**ROCK CREEK MESA WATER DISTRICT**

**REGULAR MEETING**

**180 Rock Creek Mesa Road**

**July 8, 2020**

**6:00 P.M**

The board meeting of the Rock Creek Mesa Water District Board of Directors was called to order on Wednesday June 10, 2020 at 6:00 PM.

**ATTENDANCE**

Board: Glenn Butts, Lee Armstrong, Sharon Blanding, Billy Joe Stephenson and Beth McCowen

Employees: Jay Jones, Jim Olson, Robert Rogers and Kathy Olson

Excused:

Guests: Judy Schweitzer and Josh Smith

**MINUTES**

The minutes for the May 13, 2020 meeting were read by Beth McCowen. Corrections were noted and made. A motion was made to accept and approve the corrected minutes. (Sharon/Billy Joe) all in favor.

**NEW BUSINESS**

* Josh Smith attended the meeting, possibly to fill a vacant position due to Glenn Butts taking the Water Foreman position. All board members and employees introduced themselves.
* Kathy ordered more masks and hand sanitizer for the board members and employees.
* Cheyenne Mountain Mobile Home Park was extremely late in making their June 10th payment. After speaking with a rep, she noted that moved their organization and haven’t completed their set up. They will be mailing it out within the next week. Kathy had Glenn Butts move money from our reserve account into our regular checking account to cover the district bills and payroll.
* The pump and VFD final numbers came in and we are over budget by $5,000+. The business office will have to send in an amended budget for this year. It is very important that we do better when budget time comes around.
* The district was approved and passed the State Audit for the 2019 filings.
* The district’s certificate of evaluation from the county will be delayed slightly due to COVID-19.
* The district was notified by CWPDA (for JMW) the allocation of water for the plan year, April 1, 2020 – March 31, 2020 for John May Wells, LLC is 54.57 AF. RCMWD will receive 75% of the allotment for a total of 40.92 AF. This amount should get us through the allotment year, if not we can purchase additional shares from CWPDA.
* Jim updated the district with the purchase of needed tools for the operations area. Pictures were taken; all tools were marked with blue paint and put in the appropriate places.
* Jay is completing the updates on the SOP’s for the operations area. Hopefully they will be completed in time for the Sanitary Survey from the state in August.
* Jay stated that the well was producing enough water to get us through each day without having to run the SSF.
* The ditch is flowing really well. Coming into #3 and is spilling over into #4. #4 has some algae because it hasn’t had much water in it for a long time. #2 is full and all of the water is going into #4.
* The district purchased a new computer for the business office.

**WATER FOREMAN’S REPORT**

**Water Conditions, Jay Jones**

FOREMANS REPORT

* + Jay did not complete the monthly report. He will complete it and hand it in next board meeting.
  + Keeping an eye on the division box as it tends to fill up leaves and debris.
  + Jay will have the cost for the pipeline by the next meeting. Glenn will make a call to a company that may want to give a bid on the boring through the dam. We will need an estimate on the labor cost, rental cost of a ditch digger, etc.

**BUSINESS OFFICE REPORT  
Kathy Olson**

**Multiple handouts and discussion:**

Difference in gallons used

Debit purchases

Water Allotment for the year

Misc. Handouts

Motion made to pay bills: Lee/Billy Joe

Visitor Comments: No Comments

Respectfully Submitted,

Elizabeth McCowen

Secretary/Treasurer – Board of Directors

Rock Creek Mesa Water District