

**Village of Russells Point
Regular Council Meeting
Council Chambers**

Meeting Agenda September 21, 2020

1. Call to Order
2. Roll Call
3. Approval of Previous Meeting Minutes – September 8, 2020
4. Reports
 - a. Fiscal Officers Report
 - b. Maintenance Team Report
 - c. Zoning Report
 - d. Police Report
 - e. Parks & Recreation Report
 - f. EMS Report
 - g. Fire District Report
5. Ordinances and Resolutions
 - a. Ordinance 20-1182 (third reading) - Table
6. Citizen's Comments
7. Old Business
8. New Business
 - a. Property maintenance software
9. Next Council Meeting – Monday, October 5, 2020
10. Adjournment
11. Upcoming Meetings
 - a. BPA – September 28, 2020 at 6:00 p.m.

**INDIAN LAKE OHIO
VILLAGE OF RUSSELLS POINT
COUNCIL MEETING**

**MEETING MINUTES
September 8, 2020**

Due to COVID-19 and the stay at home order this meeting was held by public teleconference via GoToMeeting.

Mayor Reames called the Meeting to order at 7:00 p.m.

Roll Call: Ms. Joan Hinterschied, present; Mr. John Huffman, present; Ms. Kelly Huffman, present; Mr. Greg Iams, present; Ms. Joan Maxwell, present; Ms. Shannon Stinemetz, present.

Recorder: Fiscal Officer Jeff Weidner

Guests: Ms. Dianne Gauder, Mayor's Court Clerk
Mr. Greg Vossler, 374 W. Main St., Russells Point

Minutes: **August 17, 2020 Council Meeting**

Mr. John Huffman moved to approve the August 17, 2020 Council Meeting Minutes as submitted. Ms. Shannon Stinemetz seconded the motion.

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;
Mr. Greg Iams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

The motion passed: 6 yeas – 0 nays

Reports: **Mayor's Court Report** –

The August 2020 statement for Mayor's Court showing Village revenue of \$1,200.00 was presented to Council for approval.

Ms. Kelly Huffman moved to approve the August 2020 Mayor's Court Statement as submitted. Ms. Shannon Stinemetz seconded the motion.

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;
Mr. Greg Iams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

The motion passed: 6 yeas – 0 nays

Indian Joint Fire District Report –

This report was provided in writing by Ms. Joan Maxwell. Council had no questions.

Park & Recreation Report –

Ms. Hinterschied reported that she and the Mayor met with a representative from Playworld to look at the current playground equipment and options for new equipment. During inspection of the current equipment, further damages were discovered. It was suggested that the village sell the current equipment on GovDeals, as is where is, and replace it with new equipment. It was estimated to take six to eight weeks to receive and install new equipment after placing an order. The committee is also looking into doing a community build for the installation. Further information will be provided to council at the next meeting.

The United Way volunteers painted the concession stand, cleaned out weeds along the fence line, and stained the bleachers and picnic tables at Leppich Field.

BPA Report –

The board passed the tax lien resolution to assess unpaid water accounts to the county auditor, the new fence around well head number five has been installed, and the board

approved the expense to have the valuation performed on the MacDonald property for the easement that is needed for the municipal drainage project.

ORDINANCES & RESOLUTIONS:

**A. Ordinance 20-1182; Amend and Repeal Portions of the Codified Ordinances (2nd reading)
AMENDING AND REPEALING SELECT PORTIONS OF 377.04, 521.12, 713.03, 717.02,
905.03, 909.01, 909.02, 919.05, 1307.04, 1309.02, 1313.05, 1319.03 AND 1519.02 TO CREATE A
COMPREHENSIVE SCHEDULE OF FEES AND RATES AND TO OTHERWISE
MODERNIZE ORDINANCES.**

Mr. Greg Iiams made a motion to accept Ordinance 20-1182 by title on the second reading. Mr. John Huffman seconded the motion.

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;
Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

The motion passed: 6 yeas – 0 nays.

**B. Ordinance 20-1183; Amend Appropriations
AN ORDINANCE AUTHORIZING AMENDING PERMANENT APPROPRIATIONS FOR
CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF RUSSELLS
POINT, STATE OF OHIO DURING FISCAL YEAR ENDING DECEMBER 31, 2020, AND
DECLARING AN EMERGENCY.**

Mr. Greg Iiams made a motion to waive the three-reading rule. Ms. Joan Maxwell seconded the motion.

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;
Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

The motion passed: 6 yeas – 0 nays.

Mr. Greg Iiams made a motion to accept Ordinance 20-1183 by title. Ms. Joan Maxwell seconded the motion.

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;
Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

The motion passed: 6 yeas – 0 nays.

CITIZEN COMMENTS:

A. Mr. Greg Vossler, 374 W. Main St., Russells Point

Mr. Vossler received an ordinance violation relating to codified ordinance section 1177.05 due to a camper being used in his driveway over the holiday weekend. He would like to see this ordinance amended to allow camper usage on holiday weekends or possibly by a permit for a weekend. Ms. Gauder reported that this ordinance was originally set into place to limit RV's, campers, and tents on private properties to avoid a campground setting within the village. He was advised to submit in writing to the Mayor and all Council Members asking them to consider amending the ordinance and suggested changes, which would then be run through the village solicitor for legal consideration. It was also advised that it might be helpful to submit legislation from other zoned communities that make a similar exception.

OLD BUSINESS:

A. HVAC Quotes

Council was provided quotes from Lochard, Reliant Mechanical, and Atlas Butler for the new HVAC system. Council questioned lead time for installation, service availability, and the optional air purification system available from Atlas Butler.

Ms. Joan Hinterschied made a motion to accept the proposal from Atlas Butler in the amount of \$24,417.00 which includes the iWave air purification system. Ms. Joan Maxwell seconded the motion.

*The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;
Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.*

The motion passed: 6 yeas – 0 nays.

B. Highway Directional Signage

The new signage giving direction to the various village parks has been installed. Signs were also ordered for the Lady of Fatima. Mayor Reames will be reimbursing the village for the cost of these signs and Mr. Reese will be installing them on his own time.

NEW BUSINESS:

A. St. Mary of the Woods Permit

Council was provided a copy of a letter from the Pastor of St. Mary of the Woods Church requesting consideration to waive the permit fee for the installation of a shed for the St. Vincent de Paul which operates as a community food pantry and thrift store.

Mr. John Huffman made a motion to waive the \$100.00 permit fee as requested by the church.

Ms. Kelly Huffman seconded the motion.

The Vote: Ms. Joan Hinterschied, yea; Mr. John Huffman, yea; Ms. Kelly Huffman, yea;

Mr. Greg Iiams, yea; Ms. Joan Maxwell, yea; Ms. Shannon Stinemetz, yea.

The motion passed: 6 yeas – 0 nays.

B. Weather Spotter Training

Council was provided information on an upcoming weather spotter training class that will be held online October 5, 2020 from 6 pm to 8 pm.

C. 2020 Census Data

The LUC Planning Commission provided information on the status of the Census response rate for Logan County. Currently the Village of Russells Point has only had responses from 38.1% of the households.

D. COVID Funding

Mr. Weidner informed council that the village received a second round of COVID funding in the amount of \$16,092.32 from the LC Auditor for a total of \$48,276.96 received to date. Council discussed various options for use of funds and what type of things are considered COVID related.

Ms. Joan Maxwell made a motion to adjourn the meeting and seconded by Ms. Kelly Huffman.

The meeting was adjourned at 7:46 p.m.

Next Ordinance: 20-1184 Next Resolution: 20-942

Next Council Meeting: Monday, September 21, 2020 at 7:00 p.m.

Fiscal Officer Jeff Weidner

Mayor Robin Reames

Date Passed

FINANCIAL REPORT – AUGUST 2020

August beginning pooled balance	\$4,611,863.28
Revenue for August (increase due to 2 nd half property taxes)	\$217,593.12
<u>Expenses for August</u>	<u>\$97,543.14</u>
August ending pooled balance	\$4,731,913.26

BREAKDOWN OF FUNDS

General Fund	\$2,095,397.80
Water Funds	\$2,076,882.06
<u>Remaining Funds</u>	<u>\$559,633.40</u>
August ending pooled balance	\$4,731,913.26

The Village books reconciled with the bank statement.

COVID Fund 2151 Expenses through August 6, 2020

GoToMeeting subscription	\$81.52
Advertisements	\$190.85
Dinkler Law – Legislation	\$12,878.14
<u>Supplies & Materials</u>	<u>2,049.24</u>
Total Covid Fund 2151 Expenses	\$15,199.75

OTHER NOTES:

HVAC Installation – demo set to start September 21

HVAC Duct Work Cleaning – Getting a quote on additional cost of having all the duct work cleaned.

Municipal building property drainage – MacDonald property has sold. I have sent new owner information to solicitor to contact them. I am waiting to see if we still need to do the valuation of the property for the easement.

Chairs for Council Chambers – I have order 100 new stackable chairs for council chambers and events. These were at a cost of \$24.99 each plus freight and will be paid for by COVID funds.

Folding Tables – checking into pricing/availability of 6' and 8' folding tables. Due to shipping cost, the best price I have found so far is from Sam's Club. This will also be paid for by COVID funds.

Touchless Entry Door – Link Construction is checking into the availability for a touchless entry door for the municipal building. This may be hard to obtain as it is a hot item being purchased with COVID funds.

Traffic Light Controls – I have issued the purchase order to Security Fence to replace the traffic light controller modules and batteries. Waiting on installation date.

Insurance Claims – I received the reimbursement for the insurance claim for the 2019 cruiser repairs. I am still waiting on the one for the power surge damage at the water plant.

Army Corps Grant – Choice One Engineering has submitted the preliminary engineering report to the Army Corps. This is the last of the initial information needed by the Army for the grant.

Bank Reconciliation

Reconciled Date 8/31/2020

Posted 9/10/2020 9:51:59 AM

Prior UAN Balance:		\$4,611,863.28
Receipts:	+	\$199,007.70
Payments:	-	\$78,957.72
Adjustments:	+	\$0.00
Current UAN Balance as of 08/31/2020:		<u>\$4,731,913.26</u>
Other Adjusting Factors:	+	\$0.00
Adjusted UAN Balance as of 08/31/2020:		<u><u>\$4,731,913.26</u></u>
Entered Bank Balances as of 08/31/2020:		\$4,741,048.28
Deposits in Transit:	+	\$0.00
Outstanding Payments:	-	\$9,135.02
Outstanding Adjustments:	+	\$0.00
Other Adjusting Factors:	+	\$0.00
Adjusted Bank Balances as of 08/31/2020:		<u><u>\$4,731,913.26</u></u>

Balances Reconciled

Governing Board Signatures

There are no outstanding receipts as of 08/31/2020.

There are no outstanding adjustments as of 08/31/2020.

**VILLAGE OF RUSSELLS POINT
 OPERATING ACCOUNT
 PO BOX 30
 RUSSELLS POINT OH 43348-0030**

Enclosures 36

*** CHECKING *** NON-INT STATE/POL

Beginning balance on August 01, 2020	\$	38,256.43
Total Deposits and Credits: 89	+	197,977.69
Total Checks and Debits: 74	-	186,234.12
Cycle Service Charge	-	0
Ending balance on August 31, 2020	\$	50,000.00

Number of days in this statement period: 31

● **Account Transactions**

<u>Date</u>	<u>Description</u>	<u>DEBITS</u>	<u>CREDITS</u>
08/03	AC HUNT MERCH SVCS DEPOSIT		849.97
08/03	RDC DEPOSIT NUMBER 000000001		2,744.04
08/03	RDC DEPOSIT NUMBER 000000001		5,466.14
08/03	RDC DEPOSIT NUMBER 000000001		6,000.00
08/03	EXCESS BALANCE TRANSFER TO CK XXXXXXXXXXXX0740	768.35	
08/04	AC HUNT MERCH SVCS DEPOSIT		299.64
08/04	DEPOSIT		50.00
08/04	DEPOSIT		100.00
08/04	DEPOSIT		175.00
08/04	DEPOSIT		200.00
08/04	DEPOSIT		203.50
08/04	DEPOSIT		365.70
08/04	DEPOSIT		729.51
08/04	RDC DEPOSIT NUMBER 000000001		2,945.77
08/04	RDC DEPOSIT NUMBER 000000001		4,308.78
08/04	AC HUNT MERCH SVCS DISCOUNT	13.31	
08/04	AC VECTREN ENERGY PYMT	49.25	
08/04	AC HUNT MERCH SVCS FEE	50.40	
08/04	AC VECTREN ENERGY PYMT	64.11	
08/04	AC HUNT MERCH SVCS INTERCHNG	76.99	
08/04	AC CenturyLink SPEEDPAY	198.72	
08/04	AC COSE RECURRING INS PAYMNT	5,705.06	

**VILLAGE OF RUSSELLS POINT
 MMDA
 PO BOX 30
 RUSSELLS POINT OH 43348-0030**

Enclosures 0

***** CHECKING *** PUBLIC FUND MM**

Beginning balance on August 01, 2020
 Total Deposits and Credits: 13
 Total Checks and Debits: 0
 Cycle Service Charge
 Ending balance on August 31, 2020

Beginning Rate 0.35000
 \$ 4,580,888.82
 + 110,159.46
 - .00
 - 0
 \$ 4,691,048.28

Number of days in this statement period: 31

● **Account Transactions**

<u>Date</u>	<u>Description</u>	<u>DEBITS</u>	<u>CREDITS</u>
08/03	EXCESS BALANCE TRANSFER FROM CK XXXXXXXXXXXX0724		768.35
08/06	EXCESS BALANCE TRANSFER FROM CK XXXXXXXXXXXX0724		2,185.34
08/11	EXCESS BALANCE TRANSFER FROM CK XXXXXXXXXXXX0724		2,077.92
08/12	EXCESS BALANCE TRANSFER FROM CK XXXXXXXXXXXX0724		109.11
08/13	EXCESS BALANCE TRANSFER FROM CK XXXXXXXXXXXX0724		2,535.19
08/14	EXCESS BALANCE TRANSFER FROM CK XXXXXXXXXXXX0724		3,532.70
08/17	EXCESS BALANCE TRANSFER FROM CK XXXXXXXXXXXX0724		10,233.86
08/18	EXCESS BALANCE TRANSFER FROM CK XXXXXXXXXXXX0724		74,387.64
08/21	EXCESS BALANCE TRANSFER FROM CK XXXXXXXXXXXX0724		588.26
08/25	EXCESS BALANCE TRANSFER FROM CK XXXXXXXXXXXX0724		853.06
08/26	EXCESS BALANCE TRANSFER FROM CK XXXXXXXXXXXX0724		76.08
08/31	EXCESS BALANCE TRANSFER FROM CK XXXXXXXXXXXX0724		11,781.94
08/31	INTEREST PAYMENT		1,030.01

VILLAGE OF RUSSELLS POINT, LOGAN COUNTY
Cash Summary by Fund
 August 2020

9/10/2020 10:15:04 AM
 UAN v2020.3

Fund #	Fund Name	Fund Balance 8/1/2020	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 8/31/2020	Non-Pooled Balance	Pooled Balance
1000	General	\$2,048,985.68	\$0.00	\$97,480.43	\$0.00	\$0.00	\$2,146,466.11	\$31,068.31	\$20,000.00	\$0.00	\$2,095,397.80	\$0.00	\$2,095,397.80
2011	Street Maintenance	\$243,746.40	\$0.00	\$7,896.56	\$0.00	\$0.00	\$251,642.96	\$4,481.99	\$0.00	\$0.00	\$247,160.97	\$0.00	\$247,160.97
2021	State Highway	\$23,047.71	\$0.00	\$632.14	\$0.00	\$0.00	\$23,679.85	\$64.41	\$0.00	\$0.00	\$23,615.44	\$0.00	\$23,615.44
2041	Parks and Recreation	\$1,320.90	\$0.00	\$0.00	\$2,000.00	\$0.00	\$3,320.90	\$2,172.97	\$0.00	\$0.00	\$1,147.93	\$0.00	\$1,147.93
2081	Drug Law Enforcement	\$6,564.80	\$0.00	\$80.00	\$0.00	\$0.00	\$6,624.80	\$0.00	\$0.00	\$0.00	\$6,624.80	\$0.00	\$6,624.80
2101	Auto Permissive	\$91,434.71	\$0.00	\$965.21	\$0.00	\$0.00	\$92,399.92	\$0.00	\$0.00	\$0.00	\$92,399.92	\$0.00	\$92,399.92
2151	Coronavirus Relief Fund	\$28,097.52	\$0.00	\$3.71	\$0.00	\$0.00	\$28,101.23	\$11,102.99	\$0.00	\$0.00	\$16,998.24	\$0.00	\$16,998.24
2901	Police 3 Mill	\$7,278.62	\$0.00	\$46,350.71	\$15,000.00	\$0.00	\$68,629.33	\$18,731.80	\$0.00	\$0.00	\$49,897.53	\$0.00	\$49,897.53
2903	State Police Training Grant	\$2,385.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,385.00	\$0.00	\$0.00	\$0.00	\$2,385.00	\$0.00	\$2,385.00
4101	Municipal Building	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4203	OPWC Paving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4204	Clean Ohio III	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4501	Main Street	\$12,827.02	\$0.00	\$0.00	\$0.00	\$0.00	\$12,827.02	\$0.00	\$0.00	\$0.00	\$12,827.02	\$0.00	\$12,827.02
4901	Misc Capital Projects	\$54,000.00	\$0.00	\$0.00	\$3,000.00	\$0.00	\$57,000.00	\$0.00	\$0.00	\$0.00	\$57,000.00	\$0.00	\$57,000.00
5101	Water Operating	\$1,780,035.99	\$0.00	\$60,795.83	\$0.00	\$0.00	\$1,840,831.82	\$27,595.67	\$50,000.00	\$0.00	\$1,763,236.15	\$0.00	\$1,763,236.15
5201	Storm Sewer Operating	\$48,002.72	\$0.00	\$1,083.53	\$0.00	\$0.00	\$49,086.25	\$0.00	\$0.00	\$0.00	\$49,086.25	\$0.00	\$49,086.25
5701	Utility Improvement	\$160,728.30	\$0.00	\$0.00	\$10,000.00	\$0.00	\$170,728.30	\$0.00	\$0.00	\$0.00	\$170,728.30	\$0.00	\$170,728.30
5721	Mortgage Debt Service	\$11,863.61	\$0.00	\$0.00	\$40,000.00	\$0.00	\$51,863.61	\$0.00	\$0.00	\$0.00	\$51,863.61	\$0.00	\$51,863.61
5741	Debt Service Reserve	\$91,054.00	\$0.00	\$0.00	\$0.00	\$0.00	\$91,054.00	\$0.00	\$0.00	\$0.00	\$91,054.00	\$0.00	\$91,054.00
9101	Unclaimed Monies	\$490.30	\$0.00	\$0.00	\$0.00	\$0.00	\$490.30	\$0.00	\$0.00	\$0.00	\$490.30	\$0.00	\$490.30
9901	Mayor's Court-State Costs & Fees	\$0.00	\$0.00	\$2,325.00	\$0.00	\$0.00	\$2,325.00	\$2,325.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$4,611,863.28	\$0.00	\$217,593.12	\$70,000.00	\$0.00	\$4,899,456.40	\$97,543.14	\$70,000.00	\$0.00	\$4,731,913.26	\$0.00	\$4,731,913.26

Last reconciled to bank: 08/31/2020 - Total other adjusting factors: \$0.00

VILLAGE OF RUSSELLS POINT, LOGAN COUNTY
Cash Summary by Fund
 11/1/2020 to 8/31/2020

9/10/2020 10:15:22 AM
 UAN v2020.3

Fund #	Fund Name	Fund Balance 1/1/2020	Fund Balance Adjustments	Revenue (excluding transfers and advances in)	Transfers In	Advances In	Total Fund & Adjustments & Revenue	Expenditures (excluding transfers and advances out)	Transfers Out	Advances Out	Fund Balance 8/31/2020	Non-Pooled Balance	Pooled Balance
1000	General	\$2,024,541.96	\$0.00	\$429,236.18	\$0.00	\$0.00	\$2,453,778.14	\$255,245.36	\$103,134.98	\$0.00	\$2,095,397.80	\$0.00	\$2,095,397.80
2011	Street Maintenance	\$219,246.85	\$0.00	\$60,214.60	\$0.00	\$0.00	\$279,461.45	\$32,300.48	\$0.00	\$0.00	\$247,160.97	\$0.00	\$247,160.97
2021	State Highway	\$24,232.77	\$0.00	\$4,544.18	\$0.00	\$0.00	\$28,776.95	\$5,161.51	\$0.00	\$0.00	\$23,615.44	\$0.00	\$23,615.44
2041	Parks and Recreation	\$1,501.78	\$0.00	\$10.00	\$2,000.00	\$0.00	\$3,511.78	\$2,363.85	\$0.00	\$0.00	\$1,147.93	\$0.00	\$1,147.93
2081	Drug Law Enforcement	\$5,856.80	\$0.00	\$768.00	\$0.00	\$0.00	\$6,624.80	\$0.00	\$0.00	\$0.00	\$6,624.80	\$0.00	\$6,624.80
2101	Auto Permissive	\$87,349.69	\$0.00	\$5,050.23	\$0.00	\$0.00	\$92,399.92	\$0.00	\$0.00	\$0.00	\$92,399.92	\$0.00	\$92,399.92
2151	Coronavirus Relief Fund	\$0.00	\$0.00	\$32,197.99	\$0.00	\$0.00	\$32,197.99	\$15,199.75	\$0.00	\$0.00	\$16,998.24	\$0.00	\$16,998.24
2901	Police 3 Mill	\$13,768.32	\$0.00	\$122,386.15	\$80,000.00	\$0.00	\$216,134.47	\$165,235.94	\$0.00	\$0.00	\$49,897.53	\$0.00	\$49,897.53
2903	State Police Training Grant	\$2,565.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,565.00	\$200.00	\$0.00	\$0.00	\$2,365.00	\$0.00	\$2,365.00
4101	Municipal Building	\$0.00	\$0.00	\$0.00	\$12,134.98	\$0.00	\$12,134.98	\$12,134.98	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4203	OPWC Paving	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4204	Clean Ohio III	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4501	Main Street	\$12,827.02	\$0.00	\$0.00	\$0.00	\$0.00	\$12,827.02	\$0.00	\$0.00	\$0.00	\$12,827.02	\$0.00	\$12,827.02
4901	Misc Capital Projects	\$48,000.00	\$0.00	\$0.00	\$9,000.00	\$0.00	\$57,000.00	\$0.00	\$0.00	\$0.00	\$57,000.00	\$0.00	\$57,000.00
5101	Water Operating	\$1,705,031.36	\$0.00	\$456,615.41	\$0.00	\$0.00	\$2,161,646.77	\$262,867.63	\$135,542.99	\$0.00	\$1,763,236.15	\$0.00	\$1,763,236.15
5201	Storm Sewer Operating	\$39,272.69	\$0.00	\$9,106.90	\$706.66	\$0.00	\$49,086.25	\$0.00	\$0.00	\$0.00	\$49,086.25	\$0.00	\$49,086.25
5701	Utility Improvement	\$176,565.24	\$0.00	\$0.00	\$30,000.00	\$0.00	\$206,565.24	\$35,836.94	\$0.00	\$0.00	\$170,728.30	\$0.00	\$170,728.30
5721	Mortgage Debt Service	\$65,910.06	\$0.00	\$0.00	\$104,836.33	\$0.00	\$170,746.39	\$118,882.78	\$0.00	\$0.00	\$51,863.61	\$0.00	\$51,863.61
5741	Debt Service Reserve	\$91,054.00	\$0.00	\$0.00	\$0.00	\$0.00	\$91,054.00	\$0.00	\$0.00	\$0.00	\$91,054.00	\$0.00	\$91,054.00
9101	Unclaimed Monies	\$490.30	\$0.00	\$0.00	\$0.00	\$0.00	\$490.30	\$0.00	\$0.00	\$0.00	\$490.30	\$0.00	\$490.30
9901	Mayor's Court-State Costs & Fees	\$0.00	\$0.00	\$9,788.00	\$0.00	\$0.00	\$9,788.00	\$9,788.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Report Total:		\$4,518,233.84	\$0.00	\$1,129,897.64	\$238,677.97	\$0.00	\$5,886,809.45	\$916,218.22	\$238,677.97	\$0.00	\$4,731,913.26	\$0.00	\$4,731,913.26

Last reconciled to bank: 08/31/2020 - Total other adjusting factors: \$0.00

Payment Listing

August 2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
453-2020	08/03/2020	08/03/2020	CH	Treasurer of State (UAN)	\$102.50	C
455-2020	08/03/2020	08/03/2020	CH	CenturyLink (Plant)	\$198.72	C
456-2020	08/03/2020	08/03/2020	CH	VECTREN ENERGY DELIVERY	\$64.11	C
457-2020	08/03/2020	08/03/2020	CH	Vectren Energy Delivery	\$49.25	C
465-2020	08/06/2020	08/06/2020	CH	Mastercard	\$1,899.88	C
489-2020	08/04/2020	08/11/2020	CH	COSE	\$5,705.06	C
490-2020	08/07/2020	08/11/2020	CH	Dental Care Plus, Inc.	\$288.42	C
491-2020	08/04/2020	08/11/2020	CH	Huntington Merchant Services	\$140.70	C
492-2020	08/11/2020	08/11/2020	CH	Waypoint Benefit Solutions, LLC	\$220.50	C
493-2020	08/21/2020	08/21/2020	CH	Time Warner Cable	\$381.20	C
494-2020	08/21/2020	08/21/2020	CH	Time Warner Cable (WTP Internet)	\$96.98	C
508-2020	08/27/2020	08/27/2020	CH	Dayton Power & Light (MUNI)	\$19.92	C
509-2020	08/27/2020	08/27/2020	CH	Dayton Power & Light (MUNI)	\$422.75	C
510-2020	08/27/2020	08/27/2020	CH	Dayton Power & Light (Plant)	\$1,605.64	C
511-2020	08/27/2020	08/27/2020	CH	WEX Bank	\$755.10	O
539-2020	08/31/2020	09/10/2020	CH	Osgood State Bank	\$24.95	C
8530	08/03/2020	08/03/2020	AW	Bellefontaine Examiner	\$57.02	C
8531	08/03/2020	08/03/2020	AW	Ohio State Highway Patrol	\$144.00	C
8532	08/03/2020	08/03/2020	AW	Unique Paving Materials Corp.	\$388.73	C
8533	08/03/2020	08/03/2020	AW	Logan County Sewer District	\$92.40	C
8534	08/03/2020	08/03/2020	AW	Waste Management of Ohio	\$102.99	C
8535	08/03/2020	08/03/2020	AW	Postmaster (60 Rent)	\$120.00	C
8536	08/03/2020	08/03/2020	AW	LOGAN COUNTY ELECTRIC COOPERATIVE	\$50.00	C
8537	08/07/2020	08/07/2020	AW	Ohio Municipal League	\$90.00	C
8538	08/11/2020	08/11/2020	AW	VILLAGE OF RUSSELLS POINT	\$9,382.99	C
8539	08/11/2020	08/11/2020	AW	Bobcat of Lima	\$1,532.70	C
8540	08/11/2020	08/11/2020	AW	Donnellon McCarthy Enterprises, Inc.	\$117.43	C
8541	08/11/2020	08/11/2020	AW	Dale Albert	\$1,269.00	C
8542	08/11/2020	08/11/2020	AW	E J Prescott, INC.-Lima	\$634.80	C
8543	08/11/2020	08/11/2020	AW	Julian and Grube, Inc.	\$1,700.00	C
8544	08/11/2020	08/11/2020	AW	Lakeview Hardware, Inc.	\$284.78	C
8545	08/11/2020	08/11/2020	AW	MASI-Mobile Analytical Services, Inc.	\$133.10	C
8546	08/11/2020	08/11/2020	AW	Security Fence Group	\$400.00	C
8547	08/11/2020	08/11/2020	AW	Trithium Solutions	\$406.05	C
8548	08/11/2020	08/11/2020	AW	Tops Towing, LLC	\$125.00	C
8549	08/11/2020	08/11/2020	AW	Tyler Avila	\$140.00	C
8550	08/11/2020	08/11/2020	AW	WREN'S SERVICE STATION	\$150.00	C
8551	08/21/2020	08/21/2020	AW	Bonded Chemicals Inc.	\$481.00	C
8552	08/21/2020	08/21/2020	AW	Digital Ally	\$640.00	O
8553	08/21/2020	08/21/2020	AW	Duff Quarry, Inc.	\$326.72	O
8554	08/21/2020	08/21/2020	AW	Donnellon McCarthy Enterprises, Inc.	\$131.49	C
8555	08/21/2020	08/21/2020	AW	Ohio State Highway Patrol	\$37.00	C
8556	08/21/2020	08/21/2020	AW	Regal Plumbing & Heating	\$305.23	O
8557	08/21/2020	08/21/2020	AW	Rick Stanley	\$5,250.00	C
8558	08/21/2020	08/21/2020	AW	Wren's Auto Parts & Service	\$130.61	C
8559	08/21/2020	08/21/2020	AW	WREN'S SERVICE STATION	\$300.00	C

Payment Listing

August 2020

Payment Advice #	Post Date	Transaction Date	Type	Vendor / Payee	Amount	Status
8560	08/27/2020	08/27/2020	AW	Jeff Weidner, Mayor's Petty Cash	\$59.91	C
8561	08/27/2020	08/27/2020	AW	Fidelity Security Life (Avesis)	\$64.15	O
8562	08/27/2020	08/27/2020	AW	Joan Hinterschied, RI	\$32.97	O
8563	08/27/2020	08/27/2020	AW	Area Energy & Electric	\$625.00	O
8564	08/27/2020	08/27/2020	AW	Core & Main	\$1,875.00	O
8565	08/27/2020	08/27/2020	AW	Continental Utility Solutions Inc	\$1,200.00	O
8566	08/27/2020	08/27/2020	AW	Law Enforcement Systems	\$63.00	O
8567	08/27/2020	08/27/2020	AW	MASI-Mobile Analytical Services, Inc.	\$223.45	O
8568	08/27/2020	08/27/2020	AW	Plunkett's Pest Control	\$319.20	O
8569	08/27/2020	08/27/2020	AW	SCADA TECH	\$2,226.00	O
8570	08/27/2020	08/27/2020	AW	WREN'S SERVICE STATION	\$150.00	O
8571	08/28/2020	08/28/2020	AW	VERIZON WIRELESS	\$329.20	O
Total Payments:					\$44,066.60	
Total Conversion Vouchers:					\$0.00	
Total Less Conversion Vouchers:					\$44,066.60	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation

Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

* Asterisked amounts are not included in report totals. These transactions occurred outside the reported date range but are listed for reference.

Maintenance Team Report

September 21, 2020

The New generator at the Water Plant is up and running. They performed two hour continuous load test at 200 amp. After load test they performed automatic transfer from DP&L power to generator power and then back to DP&L power. All the test went good and without a problem.

On Thursday, August 20 around 9:30 PM village had 6" inch main water valve break at the intersection of Chase and Biffs Way. We were able to get the valve shut off without any interruption of water to customers. We will be repairing or replacing the 6" inch valve on Tuesday 25th or Wednesday 26.

6" valve was repaired on Wednesday 26.

Harborside condos also had a valve inside the condo complex that started leaking Wednesday 26 around 6:00 pm that was repaired next day. Terry Frymeyer called a contractor to repair the valve. All water lines and valves are owned by the Condo association. We did assist in any way that we could to get water restored soon as possible. The valve was a 4 inch valve, four bolts holding the valve together, and all four bolts were rusted off.

We got a report of some low hanging branches between Buckeye and Center that were hitting the top of school buses Mark and Mason trimmed the low ones hanging over the road also trimmed others they thought could become a problem.

We removed water service at 222 Fairview customer requested removal of meter pit house was torn down.

We took care of 4 NOV for code enforcement on Main St., Elliott, Fairview, and Lincoln

The walk path around the nature area was mowed.
Mark did more weed control spraying.

There has been some cold patch put down around 800 to 1000 lbs.

We have done 53 work orders for the month of August.

Installed signage on US 33 heading East and also heading West to identify the direction of the Municipal park and the John and Mary Rudolph Nature Area and Al Leppich Field

We chipped up a lager pile of tree branches into the yard waste container in the back city building.

Lakeview power will be at the ball field on September 16 to look at the removal of the last two poles.

Have a leak at 218 Second St. Believe it's the saddle for 218 second.
Also have a small leak at Beatley's should have these taken care of next week.

ZONING OFFICER
COUNCIL REPORT

- Last Report to Council was August 17, 2020.
- Ten (10) Zoning Permits have been received since the last report:
Tear Down of two old Sheds & Replace with one New Shed = 2
Fencing = 4
Shed = 1
Deck = 1
TD & Backfill of existing Boat House & New Boat House = 1
New Deck and Soffit Renovation = 1

There are approximately eleven (11) Zoning Permits Applications for various projects expected to be submitted within the next few weeks.

- Four (4) new Contractor Registrations.
- One (1) Abandoned Property is being sold and will occupied.
- Eight (8) House/Garage Sale Permits issued.
- Accompanied Chief of Police at various sites to address public complaints.
- Site Inspections performed at new and open/pending Zoning Permit locations.
- Recommended COVID-19 precautions are being taken dealing with the public, paperwork, and funds received.

This report prepared by:
Dianne Gauder, Clerk of Court/Mayor's Assistant/Zoning Officer
Administrative Offices
September 18, 2020

**ZONING DEPARTMENT
VILLAGE OF RUSSELLS POINT
INDIAN LAKE, OHIO
433 STATE ROUTE 708
PO BOX 30
RUSSELLS POINT, OH 43348-0030
937-843-2245 Ext. 3
937-843-9956 Fax**

Code Enforcement Transition Update

September 18, 2020

Effective September 1, 2020, the Russells Point Police Department has been assigned the duties of Code Enforcement for the village of Russells Point. With our teamwork and communication, the transition has been successful.

It has been a pleasure working with Mayor Reames and Chief Freyhof to improve Russells Point Code Enforcement procedures efficiently and effectively with limited resources. I have seen compliance obtained under this new structure and strongly believe it will continue to have a positive impact on our community.

Under the new departmental assignments, the Zoning Department has been able to meet the increased demand for daily zoning inquiries, research, field inspections, and permit issuance. This has also allowed the opportunity to maintain availability in the office to continue other administrative functions.

The Zoning Department has experienced an increase in permitting requests from the public in recent years. This is an indication of the amount of investment by property owners to continue to make in Russells Point.

Year	Permits Issued
2015	35
2016	30
2017	50
2018	28
2019	28
2020	40 to date

I look forward to continued advancements with the Zoning and Code Enforcement Departments to provide superior public service to the residents and businesses in Russells Point.

Respectfully Submitted,

Dianne Gauder
Clerk of Court/Zoning Officer/Mayor's Assistant

September 21, 2020 Russells Point Council Meeting

Indian Joint Fire District Report

September 15, 2020 Meeting



IJFD trustees teleconferenced on September 15, 2020.

1. Upon approval of the August 18th minutes and financial statement, regular business was completed including acceptance of the minutes and the financial revenue and expense reports.
2. Chief Gibson reported that the draft copy of the Indian Joint Fire District, Logan County Agreed-Upon Procedures report was received from Perry & Associates. The audit will be signed and completed.
3. No water usage was reported and no runs occurred.
4. Progress has been made with the department's attorney to ensure the policies and procedures are current and promotion protocols within the department are updated.

The next IJFD meeting will be teleconferenced on October 20, 2020 at 5:00 p.m.

Respectfully submitted, *Joan Maxwell*

Proposal for the Village of Russells Point Property Maintenance Database & Reporting Software Development

SCOPE OF WORK

- Development of a database for tracking and reporting property maintenance violations, based on the FileMaker software platform. Village of Russells Point responsible for purchasing software for use on their machines.
- The database will incorporate data from the Logan County Auditor's Offices to include parcel number, address information and property owner information.
- Database will include automated tasks for printing violation orders, financial information and reporting. Additional automation tasks may be created by request, notwithstanding hardware and software limitations.
- Database will include solutions for use on both PC Platform and iPad iOS Platform. Other devices/platforms can be added or switched at request notwithstanding hardware and software limitations.
- Completed database will be delivered personally, and I will work with Russells Point staff to familiarize them with the software as necessary.
- Unlimited support via phone and email for one year. Will also include one (1) additional day of on-site support for Village of Russells Point staff if necessary and requested.
- Instructions for updating the software with data from county auditor offices in the future.

TIMELINE

- Delivery of database solution within 4 - 6 weeks from the date of acceptance of proposal

INCLUDED OPTION

- Willing to attend a Village of Russells Point Council Meeting to demonstrate the software and discuss its benefits

AVAILABLE ADD ONS

- Yearly support after the 12 month support period included with this proposal has expired \$600.00/year. Includes basic support, updates of parcel information, minor changes to automated tasks, layouts, etc.
- Development of additional modules (Zoning, Police, etc. require a discussion of terms/quote)

COST

- Estimated \$540.00 for Filemaker Software (to be purchased by Russells Point directly by date of database delivery)
- \$4,460.00 Development and support of Property Maintenance Database and Reporting Software

PAYMENT

- \$4,460 due in full on delivery

If you have any questions or concerns regarding this proposal, please do not hesitate to contact me
937-844-9022 or by email to dodds.w@gmail.com .

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'W. Dodds', with a long horizontal flourish extending to the right.

Weston R. Dodds