or 8**) for FUN NIGHT

_____ I am registering ONLY for the FUN NIGHT at this time and the \$20.00 fee is enclosed. (If I register my child later, the \$20.00 Fun Night Fee will be deducted from the total camper Registration Fee due).

_____ I am registering my child for a full week of Camp AND the Fun Night, so the \$20.00 fee is included with the Camp registration fee marked in Box 4. (Total amount due is \$285.00).

3

Camper Session

Please indicate camping session(s) of choice. If a choice is not indicated the camper will be placed in the appropriate age and gender group. Camping ages are recommended as activities for each session are based on age.

Boys' 7-8 June 11 – 17

Boys' 9-11 June 18 – 24

Boys' 12-14 June 25 – July 1

Girls' 12-14 July 2 - 8

Girls' 9-11 July 9 - 15

Girls' 7-8 July 16 - 22

4

Camp Whitley Fees:

\$285.00 one regular week, one camper \$275.00 each additional family member or week
 * Campers choosing to attend for 2 weeks only pay \$275 for the 2nd week
\$100.00 nonrefundable deposit required for each camper Make checks payable to Camp Whitley, Inc.
 (Cash, check, or money order – We NOW accept credit cards)

____ I have enclosed the full payment

____ Enclosed is my registration deposit of \$100.00. I understand the balance due is payable one week prior to my child's session.

____ I am requesting a family discount be applied to my second/third child. (Be sure to list the other family members attending Camp Whitley in the Camper Information **box 1**).

____ I am applying for a Scholarship for my child. The **\$85.00 nonrefundable deposit** is enclosed. **See reverse side for scholarship information.**

How did you hear about Camp Whitley? _____

Coupon Code: _____

PLEASE READ ALL INFORMATION

Enrollment/Application:

- Camp Whitley is open to all boys and girls ages 7-14. We encourage campers to be willing to make new friends and try new activities and challenges. We reserve the right to accept or reject any applicant. We want to establish a partnership with our parents in order to safely and effectively work with our campers. We ask for your cooperation in supplying us with the required paperwork and following our guidelines.
- Camp Whitley has the right to dismiss any camper whose behavior, attitude, or action is in our judgment, contrary to the best interest of our Camp community. Campers MAY NOT use or possess weapons, tobacco, alcohol, or any illegal/controlled substances while at Camp Whitley.
- The Fun Night experience is available to 6, 7, and 8 year old, first time campers at Camp Whitley. A \$20.00 registration fee is required at the time of registration (see Box 2 on reverse side). If your child decides to attend a regular session of Camp Whitley, the \$20.00 fee is applied to the balance due for the week of Camp. If you are signing your child up for the fun night AND a regular week of Camp, and want to pay in full, the total will be \$285.00. Please be sure to mark the appropriate spot in Box 2 on the reverse side. Information regarding Fun Night will be mailed with the confirmation of registration.
- A receipt for registration will be mailed along with the Camp Whitley website address (www.campwhitley.com) where the health form, parent guide, and other guidelines can be accessed. Please read all the forms carefully, as some are due back to Camp at least ONE WEEK prior to attendance at Camp.
- All week long camp sessions begin on a Sunday, with registration times from 3:00 – 5:00 p.m. Please do not arrive before 3:00 p.m. as the staff is involved in preCamp meetings and preparation and will be unable to assist you. Likewise, please plan to arrive no later than 4:30 p.m. so that the entire registration process and getting your camper settled can be completed prior to 5:00 p.m. Our Camp activities begin promptly at 5:00 p.m. and a late arrival will prohibit the camper from participating in the initial activities (and staff members, too).
- **FULL PAYMENT AND SUBMISSION OF NECESSARY PAPERWORK IS REQUIRED AT LEAST 7 DAYS PRIOR TO ARRIVAL.**

Health/Safety:

- The Health Form will be available to you through our website. If you are unable to access the form, please email us at campwhitley1928@gmail.com to request the form be mailed to you.
- The Health Form must be completed yearly, and within 6 months of attendance at Camp.
- Although not mandatory, Camp officials strongly encourage each camper be evaluated by a licensed medical professional prior to attendance.
- **ANY CHILD WITH A MEDICAL CONDITION OR A CHANGE IN MEDICATION FROM WHAT IS STATED ON THE PRESCRIPTION BOTTLES, MUST HAVE A DOCTOR'S RELEASE TO ATTEND CAMP.**
- A volunteer on-call nurse program is in effect at Camp Whitley. Further, the staff is certified in CPR, lifeguarding, and Basic First Aid. Routine medical needs will be met with these services. Special medical needs will be met at a nearby clinic or hospital.

Financial:

- **DEPOSITS ARE NOT REFUNDABLE, BUT MAY BE TRANSFERRED TO ANOTHER CAMPER.**
- The registration fee covers all meals, snacks, Camp Whitley t-shirt, and supplemental insurance.
- All NSF checks may be submitted to the Whitley County Prosecutor for collection. No notice need to be given.

Scholarships:

- Scholarships are available to families who are financially unable to send their child to Camp.
- **NO APPLICATIONS FOR SCHOLARSHIPS WILL BE CONSIDERED OR ACCEPTED AFTER MAY 31, 2017.**
- A special scholarship interview is required of all scholarship applicants. Specific financial information that is necessary will be provided to the applicant. The parent/guardian who is financially responsible for the child must attend the interview. No substitute family members or people will be able to conduct interview. All interviews are held privately and in confidence. **NO SCHOLARSHIPS WILL BE GRANTED WITHOUT A PERSONAL INTERVIEW.** (For privacy reasons, we are not able to accept mailed, faxed, or emailed financial information. It must be personally shown to the Camp Whitley representatives, and we keep no copies of any information.)

- All families are limited to 2 scholarships per summer.
- Scholarships are awarded on a percentage scale.
- If your child has previously attended Camp on a scholarship, you are still required to go through the application/interview process each year. **NO EXCEPTIONS TO THIS PROCESS WILL BE GRANTED.**
- To secure your child's name on the scholarship list, the \$85.00 scholarship, nonrefundable deposit per scholarship request must be received between March 1 – May 31, 2016. The reverse side of this form must also be completed and provided with the deposit. One registration form per child.
- Once your registration and deposit have been processed, you will receive notification of your interview time. Please note that you must provide a **VALID EMAIL ADDRESS** and **VALID TELEPHONE NUMBER** where you can be reached to set up the interview. Failure to provide valid information, or to notify Camp Whitley if your information changes, may disqualify your child from receiving a scholarship. All interviews and scholarships are established on a first-come, first-served basis. So, even though a registration form and scholarship request have been submitted, if we are not able to contact the responsible parent/guardian, an interview may not be granted.

Cancellation Policy

- The \$100.00 per week deposit serves as a reservation for your child for the week long camp and is not refundable. Should your child not be able to attend Camp, after the deposit has been submitted, please notify the camp director, as soon as possible. The deposit may be transferred to another camper but not refunded.
- If the full registration fee has been submitted and the camper cannot attend, once notification to the director has occurred, a refund of the \$185.00 will be sent after the next regularly scheduled Board of Directors meeting.
- If a child leaves Camp early, voluntarily or for disciplinary reasons, there will be **NO** refund of the deposit or the full fee.

Cabin Mate Request:

- Campers are welcome to attend Camp with a friend. To ensure campers will also have the opportunity to meet new friends, cabin mate requests are limited to one.
- Please cooperate by coordinating your cabin mate requests with other campers/families. We request that both campers list each other's names, so that we are aware that it is a mutual choice to bunk together. If only one camper lists another's name, and that choice is not reciprocated with the other camper, we do not have to honor the request.
- Requests after registrations have been processed may not be honored.
- Although we understand situations may arise, we are not obligated to honor any request for a specific cabin mate, or to not have a specific cabin mate, that is not provided with the registration form and in writing.
- Camp Whitley staff members will not mediate cabin request concern on registration day, nor will changes be allowed on registration day.
- Camp Whitley staff members reserve the right to make cabin changes without notification of parents due to disciplinary reasons. **For Your Information:**
- Camp Whitley assumes no liability for loss or damage to a camper's personal property, or for injury incurred as a result of misuse of personal property.
- Parent permission is assumed for use of any pictures or videos used in Camp Whitley promotion. Submission of the registration form with the deposit provides this permission.
- Campers responsible for any damage to Camp or other camper's personal property due to negligence will be charged accordingly for repairs or replacement.
- Camp Whitley is affiliated with any organization, nor does Camp Whitley receive sponsorship from any organization other than Camp Whitley, Inc. Camp Whitley, Inc. is self-supporting.

Director: Casey Riley

Camp Whitley is owned and operated by Camp Whitley, Inc., and Indiana not-for-profit 501(c)3 organization. Board members include: Brian Bills, Richard Buchanan, Emily Espich, Denise Heard, Jennifer Romano, Tony Romano, and Bruce Vandezande.

The 9th Annual Camp Whitley Tinkham's 5K Fun Run/Walk and Pancake Breakfast will be held on Saturday, June 11, 2016. Come show your support and "Let the Spirit Run Within!"

Visit www.campwhitley.com for the registration form.

Camp Whitley...Making Memories for a lifetime!